



AGENDA

**REGULAR MEETING OF THE CITY COUNCIL,
THE SUCCESSOR AGENCY TO
THE FORMER REDEVELOPMENT AGENCY,
THE PUBLIC FINANCING AUTHORITY,
OF THE CITY OF AZUSA**

**AZUSA AUDITORIUM
213 EAST FOOTHILL BOULEVARD
AZUSA, CA 91702**

**MONDAY, JULY 15, 2019
6:30 P.M. Closed Session
7:30 P.M. Ceremonial/Regular Meeting**

AZUSA CITY COUNCIL

**JOSEPH ROMERO ROCHA
MAYOR**

**EDWARD J. ALVAREZ
MAYOR PRO-TEM**

**ANGEL CARRILLO
COUNCILMEMBER**

**URIEL E. MACIAS
COUNCILMEMBER**

**ROBERT GONZALES
COUNCILMEMBER**

6:30 P.M.

1. Call to Order
2. Roll Call

CLOSED SESSION

NOTICE TO THE PUBLIC FOR CLOSED SESSION

Prior to going into closed session the City Council will convene in the Auditorium serving as Council Chambers to take public comment on the closed session items only. General public comment will be provided for during the regular portion of the meeting beginning at 7:30 P.M.

1. CONFERENCE WITH LABOR NEGOTIATORS - Pursuant to California Government Code, Section 54957.6.

City Negotiator: Sergio Gonzalez, City Manager and Tanya Bragg, Director of Human Resources & Risk Management
Organizations: ACEA (Azusa City Employees Association), AMMA (Azusa Middle Management Association), CAPP (Civilian Association of Police Personnel), and Unrepresented Employees.

2. **CONFERENCE WITH LEGAL COUNSEL -WORKERS COMPENSATION CLAIM Pursuant to California Government Code, Section 54956.95.**

Case Name(s): Chivas v. City of Azusa; WC Claim No. AZUA-2474

3. **CONFERENCE WITH LEGAL COUNSEL – THREAT OF LITIGATION – Pursuant to California Government Code, Section 54956.9(d)(2).**

One potential case – 975 W. Foothill Blvd.

7:30 P.M. - REGULAR MEETING OF THE CITY COUNCIL, THE SUCCESSOR AGENCY, THE PUBLIC FINANCING AUTHORITY.

NOTICE TO THE PUBLIC FOR REGULAR MEETING

In compliance with Government code Section 54957.5, copies of staff reports or other written documentation relating to each item of business referred to on the Agenda are on file in the Office of the City Clerk - 213 E. Foothill Blvd.; copies for public view are at the Azusa City Library - 729 N. Dalton Ave., Azusa Police Department Lobby - 725 N. Alameda Ave., and the City of Azusa Web Page www.ci.azusa.ca.us. Persons who wish to speak during the Public Participation portion of the Agenda or on a Public Hearing item, shall fill out a card requesting to speak and shall submit it to the City Clerk prior to 7:30 P.M.; cards submitted after will not be accepted.

A. PRELIMINARY BUSINESS

1. Call to Order
2. Roll Call
3. Flag Salute
4. Invocation
5. Closed Session Report by the City Attorney

CEREMONIAL

1. Presentation of “Employees of the Quarter” Certificate to Margaret Delano, Sr. Information Technology Analyst and Bianca Munoz, Human Resources Intern.

B. PUBLIC PARTICIPATION

*This time has been set aside for persons in the audience to make public comments on items within the subject matter jurisdiction of the council/agency board that **are not listed on this agenda or are listed on this agenda as an item other than a public hearing item.** Members of the audience will have the opportunity to address the city council/agency board about public hearing items at the time the public hearing is held. Under the provisions of the Brown Act, the council/agency board is prohibited from taking action on oral requests, but may refer the matter to staff or to a subsequent meeting. The council/agency board will respond after public comment has been received. Each person or representative of a group shall be allowed to speak without interruption for up to five (5) continuous minutes, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes.*

C. REPORTS, UPDATES, AND ANNOUNCEMENTS FROM STAFF/COUNCIL

1. Recap 4th of July. (Oral Report)

D. SCHEDULED ITEMS

1. PUBLIC HEARING – 2019 REFUSE AND ORGANICS RATE ADJUSTMENT.

RECOMMENDED ACTION:

- 1) Open the Public Hearing, receive public testimony, and close the Public Hearing;
- 2) Adopt Resolution No. 2019-C24 approving the annual refuse collection and organic waste recycling rate adjustment for Athens Services effective retroactive to July 1, 2019; and
- 3) Approve an exemption procedure to exempt businesses and multifamily complexes on a case-by-case basis from the requirements of the law if they meet the criteria specified under AB 1826.

2. PUBLIC HEARING TO ADOPT A RESOLUTION APPROVING THE ISSUANCE OF BONDS BY THE CALIFORNIA MUNICIPAL FINANCE AUTHORITY FOR THE PURPOSE OF FINANCING THE ACQUISITION, CONSTRUCTION, INSTALLATION, REHABILITATION, IMPROVEMENT AND/OR EQUIPPING OF SOLID WASTE DISPOSAL FACILITIES AND CERTAIN OTHER MATTERS RELATING THERETO.

RECOMMENDED ACTION:

- 1) Conduct the public hearing under the requirements of the Tax and Equity Fiscal Responsibility Act (“TEFRA”) and the Internal Revenue Code of 1986, as amended (the “Code”).
- 2) Adopt Resolution No. 2019-C25 approving the issuance of the Bonds by the California Municipal Finance Authority (“CMFA”), a joint exercise of powers authority and public entity of the State of California, for the benefit of Waste Management, Inc. (the “Borrower”), to provide for the refinancing and refunding of the Project, such adoption is solely for the purposes of satisfying the requirements of TEFRA, the Code and the California Government Code Section 6500 (and following).

3. DESIGNATION OF VOTING DELEGATES AND ALTERNATES LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE – OCTOBER 16-18, LONG BEACH.

RECOMMENDED ACTION:

- 1) Appoint one (1) delegate to represent the City at the 2019 League of California Cities Annual Conference; and
- 2) Appoint one (1) alternate to represent the City at the 2019 League of California Cities Annual Conference.

4. AZUSA GOLDEN DAYS MEMORANDUM OF UNDERSTANDING (MOU) DRAFT AND UPDATE.

RECOMMENDED ACTION:

Review and provide direction for staff regarding the draft Memorandum of Understanding with *Azusa Golden Days*, a California Nonprofit Organization.

E. CONSENT CALENDAR

The *Consent Calendar* adopting the printed recommended actions will be enacted with one vote. If Councilmembers or Staff wish to address any item on the *Consent Calendar* individually, it will be considered under *SPECIAL CALL ITEMS*.

1. MINUTES OF THE REGULAR MEETING OF JUNE 3, 2019 AND JUNE 17, 2019.

RECOMMENDED ACTION:

Approve minutes as written.

2. RESOLUTION AUTHORIZING PAYMENTS OF WARRANTS BY THE CITY DATED JUNE 13, 2019 THROUGH JULY 11, 2019.

RECOMMENDED ACTION:

Adopt Resolution No. 2019-C26 allowing certain claims and demands and specifying the funds out of which the same are to be paid.

3. HUMAN RESOURCES ACTION ITEMS.

RECOMMENDED ACTION:

Approve the Personnel Action Requests in accordance with the City of Azusa Civil Service Rules Section 5.7.5 and applicable Memorandum of Understanding(s).

4. AZUSA UNIFIED SCHOOL DISTRICT AND AZUSA POLICE DEPARTMENT SCHOOL RESOURCE OFFICER CONTRACT; JULY 1, 2019 - JUNE 30, 2020.

RECOMMENDED ACTION:

Approve the agreement for the 2019/20 school year between the Azusa Unified School District and the Azusa Police Department, for the provision of law enforcement services at a shared cost; and Authorize the City Manager, or designee, to execute the agreement, in a form acceptable to the City Attorney, on behalf of the City.

5. ACCEPTANCE OF PROJECT COMPLETION AND AUTHORIZATION TO FILE A NOTICE OF COMPLETION FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)-FUNDED AZUSA LIBRARY AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANT RESTROOM RETROFIT IMPROVEMENT PROJECT (NUMBER 601863-17).

RECOMMENDED ACTION:

Accept the project improvements; and Authorize staff to file a Notice of Completion for the Azusa Library Americans with Disabilities Act (ADA) Compliant Restroom Retrofit Improvement Project (Community Development Block Grant Project 601863-17).

6. **APPROVAL OF A MEMORANDUM OF UNDERSTANDING BETWEEN AZUSA PACIFIC UNIVERSITY (APU) AND THE CITY OF AZUSA REGARDING REPORTING AUTHORITY AND OTHER RESPONSIBILITIES FOR RESPONSES AT AZUSA PACIFIC UNIVERSITY.**

RECOMMENDED ACTION:

Approve the attached MOU to clarify the authorities and responsibilities of the Azusa Police Department for calls for service on the campus of APU and authorize the City Manager or Chief of Police to execute the MOU on behalf of the City subject to any non-substantive changes made by the City Attorney.

7. **AUTHORIZATION TO RELEASE A REQUEST FOR PROPOSAL FOR TELECOMMUNICATIONS SYSTEM AND A REQUEST FOR PROPOSAL FOR A STRUCTURED CABLING INFRASTRUCTURE REPLACEMENT.**

RECOMMENDED ACTION:

Authorize staff to release a Request for Proposal for a Telecommunications System; and Authorize staff to release a Request for Proposal for a Structured Cabling Replacement and Installation.

8. **PURCHASE ORDERS ISSUED IN JUNE 2019 WITH CONTRACT AGREEMENTS EXECUTED BY CITY MANAGER.**

RECOMMENDED ACTION:

Receive and file the list of purchase orders issued in June 2019 with contracts executed by the City Manager.

9. **CITY TREASURER'S ACCOUNTING OF ALL RECEIPTS, DISBURSEMENTS AND FUND BALANCES FOR THE MONTH OF MARCH 2019.**

RECOMMENDED ACTION:

Receive, review, and file the City Treasurer's Reports of Receipts, Disbursements and Fund Balances for the month of March 2019.

10. **LOS ANGELES COUNTY, REGIONAL PARK AND OPEN SPACE DISTRICT GRANT – NOTICES OF COMPLETION.**

RECOMMENDED ACTION:

Approve Notices of Completion for the projects funded by the Los Angeles County Regional Park and Open Space District maintenance grant; and Authorize staff to file the Notice of Completion with the Los Angeles County Clerk.

11. **REQUEST TO APPROVE PROFESSIONAL SERVICES AGREEMENT WITH CBRE, INC. TO PROVIDE REAL ESTATE BROKERAGE AND CONSULTING SERVICES TO THE CITY OF AZUSA.**

RECOMMENDED ACTION:

Approve a Professional Services Agreement with CBRE, Inc. to provide Real Estate Brokerage and Consulting services in an annual amount not to exceed \$50,000; and Authorize the City Manager to execute the agreement, in a form acceptable to the City Attorney, on behalf of the City.

12. **AUTHORIZATION TO ISSUE SERVICE REQUEST WITH LOS ANGELES COUNTY PUBLIC WORKS FOR THE NEWBURGH STREET, ET AL. PAVEMENT PRESERVATION PROJECT.**

RECOMMENDED ACTION:

Authorize the Director of Public Works to issue a service request with Los Angeles County Public Works for the Newburgh Street, et al. Pavement Preservation Project for an amount not to exceed \$45,000.

13. **AWARD A CONSTRUCTION CONTRACT FOR THE NEWBURGH STREET ET AL. ADA RAMP REPLACEMENT PROJECT.**

RECOMMENDED ACTION:

Award a contract for a total not-to-exceed amount of \$35,200, which includes a 10% contingency for potential change orders as needed, to FS Contractors, Inc., for the Newburgh Street Pavement Preservation Project, and Authorize the City Manager to execute a contract, in a form acceptable to the City Attorney, on behalf of the City.

14. **REQUEST TO INCREASE FISCAL YEAR 2018/19 BLANKET PURCHASE ORDER FOR MANNING & KASS ELLROD, RAMIREZ, TRESTER LLP.**

RECOMMENDED ACTION:

Approve an increase to the Manning & Kass Ellrod, Ramirez, Trester LLP Blanket Purchase Order for Fiscal Year 2018/19 to a not-to-exceed amount of \$45,000.

15. **REQUEST TO ENTER INTO A SUPERSEDING THREE (3) YEAR AGREEMENT WITH COSTAR FOR PROPERTY AND REAL ESTATE DATABASE TOOLS.**

RECOMMENDED ACTION:

Waive formal sealed bids in accordance with Azusa Municipal Code Section 2-520 section b.2; and Award a three (3) year superseding agreement with CoStar Realty Information, Inc., in the amount of \$9,972 annually; and Authorize the City Manager to execute the agreement, in a form acceptable to the City Attorney on behalf of the City.

16. **CONSIDERATION OF AZUSA CHAMBER OF COMMERCE CONTRACT FOR FISCAL YEAR 2019-2020.**

RECOMMENDED ACTION:

Authorize Staff to finalize and execute the Agreement Regarding Azusa Chamber of Commerce Funding and Support between the City of Azusa and the Azusa Chamber of Commerce for Fiscal Year 2019-2020 at a funding level of \$44,493, which is the same funding level as Fiscal Year 2018-2019; and Authorize the City Manager to execute the contract, in a format acceptable to the City Attorney, on behalf of the City.

17. ADOPTION OF RESOLUTION 2019-C27 IN SUPPORT OF BALANCED ENERGY SOLUTIONS AND LOCAL CHOICE OF BUILDING AND VEHICLE RESOURCES AND TECHNOLOGIES.

RECOMMENDED ACTION:

Adopt Resolution No. 2019-C27 supporting balanced energy solutions and local choice of building and vehicle energy resources and technologies.

F. SUCCESSOR AGENCY RELATED BUSINESS.

1. RESOLUTION AUTHORIZING PAYMENT OF WARRANTS BY THE SUCCESSOR AGENCY DATED MAY 31, 2019 THROUGH JULY 11, 2019.

RECOMMENDED ACTION:

Adopt Resolution No. 2019-R10 allowing certain claims and demands to be paid out of Successor Agency Funds.

G. ADJOURNMENT.

UPCOMING MEETINGS:

August 5, 2019, 6:30 p.m. Closed Session, 7:30 p.m. Regular Meeting – Canceled
August 19, 2019, 6:30 p.m. Closed Session, 7:30 p.m. Regular Meeting

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. Notification three (3) working days prior to the meeting when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting.

CERTIFICATION

I, Adrian Garcia, MMC, Chief Deputy City Clerk of the City of Azusa, or my designee, hereby certify under penalty of perjury that a true, accurate copy of the foregoing agenda was posted on July 11, 2019, seventy-two (72) hours prior to the meeting per Government Code 54954.2 at the City Clerk's Office, 213 E. Foothill Blvd.; the lobby of the Police Department, 725 N. Alameda Ave.; the Civic Auditorium, 213 E. Foothill Blvd.; the City Library, 729 N. Dalton Ave.; and on the City's Web Page at www.ci.azusa.ca.us.



Adrian Garcia, MMC
Chief Deputy City Clerk
Azusa City Clerk's Office