



AGENDA

**REGULAR MEETING OF THE CITY COUNCIL,
THE SUCCESSOR AGENCY TO
THE FORMER REDEVELOPMENT AGENCY AND
THE PUBLIC FINANCING AUTHORITY
OF THE CITY OF AZUSA**

**AZUSA AUDITORIUM
213 EAST FOOTHILL BOULEVARD
AZUSA, CA 91702**

**MONDAY, JANUARY 3, 2017
6:30 P.M. Ceremonial/Closed Session
7:30 P.M. Regular Meeting**

AZUSA CITY COUNCIL

**JOSEPH ROMERO ROCHA
MAYOR**

**EDWARD J. ALVAREZ
COUNCILMEMBER**

**ANGEL CARRILLO
MAYOR PRO-TEM**

**URIEL EDWARD MACIAS
COUNCILMEMBER**

**ROBERT GONZALES
COUNCILMEMBER**

6:30 P.M.

1. Call to Order
2. Roll Call

CEREMONIAL

1. Certificate in Recognition of the Azusa Chamber of Commerce Contribution of \$1,000 to the City of Azusa Military Banner Program.

CLOSED SESSION

NOTICE TO THE PUBLIC FOR CLOSED SESSION

Prior to going into closed session the City Council will convene in the Auditorium serving as Council Chambers to take public comment on the closed session items only. General public comment will be provided for during the regular portion of the meeting beginning at 7:30 P.M.

1. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Pursuant to California Government Code, Section 54956.8.**

Property Address: Southeast Corner of Azusa Avenue and 9th Street (826, 830, 832 and 858 N. Azusa Avenue)
Agency Negotiator(s): Troy Butzlaff, City Manager and Kurt Christiansen, Director of Economic & Community Development
Negotiating Parties: Chris Costanzo, Costanzo Investments, LLC
Under Negotiation: Price & Terms of Payment

2. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Pursuant to California Government Code, Section 54956.8.**

Property Address: Northeast corner of Foothill Blvd. & Dalton Ave. (714, 716, 720, 726, and 728 N. Dalton Ave and 303 E. Foothill Blvd, APN 8608-029-904, 906-910)
Agency Negotiator(s): Troy Butzlaff, City Manager and Kurt Christiansen, Director of Economic & Community Development
Negotiating Parties: Ilan Golcheh, Golcheh Development and Investments, LLC.
Under Negotiation: Price & Terms of Payment

3. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Pursuant to California Government Code, Section 54956.8.**

Property Address: Southeast corner of Azusa Ave. and Foothill Blvd. (Block 36 APN: 8611-003-921)
Agency Negotiator(s): Troy Butzlaff, City Manager and Kurt Christiansen, Director of Economic & Community Development
Negotiating Parties: Jason Tolleson, Serrano Development Group, Inc., Azusa Block 36, LLC.
Under Negotiation: Price & Terms of Payment

4. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Pursuant to California Government Code, Section 54956.8.**

Property Address: 1001 N. Azusa Avenue (APN 8608-014-901)
Agency Negotiator(s): Troy Butzlaff, City Manager and Joe Jacobs, Director of Parks and Family Services
Negotiating Parties: Jule Arevalo, President, Azusa Woman's Club.
Under Negotiation: Price & Terms of Lease

5. **CONFERENCE WITH LEGAL COUNSEL – THREAT OF LITIGATION/POSSIBLE INITIATION OF LITIGATION – Pursuant to California Government Code, Sections 54956.9(d)(2) & (d)(4).**

1 Potential Case – Dispute with Waste Management regarding payment of landfill.

7:30 P.M. - REGULAR MEETING OF THE CITY COUNCIL, THE SUCCESSOR AGENCY AND THE PUBLIC FINANCING AUTHORITY.

NOTICE TO THE PUBLIC FOR REGULAR MEETING

In compliance with Government code Section 54957.5, copies of staff reports or other written documentation relating to each item of business referred to on the Agenda are on file in the Office of the City Clerk - 213 E. Foothill Blvd.; copies for public view are at the Azusa City Library - 729 N. Dalton Ave., Azusa Police Department Lobby - 725 N. Alameda Ave., and the City of Azusa Web Page www.ci.azusa.ca.us. Persons who wish to speak during the Public Participation portion of the Agenda or on a Public Hearing item, shall fill out a card requesting to speak and shall submit it to the City Clerk prior to 7:30 P.M.; cards submitted after will not be accepted.

A. PRELIMINARY BUSINESS

1. Call to Order
2. Roll Call
3. Flag Salute
4. Invocation – Dhamakaya Meditation Center
5. Closed Session Report by the City Attorney

B. PUBLIC PARTICIPATION

*This time has been set aside for persons in the audience to make public comments on items within the subject matter jurisdiction of the council/agency board that **are not listed on this agenda or are listed on this agenda as an item other than a public hearing item.** Members of the audience will have the opportunity to address the city council/agency board about public hearing items at the time the public hearing is held. Under the provisions of the Brown Act, the council/agency board is prohibited from taking action on oral requests, but may refer the matter to staff or to a subsequent meeting. The council/agency board will respond after public comment has been received. Each person or representative of a group shall be allowed to speak without interruption for up to five (5) continuous minutes, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes.*

C. REPORTS, UPDATES, AND ANNOUNCEMENTS FROM STAFF/COUNCIL

D. SCHEDULED ITEMS

1. **PUBLIC HEARING - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FY 2017/18 – ADOPTION OF RESOLUTION NO. 2017-C1 APPROVING THE 43RD YEAR CDBG PROGRAM.**

RECOMMENDED ACTION:

- 1) Open the Public Hearing, receive public testimony, close the Public Hearing;
- 2) Adopt Resolution No. 2017-C1 approving the 43rd Year Community Development Block Grant (CDBG) Program.

2. **PUBLIC HEARING - REQUEST TO ADOPT THE UPDATED CITYWIDE SCHEDULE OF FEES AND CHARGES.**

RECOMMENDED ACTION:

- 1) Receive, review, and file the updated Citywide Fee and Charges Schedule; and
- 2) Open the Public Hearing, receive public testimony, and close the Public Hearing; and
- 3) Adopt Resolution No. 2017-C2, regarding development project services fees, to be effective 60 days from January 19, 2017 or March 20, 2017; and
- 4) Adopt Resolution No. 2017-C3, regarding various municipal activities and services, to be effective on January 19, 2017.

3. **PUBLIC HEARING - CONSIDERATION OF A USE PERMIT (UP-2016-04), VARIANCE (V-2016-08), AND BILLBOARD RELOCATION AGREEMENT (S-2016-21), LOCATED AT 223 S. AZUSA AVENUE, AT THE SOUTHWEST CORNER OF AZUSA AVENUE AND THE 210 FREEWAY OFF-RAMP.** *The project is exempt from environmental review under the California Environmental Quality Act ("CEQA) pursuant to State CEQA Guidelines sections 15301, 15303, and 15311, which exempt the operation of existing structures, the construction of limited numbers of small structures, and the construction of accessory structures such as signs, and none of the exceptions to the use of these categorical exemptions apply.*

RECOMMENDED ACTION:

- 1) Open the Public Hearing, receive public testimony, and close the Public Hearing; and Adopt RESOLUTION NO. 2017-C4 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AZUSA CALIFORNIA APPROVING A BILLBOARD RELOCATION AGREEMENT (S-2016-21) TO ALLOW THE RELOCATION OF A DIGITAL BILLBOARD TO 223 S. AZUSA AVENUE, A USE PERMIT (UP-2016-04) TO ALLOW THE DEVELOPMENT OF A FREEWAY-ORIENTED SIGN AT 223 S. AZUSA AVENUE, AND VARIANCE NO. V-2016-08 TO ALLOW A BILLBOARD TO BE LOCATED LESS THAN 100 FEET FROM RESIDENTIAL DEVELOPMENT.

E. CONSENT CALENDAR

The *Consent Calendar* adopting the printed recommended actions will be enacted with one vote. If Councilmembers or Staff wish to address any item on the *Consent Calendar* individually, it will be considered under *SPECIAL CALL ITEMS*.

1. **MINUTES OF THE REGULAR MEETING OF NOVEMBER 21, 2016.**

RECOMMENDED ACTION:

Approve minutes as written.

2. **RESOLUTION AUTHORIZING PAYMENTS OF WARRANTS BY THE CITY.**

RECOMMENDED ACTION:

Adopt Resolution No. 2017-C5 allowing certain claims and demands and specifying the funds out of which the same are to be paid.

3. **HUMAN RESOURCES ACTION ITEMS.**

RECOMMENDED ACTION:

Approve the Personnel Action Requests in accordance with the City of Azusa Civil Service Rules and applicable Memorandum of Understanding(s).

4. **APPROVAL OF CLASSIFICATION SPECIFICATION REVISIONS FOR TRANSPORTATION SUPERVISOR AND REVISIONS AND UNIT MODIFICATION FOR POLICE ADMINISTRATIVE SERVICES MANAGER.**

RECOMMENDED ACTION:

Approve the finalized class spec revisions of Transportation Supervisor and Police Administrative Services Manager (Civilian Position).

5. **APPROVE PURCHASE OF (50) HYBRID LED SOLAR BOLLARDS FOR THE AZUSA CANYON BIKE TRAIL.**

RECOMMENDED ACTION:

Approve the purchase of (50) LED hybrid LED solar bollards from Landscapeforms in a not-to-exceed amount of \$37,768.51; and authorize the City Manager to execute, in a form acceptable to the City Attorney, all documents necessary to effectuate the purchase on behalf of the City.

6. **AUTHORIZATION TO RELEASE REQUEST FOR PROPOSALS FOR REVENUE AUDIT AND CONSULTING SERVICES.**

RECOMMENDED ACTION:

Authorize Staff to release the proposed Request for Proposals (RFP) for revenue audit and consulting services.

7. **APPROVE AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH JOE A. GONSALVES & SONS FOR LEGISLATIVE ADVOCACY SERVICES.**

RECOMMENDED ACTION:

Approve an amendment to the contract with Joe A. Gonsalves & Sons, for legislative advocacy services extending the term through June 30, 2017; and Authorize the City Manager to execute, in a form acceptable to the City Attorney, an amendment to the Professional Services Agreement with Gonsalves & Sons on behalf of the City.

8. **APPROVAL OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITIES OF ARCADIA, AZUSA, DUARTE, IRWINDALE, MONROVIA, SAN MARINO, AND SOUTH PASADENA AND THE COUNTY OF LOS ANGELES FOR THE GOLDEN STREETS FESTIVAL ON MARCH 5, 2017.**

RECOMMENDED ACTION:

Authorize the City Manager to execute a Memorandum of Understanding between the cities of Arcadia, Azusa, Duarte, Irwindale, Monrovia, San Marino, and South Pasadena and the County of Los Angeles, in a form acceptable to the City Attorney, on behalf of the City.

9. **CONSIDERATION TO AUTHORIZE THE MAYOR TO SIGN THE BEST CITIES FOR SUCCESSFUL AGING MAYOR'S PLEDGE.**

RECOMMENDED ACTION:

Authorize the Mayor to Sign the Best Cities for Successful Aging Mayor's Pledge.

10. **APPROVE AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH JONES LANG LASALLE BROKERAGE, INC., TO RENDER COMMERCIAL REAL ESTATE BROKERAGE CONSULTING SERVICES.**

RECOMMENDED ACTION:

Approve an amendment to the contract with JLL to render services for commercial areas extending the term through June 30, 2017; and Authorize the City Manager to execute, in a form acceptable to the City Attorney, an amendment to the Professional Services Agreement with JLL, in an amount not-to-exceed \$17,500.

11. **ADOPT RESOLUTION NO. 2017-C6 APPROVING SUBMITTAL OF \$1 MILLION GRANT APPLICATION TO THE BUREAU OF RECLAMATION FOR ADVANCED METERING INFRASTRUCTURE PROJECT.**

RECOMMENDED ACTION:

Adopt Resolution No. 2017-C6, titled: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AZUSA, CALIFORNIA, APPROVING THE APPLICATION FOR GRANT FUNDS FOR THE BUREAU OF RECLAMATION'S WATERSMART GRANTS: WATER AND ENERGY EFFICIENCY GRANTS FOR FISCAL YEAR 2017 FOR AZUSA LIGHT & WATER'S ADVANCED METERING INFRASTRUCTURE (AMI) PROJECT.

12. **APPROVE PURCHASE OF ONE (1) 2015 HONDA ST1300 POLICE MOTORCYCLE.**

RECOMMENDED ACTION:

Waive the competitive bidding process due to sole source as authorized under Azusa Municipal Code Section 2-520(b); and Approve the purchase of one 2015 Honda ST1300 police motorcycle with full emergency equipment package from Huntington Beach Honda, in an amount not to exceed \$26,164.59 to be reimbursed by the California Office of Traffic Safety Grant.

13. **AWARD A CONTRACT FOR THE AZUSA AVENUE AND FIFTH STREET PARKING LOT IMPROVEMENTS PROJECT NO. 73017D.**

RECOMMENDED ACTION:

Award a contract in the amount of \$70,308.48 to El Camino Asphalt Paving Corp. for the Azusa Avenue and Fifth Street Parking Lot Improvements Project No. 73017D; and Approve a budget amendment for Project No. 73017D in the amount of \$20,308.48; and Authorize the City Manager to execute a contract, in a form acceptable to the City Attorney, on behalf of the City.

14. CITY TREASURER'S STATEMENT OF CASH AND INVESTMENT BALANCES FOR THE MONTH OF NOVEMBER 2016.

RECOMMENDED ACTION:

Receive, review, and file the City Treasurer's Report for the month of November 2016.

15. REQUEST TO CANCEL JANUARY 17, 2017 REGULAR CITY COUNCIL MEETING DUE TO A LACK OF BUSINESS.

RECOMMENDED ACTION:

Cancel the scheduled City Council Meeting of January 17, 2017.

F. ORDINANCES

1. **SECOND READING OF ORDINANCE NO. 2016-O10 APPROVING DEVELOPMENT AGREEMENT (DA-2016-01) FOR THE CONSTRUCTION OF THIRTY (30), THREE (3) STORY HIGH TOWNHOMES ON PROPERTY ZONED GOLD LINE DISTRICT WITHIN THE AZUSA TOD SPECIFIC PLAN, LOCATED AT 803-809 N. DALTON AVENUE (APNs 8608-027-905, 906, 907, & 908).** *The project meets and complies with the conditions in CEQA Guidelines Section 15332 and will not have any significant environmental impacts.*

RECOMMENDED ACTION:

Conduct a second reading, by title only, and adopt Ordinance No. 2016-O10, approving Development Agreement DA-2016-01.

G. ADJOURNMENT.

The meeting will be adjourned in memory of Paul Calderon Jr, Lifelong Azusa Resident.

UPCOMING MEETINGS:

January 17, 2017, 6:30 p.m. Ceremonial/Closed Session, 7:30 p.m. Regular Meeting (Unless Canceled)
February 6, 2017 6:30 p.m. Ceremonial/Closed Session, 7:30 p.m. Regular Meeting

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. Notification three (3) working days prior to the meeting when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting.

CERTIFICATION

I, Adrian Garcia, CMC, Chief Deputy City Clerk of the City of Azusa, or my designee, hereby certify under penalty of perjury that a true, accurate copy of the foregoing agenda was posted on December 29, 2016, seventy-two (72) hours prior to the meeting per Government Code 54954.2 at the City Clerk's Office, 213 E. Foothill Blvd.; the lobby of the Police Department, 725 N. Alameda Ave.; the Civic Auditorium, 213 E. Foothill Blvd.; the City Library, 729 N. Dalton Ave.; and on the City's Web Page at www.ci.azusa.ca.us.



Adrian Garcia, CMC
Chief Deputy City Clerk
Azusa City Clerk's Office