



## **AGENDA**

### **REGULAR MEETING OF THE CITY COUNCIL AND THE REDEVELOPMENT AGENCY**

**AZUSA AUDITORIUM  
213 EAST FOOTHILL BOULEVARD**

**MONDAY, JANUARY 5, 2009  
6:30 P.M.**

#### **AZUSA CITY COUNCIL**

**JOSEPH R. ROCHA  
MAYOR**

**KEITH HANKS  
COUNCILMEMBER**

**ANGEL CARRILLO  
MAYOR PRO-TEM**

**URIEL E. MACIAS  
COUNCILMEMBER**

**ROBERT GONZALES  
COUNCILMEMBER**

**NOTICE TO THE PUBLIC** *Copies of staff reports or other written documentation relating to each item of business referred to on the Agenda are on file in the Office of the City Clerk and are available for public inspection at the City Library.*

*Persons who wish to speak during the Public Participation portion of the Agenda, shall fill out a card requesting to speak and shall submit it to the City Clerk prior to the start of the City Council meeting. When called, each person may address any item on or off the agenda during the public participation.*

**6:30 P.M.**

#### **CEREMONIAL**

1. Presentation of Proclamation to Mr. and Mrs. Wall in recognition of their services to the City of Azusa.
2. Presentation of proclamation to Mrs. Bonnie Guadagnino for her service to the City of Azusa as a member of the Personnel Board.

3. Presentation of proclamation to Mr. John Dierking for his service to the City of Azusa as a member of the Planning Commission.
4. Certificates of Recognition to Azusa High School Varsity Football Team for winning Montview League Championship.

### **CLOSED SESSION**

#### **1. REAL PROPERTY NEGOTIATIONS (Gov. Code Sec. 54956.8)**

Agency Negotiators: City Manager Delach and Assistant City Manager Makshanoff  
Under Negotiation: Price and Terms of Payment

**Address:**

**Negotiator:**

- a. 830 N. Azusa Avenue, Azusa, CA 91702, Donna M. Matson  
(APN 8608-025-013)
- b. 17511 E. Arrow Hwy, Azusa, CA 91702 Fowler Family Trust  
(APN 8621-024-001)

#### **2. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Gov. Code Sec. 54956.9**

**(a).** AJDM v. City of Azusa, et al. Los Angeles Superior Court, Case No. BS111893 and City of Azusa v. AJDM Corp. Los Angeles Superior Court, Case No. KC051862. (D-Club)

*Any person wishing to comment on any of the Closed Session items listed above may do so now.*

### **7:30 P.M. - REGULAR MEETING OF THE CITY COUNCIL.**

- Call to Order
- Pledge to the Flag
- Invocation – Bishop Sergio A. Rios of Azusa 2<sup>nd</sup> Ward

#### **A. PUBLIC PARTICIPATION**

*(Person/Group shall be allowed to speak without interruption up to five (5) minutes maximum time, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes time.)*

#### **B. REPORTS, UPDATES, AND ANNOUNCEMENTS FROM STAFF/COUNCIL**

1. Mayor Rocha - Request for certificates of gratitude to the following for their help during the holiday food drive: Azusa Unified School District - all schools, MOT, Elaine Dominguez, Knights of Columbus Manresa Council 3522, Christbridge Academy, CCD, Chamber of Commerce; Toy Drive: Canyon City Car Club, Robert Gonzales, Mike Milton, Kohl's, PT Cruisers, and the drivers who picked up the food from the various locations.

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#### **C. SCHEDULED ITEMS**

1. **PUBLIC HEARING - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) 35<sup>TH</sup> YEAR PROGRAM (FY 2009/10).** **RECOMMENDED ACTION:** Open the public hearing, receive testimony and presentation of the proposed projects, and adopt the Resolution No. 09-C1, approving the 35<sup>th</sup> Year CDBG projects.

**D. CONSENT CALENDAR**

*The Consent Calendar adopting the printed recommended actions will be enacted with one vote. If Councilmembers or Staff wish to address any item on the Consent Calendar individually, it will be considered under SPECIAL CALL ITEMS.*

1. **APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF DECEMBER 15, 2008.** **RECOMMENDED ACTION:** Approve Minutes as written.
2. **HUMAN RESOURCES ACTION ITEMS.** **RECOMMENDED ACTION:** Approve Personnel Action Requests in accordance with Section 3.3 of the City of Azusa Civil Service Rules and applicable Memorandum of Understanding(s).
3. **RESOLUTION APPROVING A POLICY FOR HANDLING REQUESTS FOR INSPECTION AND/OR COPYING OF PUBLIC RECORDS.** **RECOMMENDED ACTION:** Adopt Resolution No. 09-C2, approving a policy for handling requests for inspection and/or copying of public records.
4. **BUDGET AMENDMENT – DONATION FROM CRITERION CATALYSTS AND TECHNOLOGIES.** **RECOMMENDED ACTION:** Amend the Library Department's budget by \$6,400 with funds donated by Criterion Catalyst and Technologies Company in the City of Azusa.
5. **AWARD BID FOR PUBLIC SAFETY CONVERSION OF ONE 2007 CHEVROLET TAHOE TO 10-8 RETROFIT, INC.** **RECOMMENDED ACTION:** Approve awarding 10-8 RETROFIT INC, the lowest responsible bidder, the bid to convert one 2007 Chevrolet Tahoe with the necessary emergency equipment for police use in the amount of \$10,262.78.
6. **RESOLUTION DECLARING ITS INTENT THAT THE CITY OF IRWINDALE ACT AS LEAD AGENCY FOR ADMINISTRATION OF THE ANTICIPATED COMBINED RECLAMATION PLAN FOR THE RELIANCE I QUARRY, RELIANCE I LANDFILL, AND RELIANCE – AZUSA QUARRY.** **RECOMMENDED ACTION:** Adopt Resolution No. 09-C3, entitled: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AZUSA DECLARING ITS INTENT THAT THE CITY OF IRWINDALE ACT AS LEAD AGENCY FOR ADMINISTRATION OF THE ANTICIPATED COMBINED RECLAMATION PLAN FOR THE RELIANCE I QUARRY, RELIANCE I LANDFILL, AND RELIANCE – AZUSA QUARRY.
7. **CITY TREASURER'S REPORT AS OF NOVEMBER 30, 2008.** **RECOMMENDED ACTION:** Receive and file the Report.

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8. **BOND REDUCTION FOR TRACTS 63336-2 (MAPLETON).** **RECOMMENDED ACTION:** Approve the bond reduction request by Christopher Homes for Tract 63336-02.

9. **CIP PROJECT: PAVEMENT MANAGEMENT PROGRAM YEAR 5 IMPROVEMENTS – NOTICE OF COMPLETION; RECOMMENDED ACTION:** Find that Sully-Miller contracting Co., has completed the Pavement Management Program Year 5 Improvements Project, No. 07-06; approve the Notice of Completion; authorize the Mayor to execute and authorize the City Clerk to file same with Office of the County Recorder.
10. **AWARD OF CONTRACT – PURCHASE OF HEAVY DUTY DUMP TRUCK. RECOMMENDED ACTION:** Award a contract to Reynolds Buick-GMC in an amount of \$71,732.51 for the purchase of a 2009 GMC 7500 7-9 Yard Dump Truck.
11. **CIP PROJECT: BLOCK 36 STORM DRAIN – NOTICE OF COMPLETION. RECOMMENDED ACTION:** Find that JF Bruce Construction has completed the construction of the Block 36 Storm Drain Project, No. 66509B; approve the Notice of Completion; authorize the Mayor to execute and authorize the City Clerk to file same with Office of the County Recorder.
12. **ESTABLISHMENT OF NEW CLASS SPECIFICATION AND RECLASSIFICATION – ACCOUNTS PAYABLE SPECIALIST AND SALARY SCHEDULE. RECOMMENDED ACTION:** Approve, pursuant to City of Azusa Civil Service Rules Section 3.3 and 3.9, the new classification of Accounts Payable Specialist, approve reclassification of incumbent, the corresponding salary schedule and request that the pay be retroactive to July 1, 2008.
13. **AUTHORIZATION TO SOLICIT RFP AND AWARD CONTRACT IN CORRELATION WITH GRANT WRITING AND ADMINISTRATIVE SERVICES. RECOMMENDED ACTION:** Authorize staff to solicit a Request for Proposal (RFP) for grant writing and administrative services; and authorize staff to award a contract to the most qualified respondent.
14. **CONSIDERATION OF ALTERNATIVES REGARDING BROKER SERVICES FOR LIFE, SHORT AND LONG TERM DISABILITY, DELTA DENTAL INSURANCE AND FLEXIBLE SPENDING ACCOUNT SERVICES. RECOMMENDED ACTION:** Authorize staff to administer a formal Request for Qualification for insurance broker services to explore cost-saving alternatives.
15. **WARRANTS. RESOLUTION AUTHORIZING PAYMENT OF WARRANTS BY THE CITY. RECOMMENDED ACTION:** Adopt Resolution No. 09-C4.

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E. **AGENCY SCHEDULED ITEM**

1. **CONSIDERATION OF A PURCHASE AND SALE AGREEMENT FOR THE ACQUISITION OF**

**THE REAL PROPERTY LOCATED AT 624 NORTH SAN GABRIEL AVENUE (JK PARTNERSHIP PROPERTY). RECOMMENDED ACTION:** Approve the Purchase and Sale Agreement ("PSA") for the acquisition of real property located at 624 North San Gabriel Avenue, commonly known as Los Angeles County Assessor's Parcel Number 8611-004-011 ("Subject Property").

2. **CONSIDERATION OF A RESOLUTION OF NECESSITY AUTHORIZING USE OF EMINENT DOMAIN POWER TO ACQUIRE, FOR REDEVELOPMENT, A PARCEL OF REAL PROPERTY IN THE CITY OF AZUSA LOCATED AT 830 NORTH AZUSA AVENUE. RECOMMENDED ACTION:** Waive further reading and adopt Resolution No. 09-R1, Resolution of Necessity authorizing use of the Agency's eminent domain authority to acquire a parcel of vacant non-residential real property within the Agency's Merged Central Business District Area located at 830 North Azusa Avenue, in the City of Azusa (the "Subject Property").
3. **CONSIDERATION OF A RESOLUTION OF NECESSITY AUTHORIZING USE OF EMINENT DOMAIN POWER TO ACQUIRE FOR REDEVELOPMENT, A PARCEL OF REAL PROPERTY IN THE CITY OF AZUSA LOCATED AT 17511 EAST ARROW HIGHWAY. RECOMMENDED ACTION:** Waive further reading and adopt Resolution No. 09-R2, Resolution of Necessity authorizing use of the Agency's eminent domain authority to acquire a parcel of non-residential real property within the Agency's Merged Central Business District Area located at 17511 East Arrow Highway, in the City of Azusa (the "Subject Property").

**F. AGENCY CONSENT CALENDAR**

*The **Consent Calendar** adopting the printed recommended actions will be enacted with one vote. If Boardmembers or Staff wish to address any item on the **Consent Calendar** individually, it will be considered under **SPECIAL CALL ITEMS**.*

1. **APPROVAL OF MINUTES OF THE REGULAR MEETING OF DECEMBER 15, 2008. RECOMMENDED ACTION:** Approve Minutes as written.
2. **INTERFUND LOAN AND BUDGET AMENDMENT FOR EDUCATIONAL REVENUE AUGMENTATION FUND (ERAF) PAYMENT. RECOMMENDED ACTION:** Adopt Resolution No. 09-R3, approving the use of low and moderate income funds to satisfy the Education Revenue Augmentation Fund (ERAF) obligation and making findings pursuant to health and safety code section 33685; adopt Resolution No. 09-R4, approving the budget amendment of \$512,545; and authorize execution of interfund loan documents.
3. **AGENCY TREASURER'S REPORT AS OF NOVEMBER 30, 2008. RECOMMENDED ACTION:** Receive and file Report.

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4. **WARRANTS. RESOLUTION AUTHORIZING PAYMENT OF WARRANTS BY THE AGENCY. RECOMMENDED ACTION:** Adopt Resolution No. 09-R5.

**G. ADJOURNMENT**

1. Adjourn.

**UPCOMING MEETINGS:**

January 12, 2009, Special Meeting- City Attorney/City Manager Evaluation-Work Plan-Goal Setting Session – 6:00 p.m. (Closed Session), Emergency Operation Center, 725 N. Alameda, Azusa, CA 91702

January 20, 2009, (Tuesday) City Council Meeting – 6:30 p.m. (Auditorium)

January 26, 2009, Utility Board Meeting – 6:30 p.m. (Light and Water Conference Room)

February 2, 2009, City Council Meeting – 6:30 p.m. (Auditorium)

*In compliance with Government Code Section 54957.5, agenda materials are available for inspection by members of the public at the following locations: Azusa City Clerk's Office - 213 E. Foothill Boulevard, Azusa City Library - 729 N. Dalton Avenue, and Azusa Police Department Lobby - 725 N. Alameda, Azusa, California.*

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. Notification three (3) working days prior to the meeting when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting.*