



## AGENDA

### REGULAR MEETING OF THE CITY COUNCIL, THE SUCCESSOR AGENCY TO THE FORMER REDEVELOPMENT AGENCY, THE PUBLIC FINANCING AUTHORITY, AND SPECIAL AZUSA UTILITY BOARD MEETING OF THE CITY OF AZUSA

#### **CORONAVIRUS (COVID-19) ADVISORY**

Due to the state and local State of Emergency resulting from the threat of Novel Coronavirus (COVID-19), Governor Newsom has issued Executive Order N-29-20 in which Section 3 supersedes Paragraph 11 of Executive Order N-25-20 (issued on March 12, 2020) addressing Brown Act regulations. This new order states that the City does not need to make a physical location available for members of the public to observe a public meeting and offer public comment. The Order allows the City to hold City Council/Board meetings via teleconferencing and allows for members of the public to observe and address the meeting telephonically or electronically.

**To follow the new Order issued by the Governor, the City Council meeting scheduled for Monday, May 18, 2020 at 7:30 p.m. will be closed to the public.** Members of the public may submit Public Comments by 7:30 p.m. electronically only by emailing [PublicComment@azusaca.gov](mailto:PublicComment@azusaca.gov). Emailed public comments will be sent to all City Council Members and will be part of the record. (Comments shall be limited to no more than 250 words).

View the City Council meeting live at the City's website <https://www.ci.azusa.ca.us/1389/Watch-Meetings-Online>, or Channel 3 (Spectrum).

**AZUSA AUDITORIUM – CLOSED TO THE PUBLIC  
213 EAST FOOTHILL BOULEVARD  
AZUSA, CA 91702**

**MONDAY, MAY 18, 2020  
6:30 P.M. Closed Session  
7:30 P.M. Regular Meeting/  
Special Azusa Utility Board**

**AZUSA CITY COUNCIL/AZUSA UTILITY BOARD**

**ROBERT GONZALES  
MAYOR/BOARD MEMBER**

**URIEL E. MACIAS  
MAYOR PRO-TEM/  
BOARD MEMBER**

**EDWARD J. ALVAREZ  
COUNCILMEMBER/  
CHAIRPERSON**

**JESSE AVILA  
COUNCILMEMBER/  
BOARD MEMBER**

**ANDREW N. MENDEZ  
COUNCILMEMBER/  
BOARD MEMBER**

**6:30 P.M.**

1. Call to Order
2. Roll Call

**CLOSED SESSION**

**NOTICE TO THE PUBLIC FOR CLOSED SESSION**

*Prior to going into closed session the City Council will convene in the Auditorium serving as Council Chambers to take public comment on the closed session items only. General public comment will be provided for during the regular portion of the meeting beginning at 7:30 P.M.*

1. **CONFERENCE WITH LABOR NEGOTIATORS - Pursuant to California Government Code, Section 54957.6.**

City Negotiator: Sergio Gonzalez, City Manager and Talika Johnson, Director of Administrative Services

Organizations: SEIU (Service Employees International Union- Local 721)

2. **CONFERENCE WITH LEGAL COUNSEL -WORKERS COMPENSATION CLAIM Pursuant to California Government Code, Section 54956.95.**

Case Name(s): Jose Angel Toledo v. City of Azusa; WC Claim No. AZUA-1778 and 2375.

John Madaloni v. City of Azusa; WC Claim No. AZUA-1562, 1890, 2367, and 2497.

3. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION Pursuant to California Government Code, Section 54956.9(d)(1).**

Case Name: Ronald Austin v. City of Azusa; Los Angeles Superior Court Case No. 20STCP01145

**7:30 P.M. - REGULAR MEETING OF THE CITY COUNCIL, THE SUCCESSOR AGENCY, THE PUBLIC FINANCING AUTHORITY AND SPECIAL UTILITY BOARD MEETING.**

**NOTICE TO THE PUBLIC FOR REGULAR MEETING AND SPECIAL UTILITY BOARD MEETING**

*In compliance with Government code Section 54957.5, copies of staff reports or other written documentation relating to each item of business referred to on the Agenda are on file in the Office of the City Clerk - 213 E. Foothill Blvd.; copies for public view are at the Azusa City Library - 729 N. Dalton Ave., Azusa Police Department Lobby - 725 N. Alameda Ave., and the City of Azusa Web Page [www.azusaca.gov](http://www.azusaca.gov). Persons who wish to speak during the Public Participation portion of the Agenda or on a Public Hearing item, shall fill out a card requesting to speak and shall submit it to the City Clerk prior to 7:30 P.M.; cards submitted after will not be accepted.*

**A. PRELIMINARY BUSINESS**

1. Call to Order
2. Roll Call – City Council
3. Roll Call – Utility Board
4. Flag Salute
5. Closed Session Report by the City Attorney

**CEREMONIAL – None**

**B. PUBLIC PARTICIPATION – CITY COUNCIL AND UTILITY BOARD**

*This time has been set aside for persons in the audience to make public comments on items within the subject matter jurisdiction of the council/agency board that **are not listed on this agenda or are listed on this agenda as an item other than a public hearing item.** Members of the audience will have the opportunity to address the city council/agency board about public hearing items at the time the public hearing is held. Under the provisions of the Brown Act, the council/agency board is prohibited from taking action on oral requests, but may refer the matter to staff or to a subsequent meeting. The council/agency board will respond after public comment has been received. Each person or representative of a group shall be allowed to speak without interruption for up to five (5) continuous minutes, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes.*

**RECESS THE AZUSA UTILITY BOARD**

**C. REPORTS, UPDATES, AND ANNOUNCEMENTS FROM STAFF/COUNCIL**

1. Designation of Voting Delegate and Alternate to attend the Southern California Association of Governments Special Meeting General Assembly Business Session June 4, 2020. (Oral Report)

**D. SCHEDULED ITEMS - CITY COUNCIL**

1. **PUBLIC HEARING TO ADOPT A RESOLUTION APPROVING THE ISSUANCE OF BONDS BY THE CALIFORNIA STATEWIDE COMMUNITIES DEVELOPMENT AUTHORITY FOR THE PURPOSE OF FINANCING THE ACQUISITION AND REHABILITATION OF A 61-UNIT MULTIFAMILY RENTAL HOUSING PROJECT GENERALLY KNOWN AS ALOSTA GARDENS APARTMENTS.**

**RECOMMENDED ACTION:**

- 1) Conduct the public hearing under the requirements of the Tax and Equity Fiscal Responsibility Act (“TEFRA”) and the Internal Revenue Code of 1986, as amended (the “Code”).
  - 2) Adopt Resolution No. 2020-C23 approving the issuance of Bonds by the California Statewide Communities Development Authority not to exceed \$30,000,000, for the benefit of CLG Alostia, LP, to provide financing for the acquisition and rehabilitation of a 61-unit multifamily rental housing project generally known as Alostia Gardens Apartments, such adoption is solely for the purposes of satisfying the requirements of TEFRA, the Code and the California Government Code Section 6500 (and following).
2. **BUREAU OF JUSTICE ASSISTANCE CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING (CESF) PROGRAM.**

**RECOMMENDED ACTION:**

- 1) Authorize the City Manager to submit a grant application to the U.S. Department of Justice for the purchase of specified equipment, supplies, and personnel costs; and
- 2) Authorize the City Manager and/or Mayor to execute all contracts, reports, and other documents required for receiving such funds pursuant to the terms and conditions of the U.S. Department of Justice.

3. **UPDATE ON CITY COVID RESPONSE, IMPACTS TO CITY OPERATIONS AND DIRECTION REGARDING ALLOWING FIREWORKS SALES.**

**RECOMMENDED ACTION:**

- 1) Receive and File this status report, and
- 2) Provide direction in regards to allowing fireworks sales this year.

4. **PUBLIC HEARING - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CARES ACT FUNDS – CONSIDERATION TO ADOPT A RESOLUTION APPROVING \$241,825 ONE TIME ONLY, SUPPLEMENTAL FY 2019-2020 CDBG FUNDS FOR THE EXPRESS PURPOSE OF RESPONDING TO, ADDRESSING, AND MITIGATING THE IMPACTS OF THE COVID-19 PANDEMIC.**

**RECOMMENDED ACTION:**

- 1) Open the public hearing, receive testimony and presentation of the proposed eligible CDBG CARES Act projects, and adoption of Resolution No. 2020-C24 approving an Azusa CDBG CARES Act Program; and
- 2) Authorize the City Manager, or his designee, to execute all contracts and Agreements, in a form approved by the City Attorney, with the Los Angeles County Development Authority (LACDA) and if applicable, with each approved recipient/subrecipient of the Azusa CDBG CARES Act Program.

5. **DISCUSSION AND DIRECTION REGARDING PROCEDURES FOR CONVERSION OF THE ELECTIVE OFFICE OF MAYOR TO A ROTATIONAL OFFICE.**

**RECOMMENDED ACTION:**

- 1) Review the information contained in this report and, if City Council desires to proceed with the Proposed Measure, direct the City Attorney and City staff to prepare the necessary resolutions/ordinance for consideration at a future meeting.

**E. CONSENT CALENDAR – CITY COUNCIL**

The *Consent Calendar* adopting the printed recommended actions will be enacted with one vote. If Councilmembers or Staff wish to address any item on the *Consent Calendar* individually, it will be considered under *SPECIAL CALL ITEMS*.

1. **MINUTES OF THE REGULAR MEETING OF APRIL 20, 2020 AND SPECIAL MEETING OF APRIL 27, 2020.**

**RECOMMENDED ACTION:**

Approve minutes as written.

2. **RESOLUTION AUTHORIZING PAYMENTS OF WARRANTS BY THE CITY DATED APRIL 16, 2020 THROUGH MAY 13, 2020.**

**RECOMMENDED ACTION:**

Adopt Resolution No. 2020-C25 allowing certain claims and demands and specifying the funds out of which the same are to be paid.

3. **HUMAN RESOURCES ACTION ITEMS.**

**RECOMMENDED ACTION:**

Approve the Personnel Action Requests in accordance with the City of Azusa Civil Service Rules Section 5.7.5 and applicable Memorandum of Understanding(s).

4. **RELEASE OF BONDS FOR TRACT 74154 IN THE ROSEDALE COMMUNITY.**

**RECOMMENDED ACTION:**

Release the Performance Bond in the amount of \$908,831, the Labor and Materials Bond in the amount of \$908,831 and the Monument Bond in the amount of \$10,000 for Tract 74154, Lots 1-6; and Release the Performance Bond in the amount of \$241,082 and the Labor and Materials Bond in the amount of \$241,082 for Tract 74154, Lot 7.

5. **RELEASE OF BONDS FOR TRACT 73418, 475 EAST ARROW HIGHWAY.**

**RECOMMENDED ACTION:**

Release the Performance Bond in the amount of \$270,320, the Labor and Materials Bond in the amount of \$135,160 and the Monument Bond in the amount of \$3,220 for Tract 73418.

6. **APPROVAL OF SECOND AMENDMENT TO AGREEMENT FOR MAINTENANCE SERVICES BETWEEN THE CITY OF AZUSA AND CONTROL AIR CONDITIONING CORPORATION AND CONSIDERATION OF INCREASING CONTRACT PURCHASE ORDER.**

**RECOMMENDED ACTION:**

Approve the Second Amendment to Maintenance Services Agreement between the City of Azusa and Control Air Conditioning Corporation for HVAC system services; and Approve an increase to the contract purchase order for Control Air Conditioning Services from \$34,162.40 to \$44,162.40; and Authorize the City Manager to execute the contract amendment, in a form acceptable to the City Attorney, on behalf of the City.

7. **REQUEST TO APPROVE PROFESSIONAL SERVICES AGREEMENTS WITH PSOMAS TO PROVIDE ENVIRONMENTAL AND PLANNING CONSULTANT SERVICES FOR THE PROPOSED EXPANSION OF THE AZUSA LAND RECLAMATION LANDFILL LOCATED AT 1211 W. GLADSTONE STREET.**

**RECOMMENDED ACTION:**

Approve a Professional Service Agreement with Psomas to provide environmental and planning consultant services for the Azusa Land Reclamation Landfill project in an amount not to exceed \$39,290.00; and Authorize the City Manager to prepare and execute the agreement, in form acceptable to the City Attorney, on behalf of the City.

8. **ADOPT A RESOLUTION IDENTIFYING THE PROJECTS THE CITY PROPOSES TO FUND WITH ITS APPORTIONMENT OF 2020-21 ROAD MAINTENANCE AND REHABILITATION ACCOUNT FUNDS.**

**RECOMMENDED ACTION:**

Adopt Resolution No. 2020-C26 identifying the projects the City will fund with its apportionment of 2020-2021 RMRA funds.

9. **APPROVAL OF A MEMORANDUM OF AGREEMENT WITH THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS FOR FUNDING TO EXPAND HYGIENE SERVICES.**

**RECOMMENDED ACTION:**

Authorize the City Manager to execute the memorandum of agreement (MOA) with the San Gabriel Valley Council of Governments (SGVCOG) for \$9,443.33 to provide hygiene services to individuals and families experiencing homelessness.

10. **REQUEST TO INCREASE FISCAL YEAR 2019/20 BLANKET PURCHASE ORDER FOR ENTERPRISE FLEET MANAGEMENT, INC. (VEHICLE LEASES).**

**RECOMMENDED ACTION:**

Approve an increase to the Enterprise Fleet Services Blanket Purchase Order for Fiscal Year 2019/20 to a not-to-exceed amount of \$80,000.

11. **ACCEPTANCE OF DISCOVERY CLUB GRANT FROM THE CALIFORNIA STATE LIBRARY.**

**RECOMMENDED ACTION:**

Accept the Discovery Club Grant award from the California State Library; and Approve necessary budget amendments and adjust the current fiscal year budget accordingly.

12. **REQUEST TO APPROVE PURCHASE OF LAND MANAGEMENT SYSTEM FROM GOVSENSE.**

**RECOMMENDED ACTION:**

Waive the competitive bidding process as authorized under Azusa Municipal Code section 2-517-A(22) Solicitation and Bidding exceptions; specialized computer Software and Hardware; and Approve the licensing of Govsense Land Management System and Oracle NETsuite, conversion and implementation services, not to exceed amount of \$ 510,000; and Authorize the Mayor to sign and execute the Professional Services Agreement, licensing agreements and Scope of Work, in a form acceptable to the City Attorney, on behalf of the City.

13. **CITY TREASURER'S STATEMENT OF CASH AND INVESTMENT BALANCES FOR THE MONTH OF MARCH 2020.**

**RECOMMENDED ACTION:**

Receive, review, and file the City Treasurer's Report for the month of March 2020.

14. **FIRST AMENDMENT TO PROFESSIONAL SERVICE AGREEMENT BETWEEN CITY OF AZUSA AND TRANSTECH ENGINEERS INC., TO PROVIDE CONTRACT PLAN REVIEW AND INSPECTION SERVICES.**

**RECOMMENDED ACTION:**

Approve the first amendment to the Professional Services Agreement with Transtech Engineers Inc. to provide plan review and inspection services; and Authorize the City Manager to execute an amendment, in a form acceptable to the City Attorney, on behalf of the City.

15. **AWARD A CONTRACT FOR THE ALLEYWAYS AND INDUSTRIAL ROADS PAVEMENT REHABILITATION PROJECT No. 66120A & 66120C.**

**RECOMMENDED ACTION:**

Award a contract in the amount of \$720,252.50, which includes a 10% contingency for potential change orders as needed, to Toro Enterprises, Incorporated; and Award a contract in the amount of \$27,681 to TKE Engineering, Incorporated for Inspection Services; and Authorize the City Manager to execute a contract, in a form acceptable to the City Attorney, on behalf of the City.

16. **ADOPTION OF CERTIFIED LIST FOR ON-CALL HISTORIC PRESERVATION CONSULTING SERVICES.**

**RECOMMENDED ACTION:**

Adopt the certified list of consultants for on-call historic preservation consulting services for future development projects.

17. **REQUEST TO APPROVE PROFESSIONAL SERVICES AGREEMENT WITH WILLDAN ENGINEERING TO PROVIDE ENVIRONMENTAL CONSULTANT SERVICES FOR THE CONSTRUCTION OF A NEW 97,200 SQUARE-FOOT INDUSTRIAL BUILDING LOCATED AT 415-435 S. MOTOR AVENUE.**

**RECOMMENDED ACTION:**

Approve a Professional Service Agreement with Willdan Engineering to provide environmental consultant services for the Motor Avenue project in an amount not to exceed \$39,290.00; and Authorize the City Manager to prepare and execute the agreement, in a form acceptable to the City Attorney, on behalf of the City.

18. **CONSIDERATION OF A PROFESSIONAL SERVICES AGREEMENT FIRST AMENDMENT WITH WILLDAN FOR THE ARROW HIGHWAY RAISED MEDIAN ISLANDS PROJECT NO. HSIPL-5112(019).**

**RECOMMENDED ACTION:**

Approve an agreement First amendment in the amount of \$32,186, which includes a 10% contingency for potential change orders, increasing the not-to-exceed amount to \$126,258, in a form acceptable to the City Attorney, on behalf of the City; and Authorize the City Manager to execute an agreement amendment with Willdan, in a form acceptable to the City Attorney, on behalf of the City.

**19. PURCHASE OF ONE (1) 2020 FORD POLICE INTERCEPTOR VEHICLE.**

**RECOMMENDED ACTION:**

Approve the purchase one 2020 Ford Police Interceptor SUV vehicle from National Auto Fleet Group, 490 Auto Center Drive, Watsonville, CA 95076 in an amount not to exceed \$38,003.06; and Approve the purchase of this vehicle based on the competitive bid process completed by the County of Los Angeles as authorized under AMC Section 2-519, from which they ordered Ford Police Interceptor Vehicles under NJPA contract #120716-NAF.

**20. APPROVE PURCHASE OF MOTOROLA SOFTWARE MODULES: SPILLMAN TOUCH, MOBILE ARREST FORM, AND BRAZOS INTERFACE.**

**RECOMMENDED ACTION:**

Waive the competitive bidding process as authorized under Azusa Municipal Code Section AMC 2-517(a)(22), which provides exceptions for the competitive bid and RFP processes under the following exception: Specialized computer software and hardware; and Approve a purchase agreement with Motorola Solutions for the acquisition of the Spillman Touch software module; and Approve a purchase agreement with Motorola Solutions for the acquisition of the Brazos XML Interface module; and Approve a purchase agreement with Motorola Solutions for the acquisition of the Spillman Mobile Arrest Form module.

**F. SUCCESSOR AGENCY RELATED BUSINESS.**

**1. RESOLUTION AUTHORIZING PAYMENT OF WARRANTS BY THE SUCCESSOR AGENCY DATED APRIL 1, 2020 THROUGH MAY 18, 2020.**

**RECOMMENDED ACTION:**

Adopt Resolution No. 2020-R07 allowing certain claims and demands to be paid out of Successor Agency Funds.

**G. ADJOURNMENT – CITY COUNCIL**

**RECONVENE AZUSA UTILITY BOARD**

**H. REPORTS – UTILITY BOARD**

**1. FISCAL YEAR 2019-2020 THIRD QUARTER BUDGET REPORTS FOR ELECTRIC AND WATER FUNDS.**

**RECOMMENDED ACTION:**

1) Receive and file Fiscal Year 2019-20 Third Quarter Budget Reports for Electric and Water funds.

**2. WATER SUPPLY AND POWER SUPPLY UPDATE. (Oral Report)**



## **I. CONSENT CALENDAR – UTILITY BOARD**

The *Consent Calendar* adopting the printed recommended actions will be enacted with one vote. If Councilmembers or Staff wish to address any item on the *Consent Calendar* individually, it will be considered under *SPECIAL CALL ITEMS*.

### **1. APPROVE THE MINUTES OF THE UTILITY BOARD OF MARCH 23, 2020.**

#### **RECOMMENDED ACTION:**

Approve minutes as written.

### **2. APPROVE THE MINUTES OF THE SPECIAL UTILITY BOARD OF APRIL 20, 2020.**

#### **RECOMMENDED ACTION:**

Approve minutes as written.

### **3. AWARD PURCHASING CONTRACT TO ONESOURCE DISTRIBUTORS, LLC IN THE AMOUNT NOT TO EXCEED \$51,146.25 TO PURCHASE MAJOR COMPONENTS FOR THE CIRCUIT BREAKER EXPANSION PROJECT AT THE AZUSA SUBSTATION.**

#### **RECOMMENDED ACTION:**

Award a Procurement Contract LD2020-Equipment to OneSource Distributors, LLC. in a total not-to-exceed amount of \$51,146.25, for the purchasing of major components for Circuit Breaker Expansion Project at the Azusa Substation specified in Procurement Bid document LD-2020-EQUIPMENT; and Authorize the City Manager to execute, the Procurement Contract LD2020-Equipment.

### **4. AWARD PURCHASING CONTRACT TO CLC ENGINEERING, LLC IN THE AMOUNT NOT TO EXCEED \$45,000 TO PURCHASE SWITCHRACK STEEL FOR THE CIRCUIT BREAKER EXPANSION PROJECT AT THE AZUSA SUBSTATION.**

#### **RECOMMENDED ACTION:**

Award a Procurement Contract LD2020-Switchrack Steel to CLC Engineering, LLC. in a total not-to-exceed amount of \$45,000, for the purchasing of Switchrack Steel for Circuit Breaker Expansion Project at the Azusa Substation specified in Procurement Bid document LD-2020-Switchrack Steel; and Authorize the City Manager to execute, the Procurement Contract LD2020-Switchrack Steel.

### **5. APPROVAL OF THE TEMPORARY LEASING OF WATER RIGHTS TO THE CITY OF MONROVIA, VALLEY COUNTY WATER DISTRICT, AND SAN GABRIEL COUNTY WATER DISTRICT.**

#### **RECOMMENDED ACTION:**

Approve water rights lease agreements with the City of Monrovia, Valley County Water District, and San Gabriel County Water District; and Authorize the Mayor to execute such water rights leases, pursuant to Utility Board Resolution 09-C69.

6. **APPROVAL OF A DIRECT PAYMENT AGREEMENT WITH THE STATE OF CALIFORNIA DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT FOR THE RECEIPT OF LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM PAYMENTS ELECTRONICALLY ON BEHALF OF LIGHT AND WATER CUSTOMERS.**

**RECOMMENDED ACTION:**

Approve a Direct Payment Agreement with the Department of Community Services and Development for continued participation in the Low Income Home Energy Assistance Program (LIHEAP) for a period of three (3) years; and Authorize the Director of Utilities to execute the Direct Payment Agreement.

7. **APPROVAL OF AMENDED AND RESTATED PROFESSIONAL SERVICES AGREEMENT WITH INCONTACT FOR CALL MANAGEMENT SYSTEM SERVICES.**

**RECOMMENDED ACTION:**

Approve a three (3) year extension of the Amended and Restated Professional Services Agreement dated July 13, 2017 with inContact, Inc., including the attached Addendum to Service Contract for additional chat, text, and email customer communication channels; and Authorize the Mayor to execute an Amended and Restated Professional Services Agreement, including the Addendum to Service Contract and any related forms required by InContact, in a final form acceptable to the City Attorney.

8. **APPROVE A PURCHASE ORDER WITH D&R OFFICE WORKS INC. FOR FURNITURE FOR THE UTILITIES DEPARTMENT CUSTOMER SERVICE LOBBY REMODEL PROJECT IN THE AMOUNT OF \$27,601.92.**

**RECOMMENDED ACTION:**

Approve a Purchase Order to D&R Office Works Inc. in an amount not-to-exceed \$27,601.92.

9. **APPROVE AN AMENDMENT TO THE AGREEMENT WITH RS CONSTRUCTION FOR PAINTING AND FLOORING FOR THE UTILITIES DEPARTMENT CUSTOMER SERVICE LOBBY REMODEL PROJECT**

**RECOMMENDED ACTION:**

Approve a Purchase Order to RS Construction and Development in an amount not-to-exceed \$65,220.00.

10. **AUTHORIZATION TO INCREASE THE BLANKET PURCHASE ORDER FOR RT LAWRENCE CORPORATION FROM \$18,300 TO \$31,000 FOR UTILITY BILL REMITTANCE PROCESSING SOFTWARE UPGRADES.**

**RECOMMENDED ACTION:**

Approve an increase to the blanket purchase order for RT Lawrence Corporation during fiscal year 2019/2020 from \$18,300 to \$31,000 for utility bill remittance processing software upgrades.

**J. ADJOURNMENT – AZUSA UTILITY BOARD**


**UPCOMING MEETINGS:**

June 1, 2020, 6:30 p.m. Closed Session, 7:30 p.m. Regular Meeting – Cancelled  
June 15, 2020, 6:30 p.m. Closed Session, 7:30 p.m. Regular Meeting

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. Notification three (3) working days prior to the meeting when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting.*

**CERTIFICATION**

I, Adrian Garcia, MMC, Chief Deputy City Clerk of the City of Azusa, or my designee, hereby certify under penalty of perjury that a true, accurate copy of the foregoing agenda was posted on May 14, 2020, seventy-two (72) hours prior to the meeting per Government Code 54954.2 at the City Clerk’s Office, 213 E. Foothill Blvd.; the lobby of the Police Department, 725 N. Alameda Ave.; the Civic Auditorium, 213 E. Foothill Blvd.; the City Library, 729 N. Dalton Ave.; and on the City’s Web Page at [www.ci.azusa.ca.us](http://www.ci.azusa.ca.us).

  
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Adrian Garcia, MMC  
Chief Deputy City Clerk  
Azusa City Clerk’s Office