



AGENDA

**REGULAR MEETING OF
AZUSA UTILITY BOARD**

**AZUSA LIGHT & WATER
729 N. AZUSA AVENUE
AZUSA, CA 91702**

**SEPTEMBER 24, 2012
6:30 P.M.**

AZUSA UTILITY BOARD

**ANGEL CARRILLO
CHAIRPERSON**

**URIEL E. MACIAS
VICE CHAIRPERSON**

**JOSEPH R. ROCHA
BOARD MEMBER**

**KEITH HANKS
BOARD MEMBER**

**ROBERT GONZALES
BOARD MEMBER**

6:30 P.M. Convene to Regular Meeting of the Azusa Utility Board

- Call to Order
- Pledge to the Flag
- Roll Call

A. PUBLIC PARTICIPATION

1. *(Person/Group shall be allowed to speak without interruption up to five (5) minutes maximum time, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes time.)*

B. UTILITIES DIRECTOR COMMENTS

C. UTILITY BOARD MEMBER COMMENTS

D. CONSENT CALENDAR

*The Consent Calendar adopting the printed recommended action will be enacted with one vote. If Staff or Councilmembers wish to address any item on the **Consent Calendar** individually, it will be considered under **SPECIAL CALL ITEMS**.*

1. **Minutes. Recommendation:** Approve minutes of regular meeting on July 23, 2012 as written.

2. **Acceptance of Grant of Easement from Charvat Family LLC for Electric Facilities at 880 S. Azusa Avenue (The Outlet). Recommendation:** Adopt the following resolution accepting the Grant of Easement from Charvat Family LLC and direct the City Clerk to file in the Office of the Los Angeles County Recorder.

A RESOLUTION OF THE UTILITY BOARD/CITY COUNCIL OF THE CITY OF AZUSA ACCEPTING A CERTAIN GRANT OF PERMANENT EASEMENT AND DIRECTING THE RECORDING THEREOF.

3. **Approval of a Quitclaim of Two Electric Utility Easements Located in the Rosedale Development within the City of Azusa. Recommendation:** Adopt the following resolution to quitclaim electric utility easements located in Rosedale and authorize the Mayor to sign quitclaim easement.

A RESOLUTION OF THE UTILITY BOARD/CITY COUNCIL OF THE CITY OF AZUSA APPROVING A QUITCLAIM OF CERTAIN GRANT OF EASEMENT AND DIRECTING THE NOTARIZATION THEREOF.

4. **Approval of Lock Box Services Request For Proposals (RFP) and Authorization to Solicit Proposals. Recommendation:** Approve attached RFP for Lock Box Services and authorize staff to solicit proposals.

5. **Approval to Seek Bids for Landscape & Irrigation Maintenance for Azusa Light & Water Facilities. Recommendation:** Approve the Landscape and Irrigation Maintenance Specifications for Azusa Light & Water Facilities and authorize the City Clerk to commence advertisement to solicit formal bids.

6. **Approval of License Agreement with ECotality and Authorization to Expend Funds for Furnishing and Installing a “Level II” Electric Vehicle Public Charging Station. Recommendation:** 1) Approve execution by the Director of Utilities of a License Agreement with ECotality for furnishing and installing a “Level II” electric vehicle public charging station at the Light & Water office front parking lot; and 2) authorize the expense for extending electric service to the charger pedestals, in the amount not-to-exceed \$20,000.

7. **Approval of Blanket Purchase Order with City of Glendale.** **Recommendation:** Approve the issuance of a blanket Purchase Order for \$1,200,000 with the City of Glendale under the provisions of Section 2-523 (d) of the Azusa Municipal Code.
8. **Approval of Plan to Upgrade the Electric SCADA System.** **Recommendation:** Approve the conceptual plan to upgrade the existing Electric SCADA System and authorize staff to solicit proposals/bids.
9. **Approval of Plans for a Concrete Block Fence along South Side Perimeter of the Electric Division Yard.** **Recommendation:** Approve the plan for a concrete block fence along the south side perimeter of the Electric Division Yard and authorize public bids.
10. **Approval of Purchase of New Chevrolet Pick Up Work Truck from National Auto Fleet Group.** **Recommendation:** Approve the purchase of a new Chevrolet pick up work truck from National Auto Fleet Group for use of Electric Division Distribution Supervisor in the amount not-to-exceed \$23,873, including sales tax and delivery charges, pursuant to Azusa Municipal Code (AMC) Section 2-523(e).
11. **Waive Formal Bidding Procedures and Award Purchase of a Vactor Hydroexcavator Truck for Water Division to Haaker Equipment Company.** **Recommendation:** Waive formal sealed bids in accordance with the Municipal Code Section 2-523(e) and award the purchase of a Vactor Hydroexcavator Truck to Haaker Equipment Company pursuant to National Joint Powers Alliance Cooperative (NJPAC) Purchasing Agreement Contract No. 031710 in the amount of \$398,879.78 including tax, delivery, discount, and administrative fees.
12. **Authorization to Post Financial Security with the California Independent System Operator (ISO) for the Annual Auction of 2013 Congestion Revenue Rights.** **Recommendation:** Authorize staff to post a \$500,000 financial security with ISO for the purpose of participating in the ISO's auction of 2013 Congestion Revenue Rights (CRRs) scheduled for November 6, 2012.
13. **Adoption of American Public Power Association (APPA) Safety Manual.** **Recommendation:** Adopt the latest APPA Safety Manual (15th Edition 2012) as the primary safety guidelines/rules for electric workers.
14. **Extension of Puente Hills Landfill Operating Permit.** **Recommendation:** Approve a "Support" position in postponing the closure of the Puente Hills Landfill and authorize the Mayor to sign a letter urging the Los Angeles County Board of Supervisors to amend the Conditional Use Permit to keep the landfill open until October 31, 2018.

E. SCHEDULED ITEMS

1. **Approval of Phase II Renewable Development Agreement.** **Recommendation:** Approve the Phase II Renewable Development Agreement with the Southern California Public Power Authority (SCPPA) and authorize execution by the Mayor.
2. **Update on the La Paz Project and Request for Authority to Withdraw Participation in the Project.** **Recommendation:** Authorize Staff to withdraw Azusa's participation in the La Paz project.

3. **Approval of Selection of UtiliWorks Consulting LLC to Provide Consulting Services Related to the Utility Meter Replacement Project.** **Recommendation:** Approve the selection of UtiliWorks Consulting LLC for professional consulting services and authorize the Director of Utilities to award professional services contract in the amount not-to-exceed \$39,600.

F. STAFF REPORTS/COMMUNICATIONS

1. Fourth Quarter Financial Report for FY 2011-12
2. Update on Automated Trash Collection Contract Amendment (Verbal)
3. Update on Lodi Energy Center (Verbal)
4. Update on Canyon Basin Water Management-City of Glendora (Verbal)
5. Water Quality Authority Board Elections
6. Legislative Update from California Municipal Utilities Association (CMUA)
7. Update on Cap-and-Trade Program for Greenhouse Gases (Verbal)

G. ADJOURNMENT

1. Adjournment.

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“In compliance with Government Code Section 54957.5, agenda materials are available for inspection by members of the public at the following locations: Azusa City Clerk's Office - 213 E. Foothill Boulevard, Azusa City Library - 729 N. Dalton Avenue, and Azusa Light & Water-729 N. Azusa Avenue, Azusa CA.”