



AGENDA

**REGULAR MEETING OF THE CITY COUNCIL,
THE SUCCESSOR AGENCY TO
THE FORMER REDEVELOPMENT AGENCY,
THE PUBLIC FINANCING AUTHORITY,
OF THE CITY OF AZUSA**

CORONAVIRUS (COVID-19) ADVISORY

Due to the state and local State of Emergency resulting from the threat of Novel Coronavirus (COVID-19), Governor Newsom has issued Executive Order N-29-20 in which Section 3 supersedes Paragraph 11 of Executive Order N-25-20 (issued on March 12, 2020) addressing Brown Act regulations. This new order states that the City does not need to make a physical location available for members of the public to observe a public meeting and offer public comment. The Order allows the City to hold City Council/Board meetings via teleconferencing and allows for members of the public to observe and address the meeting telephonically or electronically.

To follow the new Order issued by the Governor, the City Council meeting scheduled for Monday, April 6, 2020 at 7:30 p.m. will be closed to the public. Members of the public may submit Public Comments by 7:30 p.m. electronically only by emailing PublicComment@azusaca.gov. Emailed public comments will be sent to all City Council Members and will be part of the record. (Comments shall be limited to no more than 250 words).

View the City Council meeting live at the City's website <https://www.ci.azusa.ca.us/1389/Watch-Meetings-Online>, or Channel 3 (Spectrum).

**AZUSA AUDITORIUM – CLOSED TO THE PUBLIC
213 EAST FOOTHILL BOULEVARD
AZUSA, CA 91702**

**MONDAY, APRIL 6, 2020
6:30 P.M. Closed Session-None
7:30 P.M. Regular Meeting**

AZUSA CITY COUNCIL

**JOSEPH ROMERO ROCHA
MAYOR**

**EDWARD J. ALVAREZ
MAYOR PRO-TEM**

**ANGEL CARRILLO
COUNCILMEMBER**

**URIEL E. MACIAS
COUNCILMEMBER**

**ROBERT GONZALES
COUNCILMEMBER**

CLOSED SESSION - NONE

7:30 P.M. - REGULAR MEETING OF THE CITY COUNCIL, THE SUCCESSOR AGENCY, THE PUBLIC FINANCING AUTHORITY.

NOTICE TO THE PUBLIC FOR REGULAR MEETING

In compliance with Government code Section 54957.5, copies of staff reports or other written documentation relating to each item of business referred to on the Agenda are on file in the Office of the City Clerk - 213 E. Foothill Blvd.; copies for public view are at the Azusa City Library - 729 N. Dalton Ave., Azusa Police Department Lobby - 725 N. Alameda Ave., and the City of Azusa Web Page www.azusaca.gov. Persons who wish to speak during the Public Participation portion of the Agenda or on a Public Hearing item, shall fill out a card requesting to speak and shall submit it to the City Clerk prior to 7:30 P.M.; cards submitted after will not be accepted.

A. PRELIMINARY BUSINESS

1. Call to Order
2. Roll Call
3. Flag Salute
4. Invocation –
5. Closed Session Report by the City Attorney

CEREMONIAL - None

B. PUBLIC PARTICIPATION

*This time has been set aside for persons in the audience to make public comments on items within the subject matter jurisdiction of the council/agency board that **are not listed on this agenda or are listed on this agenda as an item other than a public hearing item.** Members of the audience will have the opportunity to address the city council/agency board about public hearing items at the time the public hearing is held. Under the provisions of the Brown Act, the council/agency board is prohibited from taking action on oral requests, but may refer the matter to staff or to a subsequent meeting. The council/agency board will respond after public comment has been received. Each person or representative of a group shall be allowed to speak without interruption for up to five (5) continuous minutes, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes.*

C. REPORTS, UPDATES, AND ANNOUNCEMENTS FROM STAFF/COUNCIL

D. SCHEDULED ITEMS

1. **RESOLUTION DECLARING ELECTION RESULTS.**

RECOMMENDED ACTION:

- 1) Adopt Resolution No. 2020-C12, reciting the fact of the General Municipal election held on March 3, 2020, declaring the results and such other matters as provided by law.

2. **OATHS OF OFFICE, PRESENTATION OF CERTIFICATES OF ELECTION AND SEATING OF OFFICIALS. (Oral Report)**

1) Oath of Office to be administered to newly elected officials by City Clerk:

COUNCILMEMBER – Jesse Avila
COUNCILMEMBER – Uriel Edward Macias
MAYOR – Robert Gonzales

3. **SELECTION OF MAYOR PRO-TEM.**

RECOMMENDED ACTION:

1) Approve the selection of Council Member Uriel Edward Macias as Mayor Pro-Tem for a one-year term, expiring March, 2021.

4. **DISCUSSION AND PROVIDE DIRECTION REGARDING FILLING THE SEAT VACATED BY NEWLY ELECTED MAYOR GONZALES.**

RECOMMENDED ACTION:

Consider one of the following options and provide direction:

- 1) Set up an ad-hoc committee of 2 Councilmembers;
- 2) Appoint from Candidates that ran for Council;
- 3) Call a Special Election (Cost estimate \$90,000.00)
- 4) Other – Council provide staff direction.

5. **CITY RESPONSE TO COVID-19 AND STATUS UPDATE ON CITY OPERATIONS, SERVICES TO RESIDENTS AND SUPPORT FOR LOCAL BUSINESS COMMUNITY.**

RECOMMENDED ACTION:

- 1) Receive and File Status Report, and
- 2) Provide direction in regards to City operations and/or Policy Matters Council would like to discuss and consider implementing.

E. CONSENT CALENDAR

The *Consent Calendar* adopting the printed recommended actions will be enacted with one vote. If Councilmembers or Staff wish to address any item on the *Consent Calendar* individually, it will be considered under *SPECIAL CALL ITEMS*.

1. **MINUTES OF THE REGULAR MEETING OF MARCH 16, 2020 AND SPECIAL MEETING OF MARCH 16, 2020.**

RECOMMENDED ACTION:

Approve minutes as written.

2. **RESOLUTION AUTHORIZING PAYMENTS OF WARRANTS BY THE CITY DATED MARCH 12, 2020 THROUGH MARCH 31, 2020.**

RECOMMENDED ACTION:

Adopt Resolution No. 2020-C13 allowing certain claims and demands and specifying the funds out of which the same are to be paid.

3. **HUMAN RESOURCES ACTION ITEMS.**

RECOMMENDED ACTION:

Approve the Personnel Action Requests in accordance with the City of Azusa Civil Service Rules Section 5.7.5 and applicable Memorandum of Understanding(s).

4. **APPROVAL OF FIRST AMENDMENT FOR MAINTENANCE SERVICES AGREEMENT BETWEEN THE CITY OF AZUSA AND CROSTOWN ELECTRICAL & DATA, INC.**

RECOMMENDED ACTION:

Approve the First Amendment to the Maintenance Services Agreement between the City of Azusa and Crosstown Electrical & Data, Inc., formerly Computer Services Company, for City-wide traffic signal maintenance services; and Authorize the City Manager to execute the contract amendment, in a form acceptable to the City Attorney, on behalf of the City.

5. **REQUEST TO INCREASE FISCAL YEAR 2019/20 BLANKET PURCHASE ORDER TO PROCURE ELECTRIC METER LOCKING RINGS FROM INNER-TITE CORPORATION FOR THE ADVANCED METER INFRASTRUCTURE PROJECT.**

RECOMMENDED ACTION:

Amend the existing blanket purchase order with Inner-Tite Corporation to increase the authorized amount from \$250,000 to \$320,000 for the acquisition of 3,500 additional electric meter locking rings.

6. **ADOPT RESOLUTIONS GRANTING THE CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION (CDTFA) AUTHORITY TO IMPLEMENT MEASURE Z, A LOCAL TRANSACTION AND USE TAX (TUT); AND APPROVE REQUIRED DOCUMENTS.**

RECOMMENDED ACTION:

Adopt Resolution No. 2020-C14 authorizing the CDTFA to administer and implement Measure Z, a local transaction and use tax (TUT); and Authorize the City Manager and Director of Administrative Services to execute an agreement with the CDTFA for preparation work; and Authorize the City Manager and Director of Administrative Services to execute an agreement with the CDTFA so the CDTFA can administrate the City's transactions and use taxes; and Adopt Resolution No. 2020-C15 granting certain City Employees and Hinderliter, de Llama & Associates authority to examine the transaction and use tax records of the CDTFA.

7. **CITY TREASURER'S ACCOUNTING OF ALL RECEIPTS, DISBURSEMENTS AND FUND BALANCES FOR THE MONTHS OF JUNE THROUGH DECEMBER 2019.**

RECOMMENDED ACTION:

Receive, review, and file the City Treasurer's Reports of Receipts, Disbursements and Fund Balances for the months of June 2019 through December 2019.

F. **SUCCESSOR AGENCY RELATED BUSINESS.**

1. **RESOLUTION AUTHORIZING PAYMENT OF WARRANTS BY THE SUCCESSOR AGENCY DATED FEBRUARY 27, 2020 THROUGH MARCH 31, 2020.**

RECOMMENDED ACTION:

Adopt Resolution No. 2020-R06 allowing certain claims and demands to be paid out of Successor Agency Funds.

G. **ADJOURNMENT.**

UPCOMING MEETINGS:

April 20, 2020, 6:30 p.m. Closed Session, 7:30 p.m. Regular Meeting

May 4, 2020, 6:30 p.m. Closed Session, 7:30 p.m. Regular Meeting

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. Notification three (3) working days prior to the meeting when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting.

CERTIFICATION

I, Adrian Garcia, MMC, Chief Deputy City Clerk of the City of Azusa, or my designee, hereby certify under penalty of perjury that a true, accurate copy of the foregoing agenda was posted on April 2, 2020, seventy-two (72) hours prior to the meeting per Government Code 54954.2 at the City Clerk's Office, 213 E. Foothill Blvd.; the lobby of the Police Department, 725 N. Alameda Ave.; the Civic Auditorium, 213 E. Foothill Blvd.; the City Library, 729 N. Dalton Ave.; and on the City's Web Page at www.ci.azusa.ca.us.



Adrian Garcia, MMC
Chief Deputy City Clerk
Azusa City Clerk's Office