



AGENDA

**REGULAR MEETING OF THE CITY COUNCIL,
THE SUCCESSOR AGENCY TO
THE FORMER REDEVELOPMENT AGENCY AND
THE PUBLIC FINANCING AUTHORITY
OF THE CITY OF AZUSA**

**AZUSA AUDITORIUM
213 EAST FOOTHILL BOULEVARD
AZUSA, CA 91702**

**MONDAY, SEPTEMBER 18, 2017
6:30 P.M. Ceremonial/Closed Session
7:30 P.M. Regular Meeting**

AZUSA CITY COUNCIL

**JOSEPH ROMERO ROCHA
MAYOR**

**EDWARD J. ALVAREZ
COUNCILMEMBER**

**ANGEL CARRILLO
COUNCILMEMBER**

**URIEL EDWARD MACIAS
MAYOR PRO-TEM**

**ROBERT GONZALES
COUNCILMEMBER**

6:30 P.M.

1. Call to Order
2. Roll Call

CEREMONIAL

1. Presentation of Certificates of Recognition to Covina Pony Baseball Players for winning the Pony League World Series Championship.
2. The following Police Officers will be sworn into office:

Lieutenant Paul Dennis promoted to Captain, Sergeant Xavier Torres promoted to Lieutenant, Corporal Louie Hernandez promoted to Sergeant, Corporal Jorge Sandoval promoted to Sergeant, Corporal Rocky Wenrick promoted to Sergeant, Corporal Tommy Avila promoted to Sergeant, Officer C.J. Wilkins promoted to Corporal, Officer Steve Sears promoted to Corporal, Officer Seth Chapman promoted to Corporal, and Officer Cheri Miller promoted to Corporal

CLOSED SESSION

NOTICE TO THE PUBLIC FOR CLOSED SESSION

Prior to going into closed session the City Council will convene in the Auditorium serving as Council Chambers to take public comment on the closed session items only. General public comment will be provided for during the regular portion of the meeting beginning at 7:30 P.M.

1. **CONFERENCE WITH REAL PROPERTY NEGOTIATIONS - Pursuant to California Government Code Section 54956.8.**

Agency Negotiators: Don Penman, Interim City Manager and Kurt E. Christiansen, Director of Economic and Community Development
Negotiating Parties: Arman Gabay, The Charles Company
Under Negotiation: Price and Terms of Payment
Property Address: 624 N. San Gabriel Avenue (APN 8611-004-914); 622 N. San Gabriel Avenue (APN 8611-004-912); 618 N. San Gabriel Avenue (APN 8611-004-903, 904); 612 N. San Gabriel Avenue (APN 8611-004-905); 610 N. San Gabriel Avenue (APN 8611-004-902); 604 N. San Gabriel Avenue (APN 8611-004-907); 600 N. San Gabriel Avenue (APN 8611-004-906).

2. **CONFERENCE WITH LEGAL COUNSEL -WORKERS COMPENSATION CLAIM Pursuant to California Government Code, Section 54956.95.**

Case Name(s): Badoni v. City of Azusa; WC Claim No. AZUA-1743, 1883, 2338.
Mingle v. City of Azusa; WC Claim No. AZUA-1664, 1761, 1792.

3. **CONFERENCE WITH LABOR NEGOTIATORS Pursuant to California Government Code, Section 54957.6.**

City Negotiator: Tanya Bragg, Director of Human Resources & Risk Management and Don Penman, Interim City Manager
Organizations: IBEW (International Brotherhood of Electrical Workers)

7:30 P.M. - REGULAR MEETING OF THE CITY COUNCIL, THE SUCCESSOR AGENCY AND THE PUBLIC FINANCING AUTHORITY.

NOTICE TO THE PUBLIC FOR REGULAR MEETING

In compliance with Government code Section 54957.5, copies of staff reports or other written documentation relating to each item of business referred to on the Agenda are on file in the Office of the City Clerk - 213 E. Foothill Blvd.; copies for public view are at the Azusa City Library - 729 N. Dalton Ave., Azusa Police Department Lobby - 725 N. Alameda Ave., and the City of Azusa Web Page www.ci.azusa.ca.us. Persons who wish to speak during the Public Participation portion of the Agenda or on a Public Hearing item, shall fill out a card requesting to speak and shall submit it to the City Clerk prior to 7:30 P.M.; cards submitted after will not be accepted.

A. PRELIMINARY BUSINESS

1. Call to Order
 2. Roll Call
 3. Flag Salute
 4. Invocation – Dhamakaya Meditation Center
 5. Closed Session Report by the City Attorney
- 9/18/2017

B. PUBLIC PARTICIPATION

*This time has been set aside for persons in the audience to make public comments on items within the subject matter jurisdiction of the council/agency board that **are not listed on this agenda or are listed on this agenda as an item other than a public hearing item.** Members of the audience will have the opportunity to address the city council/agency board about public hearing items at the time the public hearing is held. Under the provisions of the Brown Act, the council/agency board is prohibited from taking action on oral requests, but may refer the matter to staff or to a subsequent meeting. The council/agency board will respond after public comment has been received. Each person or representative of a group shall be allowed to speak without interruption for up to five (5) continuous minutes, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes.*

C. REPORTS, UPDATES, AND ANNOUNCEMENTS FROM STAFF/COUNCIL

1. Azusa Golden Days Announcement.
2. City Clerk: Request for City Council to set a time and date to hold the interviews of applicants received for City Commissioners.
3. Mayor Rocha: Request for a Proclamation proclaiming September 11-17, 2017 as "National Patriotism Week" in the City of Azusa.

D. SCHEDULED ITEMS

1. **PROPOSED MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF AZUSA AND THE AZUSA UNIFIED SCHOOL DISTRICT FOR USE OF THE AZUSA CIVIC AUDITORIUM FOR MONTHLY SCHOOL BOARD MEETINGS.**

RECOMMENDED ACTION:

Approve a Memorandum of Understanding (MOU) between the City of Azusa and Azusa Unified School District for the use of the Azusa Civic Auditorium for monthly school board meetings.

2. **AUTHORIZATION TO SOLICIT PROPOSALS FOR STREET SWEEPING SERVICES AND EXECUTE A MONTH-TO-MONTH AGREEMENT WITH ATHENS SERVICES.**

RECOMMENDED ACTION:

Authorize Staff to solicit a Request for Proposals (RFP) to provide street sweeping services; and Authorize the Interim City Manager to execute a month-to-month agreement with Athens Services, in a form acceptable to the City Attorney, to continue providing street sweeping services until a new service provider is selected.

E. CONSENT CALENDAR

*The **Consent Calendar** adopting the printed recommended actions will be enacted with one vote. If Councilmembers or Staff wish to address any item on the **Consent Calendar** individually, it will be considered under **SPECIAL CALL ITEMS.***

1. **MINUTES OF THE REGULAR MEETING OF AUGUST 21, 2017.**

RECOMMENDED ACTION:

Approve minutes as written.

2. **RESOLUTION AUTHORIZING PAYMENTS OF WARRANTS BY THE CITY DATED AUGUST 17, 2017 THROUGH SEPTEMBER 13, 2017.**

RECOMMENDED ACTION:

Adopt Resolution No. 2017-C62 allowing certain claims and demands and specifying the funds out of which the same are to be paid.

3. **HUMAN RESOURCES ACTION ITEMS.**

RECOMMENDED ACTION:

Approve the following Personnel Action Requests in accordance with the City of Azusa Civil Service Rules Section 5.7.5 and applicable Memorandum of Understanding(s).

4. **REQUEST TO APPROVE PROFESSIONAL SERVICES AGREEMENT WITH BAKERS MAN PRODUCTIONS FOR VIDEO PRODUCTION SERVICES.**

RECOMMENDED ACTION:

Approve a Professional Services Agreement with Bakers Man Productions for Video Production Services; and authorize the Interim City Manager to execute the agreement, in a form acceptable to the City Attorney, on behalf of the City.

5. **FINDING OF PUBLIC BENEFIT TO THE COMMUNITY AT LARGE FOR RECOMMENDED EXPENDITURES.**

RECOMMENDED ACTION:

Approve an expenditure in the amount of \$200 to the Associated Students of Citrus College for the transportation of the Gladstone High School Marching Band; and make a finding that the community at large will receive a public benefit from the expenditure of the funds for the recommended item.

6. **APPROVE GRANT AGREEMENT FROM CALIFORNIA OFFICE OF TRAFFIC SAFETY FOR THE "SELECTIVE TRAFFIC ENFORCEMENT PROGRAM" (STEP) 2017-2018, GRANT NUMBER PT18005.**

RECOMMENDED ACTION:

Adopt Resolution No. 2017-C63, accepting a grant in the amount of \$91,500.00 (for hourly wages at an overtime rate) from the California Office of Traffic Safety (OTS) to conduct DUI Saturation Patrols to apprehend drunk drivers, Warrant Service Operations and other related programs; and Authorize the Mayor to execute the grant agreement.

7. **AUTHORIZATION TO SOLICIT REQUEST FOR PROPOSALS TO PROVIDE CATERING SERVICES AT THE AZUSA WOMAN'S CLUB.**

RECOMMENDED ACTION:

Authorize Staff to solicit a Request for Proposals for professional hall rental/catering services for the Azusa Woman's Club.

8. **REQUEST TO APPROVE PROFESSIONAL SERVICES AGREEMENT WITH MICHAEL BAKER INTERNATIONAL TO PROVIDE ENVIRONMENTAL CONSULTANT SERVICES FOR THE AZUSA TODD PROJECT LOCATED AT 1025 N. TODD AVENUE.**

RECOMMENDED ACTION:

Approve a Professional Services Agreement with Michael Baker International to provide environmental consultant services in an amount not to exceed \$176,295.00; and Authorize the City Manager to execute the agreements, in a form acceptable to the City Attorney, on behalf of the City.

9. **AUTHORIZATION TO SOLICIT REQUEST FOR PROPOSALS TO PROVIDE PROFESSIONAL CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR THE AZUSA LIBRARY AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANT RESTROOM RETROFIT AND IMPROVEMENT PROJECT [(COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT (CDBG) 601863-17)].**

RECOMMENDED ACTION:

Authorize Staff to solicit a Request for Proposals (RFP) to provide professional construction management and construction inspection services for CDBG Project 601863-17, Azusa Library Americans with Disabilities Act (ADA) Restroom Retrofit and Improvement Project.

10. **APPROVAL OF REVISIONS TO SCHOLARSHIP PROGRAM.**

RECOMMENDED ACTION:

Approve the revisions to the Scholarship Program.

11. **AWARD A CONTRACT TO REHABILITATE THE PAVEMENT ON AZUSA AVENUE FROM FIFTH STREET TO SANTA FE AVENUE.**

RECOMMENDED ACTION:

Award a contract for a total not-to-exceed amount of \$316,470 to All American Asphalt to rehabilitate the pavement on Azusa Avenue from Fifth Street to Santa Fe Avenue; and Authorize the Interim City Manager to execute a contract, in a form acceptable to the City Attorney, on behalf of the City.

12. **ACCEPT EXTENSION OF MSRC GRANT COMPLETION DEADLINE FROM THE SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT FOR IMPROVEMENTS AT THE INTERSECTION OF FOOTHILL BOULEVARD, ALOSTA AVENUE, AND ROCKVALE AVENUE.**

RECOMMENDED ACTION:

Accept extension of MSRC grant completion deadline from the South Coast Air Quality Management District.

13. CITY TREASURER'S STATEMENT OF CASH AND INVESTMENT BALANCES FOR THE MONTH OF JULY 2017.

RECOMMENDED ACTION:

Receive, review, and file the City Treasurer's Report for the month of July 2017.

14. REQUEST FOR LEAVE OF ABSENCE WITHOUT PAY – COMMUNITY SERVICE OFFICER.

RECOMMENDED ACTION:

Approve an employee's request for a leave of absence without pay through no later than February 27, 2018, in accordance with Azusa Civil Service Rules, Section 6.8.1.

F. SUCCESSOR AGENCY RELATED BUSINESS.

1. RESOLUTION AUTHORIZING PAYMENT OF WARRANTS BY THE SUCCESSOR AGENCY DATED AUGUST 17, 2017 THROUGH SEPTEMBER 13, 2017.

RECOMMENDED ACTION:

Adopt Resolution No. 2017-R13 allowing certain claims and demands to be paid out of Successor Agency Funds.

G. ADJOURNMENT.

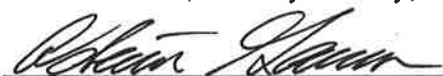
UPCOMING MEETINGS:

October 2, 2017, 6:30 p.m. Ceremonial/Closed Session, 7:30 p.m. Regular Meeting
October 16, 2017, 6:30 p.m. Ceremonial/Closed Session, 7:30 p.m. Regular Meeting

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. Notification three (3) working days prior to the meeting when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting.

CERTIFICATION

I, Adrian Garcia, MMC, Chief Deputy City Clerk of the City of Azusa, or my designee, hereby certify under penalty of perjury that a true, accurate copy of the foregoing agenda was posted on September 14, 2017, seventy-two (72) hours prior to the meeting per Government Code 54954.2 at the City Clerk's Office, 213 E. Foothill Blvd.; the lobby of the Police Department, 725 N. Alameda Ave.; the Civic Auditorium, 213 E. Foothill Blvd.; the City Library, 729 N. Dalton Ave.; and on the City's Web Page at www.ci.azusa.ca.us.



Adrian Garcia, MMC
Chief Deputy City Clerk
Azusa City Clerk's Office