



## AGENDA

### REGULAR MEETING OF THE CITY COUNCIL, THE SUCCESSOR AGENCY TO THE FORMER REDEVELOPMENT AGENCY, THE PUBLIC FINANCING AUTHORITY, AND SPECIAL AZUSA UTILITY BOARD MEETING OF THE CITY OF AZUSA

#### **CORONAVIRUS (COVID-19) ADVISORY**

Due to the state and local State of Emergency resulting from the threat of Novel Coronavirus (COVID-19), Governor Newsom has issued Executive Order N-29-20 in which Section 3 supersedes Paragraph 11 of Executive Order N-25-20 (issued on March 12, 2020) addressing Brown Act regulations. This new order states that the City does not need to make a physical location available for members of the public to observe a public meeting and offer public comment. The Order allows the City to hold City Council/Board meetings via teleconferencing and allows for members of the public to observe and address the meeting telephonically or electronically.

**To comply with the recent Health Orders issued by the Governor and Los Angeles County Health Department, the City Council meeting scheduled for Monday, July 20, 2020 at 7:30 p.m. will be closed to the Public.** Those wishing to comment on items on the closed session agenda may do so by calling (669) 900-6833 and when prompted entering the following meeting ID # 973 0397 6268 between 6:00 P.M - 6:30 P.M. Those wishing to make public comment on the Regular City Council meeting or Special Utility Board meeting agenda as well as scheduled Public Hearings, will need to call in to the same phone and meeting ID number between 6:30 P.M. – 7:30 P.M. No calls will be accepted after 7:30 P.M. Please note if you call in for Public Comment, you will be placed in a waiting room up until your turn to speak. **NOTE: You will not be able to hear the meeting live from the call but may access the meeting by clicking the link below or on your local cable access channel.** Members of the public may also submit written comment by emailing [PublicComment@azusaca.gov](mailto:PublicComment@azusaca.gov) by 5:30pm. Emailed public comments will be provided to the City Council and will be part of the record but will not be read aloud. (Email Comments shall be limited to no more than 250 words).

View the City Council meeting live at the City's website <https://www.ci.azusa.ca.us/1389/Watch-Meetings-Online>, or Channel 3 (Spectrum).

**AZUSA AUDITORIUM – CLOSED TO THE PUBLIC  
213 EAST FOOTHILL BOULEVARD  
AZUSA, CA 91702**

**MONDAY, JULY 20, 2020  
6:30 P.M. Closed Session  
7:30 P.M. Regular Meeting/  
Special Azusa Utility Board**

**AZUSA CITY COUNCIL/AZUSA UTILITY BOARD**

**ROBERT GONZALES**  
**MAYOR/BOARD MEMBER**

**URIEL E. MACIAS**  
**MAYOR PRO-TEM/  
BOARD MEMBER**

**EDWARD J. ALVAREZ**  
**COUNCILMEMBER/  
CHAIRPERSON**

**JESSE AVILA**  
**COUNCILMEMBER/  
BOARD MEMBER**  
**6:30 P.M.**

**ANDREW N. MENDEZ**  
**COUNCILMEMBER/  
BOARD MEMBER**

1. Call to Order
2. Roll Call

**CLOSED SESSION**

**NOTICE TO THE PUBLIC FOR CLOSED SESSION**

*Prior to going into closed session the City Council will convene in the Auditorium serving as Council Chambers to take public comment on the closed session items only. General public comment will be provided for during the regular portion of the meeting beginning at 7:30 P.M.*

**1. CONFERENCE WITH LABOR NEGOTIATORS - Pursuant to California Government Code, Section 54957.6.**

City Negotiator: Sergio Gonzalez, City Manager and Talika Johnson, Director of Administrative Services  
Organizations: SEIU (Service Employees International Union- Local 721), ACEA (Azusa City Employees Association), AMMA (Azusa Middle Management Association), APOA (Azusa Police Officers Association), and CAPP (Civilian Association of Police Personnel).

**2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Pursuant to California Government Code, Section 54956.8.**

Agency Negotiators: Sergio Gonzalez, City Manager; Matt Marquez, Director of Community & Economic Development  
Property Address: The parcels located at the southeast corner of Azusa Avenue and Ninth Street (APNS 8608-025-902, 8608-025-907, 8608-025-908, 8608-025-909, and 8608-025-910 and a portion of 8608-025-914)  
Negotiating Parties: Chris Costanzo, Costanzo Investments, LLC  
Under Negotiation: Price & Terms for amendments to DDA

**3. CONFERENCE WITH LEGAL COUNSEL -WORKERS COMPENSATION CLAIM Pursuant to California Government Code, Section 54956.95. - REQUEST FOR GLOBAL COMPROMISE AND RELEASE SETTLEMENT AUTHORITY FOR WORKERS' COMPENSATION CLAIM**

Case Name: Michael Bires v. City of Azusa; WC Claim No. AZUA-2344,2441,CJP038206AZ.

**7:30 P.M. - REGULAR MEETING OF THE CITY COUNCIL, THE SUCCESSOR AGENCY, THE PUBLIC FINANCING AUTHORITY AND SPECIAL UTILITY BOARD MEETING.**

**NOTICE TO THE PUBLIC FOR REGULAR MEETING AND SPECIAL UTILITY BOARD MEETING**

*In compliance with Government code Section 54957.5, copies of staff reports or other written documentation relating to each item of business referred to on the Agenda are on file in the Office of the City Clerk - 213 E. Foothill Blvd.; copies for public view are at the Azusa City Library - 729 N. Dalton Ave., Azusa Police Department Lobby - 725 N. Alameda Ave., and the City of Azusa Web Page [www.azusaca.gov](http://www.azusaca.gov). Persons who wish to speak during the Public Participation portion of the Agenda or on a Public Hearing item, shall fill out a card requesting to speak and shall submit it to the City Clerk prior to 7:30 P.M.; cards submitted after will not be accepted.*

**A. PRELIMINARY BUSINESS**

1. Call to Order
2. Roll Call – City Council
3. Roll Call – Utility Board
4. Flag Salute
5. Invocation – None
6. Closed Session Report by the City Attorney

**CEREMONIAL - None**

**B. PUBLIC PARTICIPATION – CITY COUNCIL AND UTILITY BOARD**

*This time has been set aside for persons in the audience to make public comments on items within the subject matter jurisdiction of the council/agency board that **are not listed on this agenda or are listed on this agenda as an item other than a public hearing item.** Members of the audience will have the opportunity to address the city council/agency board about public hearing items at the time the public hearing is held. Under the provisions of the Brown Act, the council/agency board is prohibited from taking action on oral requests, but may refer the matter to staff or to a subsequent meeting. The council/agency board will respond after public comment has been received. Each person or representative of a group shall be allowed to speak without interruption for up to five (5) continuous minutes, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes.*

**C. REPORTS, UPDATES, AND ANNOUNCEMENTS FROM STAFF/COUNCIL**

1. COVID-19 STATUS UPDATE. (Oral Report)
2. RECAP 4<sup>TH</sup> OF JULY. (Oral Report)

**D. SCHEDULED ITEMS - CITY COUNCIL**

1. **CONTINUED PUBLIC HEARING FROM JUNE 15, 2020 - INTRODUCE FIRST READING OF DRAFT ORDINANCE FOR CODE AMENDMENT NO. 247 TO AMEND SECTION 88.42.190 OF THE AZUSA MUNICIPAL CODE RELATING TO ACCESSORY DWELLING UNITS (ADUs) AND JUNIOR ACCESSORY DWELLING UNITS (JADUs) AND INTRODUCE FIRST READING OF DRAFT ORDINANCE FOR CODE AMENDMENT NO. 248 TO INTRODUCE A NEW SECTION (88.51.034) TO THE AZUSA MUNICIPAL CODE RELATING TO DISCRETIONARY ACCESSORY DWELLING UNIT (ADU) PERMITS.**

**RECOMMENDED ACTION:**

- 1) Find the requested project exempt from the California Environmental Quality Act (CEQA); and
- 2) Open the Public Hearing, receive public testimony, close the public hearing, and introduce first reading, by title only, the following Ordinances:

Ordinance No. 2020-05:

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AZUSA, CALIFORNIA APPROVING CODE AMENDMENT NO. 247 AMENDING CHAPTER 88.42.190 OF THE CITY OF AZUSA MUNICIPAL CODE RELATING TO ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS AND DETERMINING THE ORDINANCE TO BE EXEMPT FROM CEQA**

Ordinance No. 2020-06:

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AZUSA, CALIFORNIA APPROVING CODE AMENDMENT NO. 248 INTRODUCING CHAPTER 88.51.034 OF THE CITY OF AZUSA MUNICIPAL CODE RELATING TO A DISCRETIONARY ACCESSORY DWELLING UNIT PERMIT PROCESS FOR ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS AND DETERMINING THE ORDINANCE TO BE EXEMPT FROM CEQA**

- 3) Adopt Resolution No. 2020-C39:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AZUSA, CALIFORNIA, ESTABLISHING FEES FOR ACCESSORY DWELLING UNITS**

**2. PUBLIC HEARING – 2020 REFUSE AND ORGANICS RATE ADJUSTMENT.**

**RECOMMENDED ACTION:**

- 1) Open the Public Hearing, receive public testimony, and close the Public Hearing;
- 2) Adopt Resolution No. 2020-C40 approving the annual refuse collection and organic waste recycling rate adjustment for Arakelian Enterprises Inc. DBA Athens Services effective retroactive to July 1, 2020; and
- 3) Approve future automatic adjustment subject to a maximum of 5% annually beginning July 1, 2020, and each July 1 thereafter, for a five-year period through and including adjustments effective July 1, 2024.

**3. CONSIDERATION OF RESOLUTION SUBMITTING TO THE QUALIFIED VOTERS OF THE CITY OF AZUSA A MEASURE THAT WOULD CHANGE THE OFFICE OF MAYOR FROM AN ELECTED OFFICE TO AN APPOINTED OFFICE AT A SPECIAL MUNICIPAL ELECTION TO BE CONSOLIDATED WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON NOVEMBER 3, 2020; AND SETTING RULES AND DEADLINES FOR THE ELECTION.**

**RECOMMENDED ACTION:**

- 1) Review the proposed Resolution No. 2020-C41 and related Ordinance to place a measure on the November 3, 2020 statewide general election ballot that would change the elected office of mayor to an office selected by City Council from its members annually and determine whether it should be placed on the November 3, 2020 statewide election ballot.

**E. CONSENT CALENDAR – CITY COUNCIL**

The *Consent Calendar* adopting the printed recommended actions will be enacted with one vote. If Councilmembers or Staff wish to address any item on the *Consent Calendar* individually, it will be considered under *SPECIAL CALL ITEMS*.

1. **MINUTES OF THE SPECIAL MEETING OF MAY 26, 2020 AND REGULAR MEETING OF JUNE 15, 2020.**

**RECOMMENDED ACTION:**

Approve minutes as written.

2. **RESOLUTION AUTHORIZING PAYMENTS OF WARRANTS BY THE CITY DATED JUNE 11, 2020 THROUGH JULY 14, 2020.**

**RECOMMENDED ACTION:**

Adopt Resolution No. 2020-C42 allowing certain claims and demands and specifying the funds out of which the same are to be paid.

3. **HUMAN RESOURCES ACTION ITEMS.**

**RECOMMENDED ACTION:**

Approve the Personnel Action Requests in accordance with the City of Azusa Civil Service Rules Section 5.7.5 and applicable Memorandum of Understanding(s).

4. **REQUEST TO INCREASE FISCAL YEAR 2019/20 BLANKET PURCHASE ORDER FOR COMMERCIAL AQUATIC SERVICES.**

**RECOMMENDED ACTION:**

Approve an increase to the Commercial Aquatic Services Blanket Purchase Order for Fiscal Year 2019/20 to a not-to-exceed amount of \$31,900.

5. **APPROVE MEMORANDUM OF UNDERSTANDINGS BETWEEN THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY AND THE CITY OF AZUSA FOR PARTICIPATION IN THE NATIONAL TRANSIT DATABASE REPORTING.**

**RECOMMENDED ACTION:**

Approve a MOU between the City of Azusa and LACMTA for participation in the NTD for report year 2017; and Approve a MOU between the City of Azusa and LACMTA for participation in the NTD for report year 2018; and Authorize the City Manager to execute, in forms acceptable to the City Attorney, the MOU's on behalf of the City.

6. **CITY TREASURER'S STATEMENT OF CASH AND INVESTMENT BALANCES FOR THE MONTH OF MAY 2020.**

**RECOMMENDED ACTION:**

Receive, review, and file the City Treasurer's Report for the month of May 2020.

7. **REQUEST TO ACCEPT GRANT AND APPROVE AGREEMENT WITH SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS.**

**RECOMMENDED ACTION:**

Authorize the City Manager to execute the memorandum of agreement (MOA) with the San Gabriel Valley Council of Governments (SGVCOG) for \$165,000 for the following programs; and Implementation of the City's Homeless Plan \$150,000; and Development and implementation of a Prevention and Diversion Program to prevent City residents from becoming homeless \$15,000; and Participation in a regional landlord outreach and incentive program

8. **CITY TREASURER'S ACCOUNTING OF ALL RECEIPTS, DISBURSEMENTS AND FUND BALANCES FOR THE MONTH OF APRIL 2020.**

**RECOMMENDED ACTION:**

Receive, review, and file the City Treasurer's Reports of Receipts, Disbursements and Fund Balances for the month of April 2020.

9. **AZUSA UNIFIED SCHOOL DISTRICT AND AZUSA POLICE DEPARTMENT SCHOOL RESOURCE OFFICER CONTRACT FOR JULY 1, 2020 – JUNE 30, 2021.**

**RECOMMENDED ACTION:**

Approve the agreement for the 2020/2021 school year between the Azusa Unified School District and the Azusa Police Department, for the provision of law enforcement services at a shared cost; and Authorize the City Manager, or designee, to execute the agreement, in a form acceptable to the City Attorney, on behalf of the City.

10. **APPROVE LETTER AGREEMENT WITH BLAIS & ASSOCIATES FOR PROFESSIONAL GRANT MANAGEMENT SERVICES.**

**RECOMMENDED ACTION:**

Approve a Letter Agreement with Blais & Associates, for grant research and development services through June 30, 2021 with two additional one-year terms available; and Authorize the City Manager to execute the Letter Agreement, in a form acceptable to the City Attorney, on behalf of the City.

11. **PURCHASE OF UNDERGROUND COPPER CABLES #1/0 AND #4/0.**

**RECOMMENDED ACTION:**

Approve the issuance of a purchase order to Consolidated Electrical Distributors, LLC in an amount of \$89,647.58 for the purchase of underground copper cables.

12. **CONSIDERATION OF AZUSA CHAMBER OF COMMERCE CONTRACT FOR FISCAL YEAR 2020-2021.**

**RECOMMENDED ACTION:**

Authorize Staff to finalize and execute the Agreement Regarding Azusa Chamber of Commerce Funding and Support between the City of Azusa and the Azusa Chamber of Commerce for Fiscal Year 2020-2021 at a funding level of \$44,493, which is the same funding level as Fiscal Year 2019-2020; and Authorize the City Manager to execute the contract, in a format acceptable to the City Attorney, on behalf of the City.

13. **APPROVE THE PURCHASE AND INSTALLATION OF THE FINAL PHASE OF RECORDING AND PLAYBACK EQUIPMENT FOR THE CIVIC AUDITORIUM BROADCAST CONTROL ROOM.**

**RECOMMENDED ACTION:**

Waive the competitive bidding process as authorized under Azusa Municipal Code Section AMC 2-517(a)(22), which provides exceptions for the competitive bid and RFP processes under the following exception: Specialized computer software and hardware; and Approve a purchase agreement with Western Audio Visual for the purchase and installation of new digital control room processors and equipment.

14. **ANNUAL RENEWAL OF MICRO FOCUS SOFTWARE LICENSING.**

**RECOMMENDED ACTION:**

Approve annual licensing renewals with Micro Focus for the renewal of licensing and support for Micro Focus products; and Award the purchase to Micro Focus in the amount of \$27,283.

15. **AWARD CONTRACT FOR JANITORIAL SERVICES.**

**RECOMMENDED ACTION:**

Award a 3-year contract, with two potential one-year extensions, to Ultimate Maintenance Services, Inc. for City-Wide Janitorial Services.

16. **REQUEST TO APPROVE THE SHARED SPACE DINING PROGRAM AND WAIVE FEES FOR THE TEMPORARY USE PERMIT.**

**RECOMMENDED ACTION:**

Approve the Share Space Dining Program; and Waive the Temporary Use Permit fee for the Shared Space Dining Program.

17. **APPROVE EXECUTION OF AGREEMENT FOR THE CITY OF AZUSA TO EXTEND CONTRACT SERVICES FOR CROSSING GUARDS WITH ALL CITY MANAGEMENT SERVICES (ACMS).**

**RECOMMENDED ACTION:**

Authorize the extension of the Professional Services Agreement for a one (1) year term from July 1, 2020 to June 30, 2021

18. **APPROVE TRANSFER AGREEMENT WITH THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT TO RECEIVE MEASURE W FUNDS THROUGH THE SAFE, CLEAN WATER PROGRAM.**

**RECOMMENDED ACTION:**

Authorize staff to execute the transfer agreement and addenda with the Los Angeles County Flood Control District in order to receive the Measure W funds through the Safe, Clean, Water Program.

19. **ADOPTION OF A RESOLUTION TO ADD EXHIBIT A TO THE PART-TIME TERMS AND CONDITIONS OF EMPLOYMENT TO CLARIFY SALARY AND BENEFITS FOR POLICE OFFICER RESERVES.**

**RECOMMENDED ACTION:**

Adopt Resolution No. 2020-C43 approving Exhibit A to be added the Part-time Terms and Conditions of Employment effective July 20, 2020.

20. **APPROVAL OF AMENDED AND RESTATED MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF AZUSA AND THE AZUSA CITY EMPLOYEES ASSOCIATION (ACEA).**

**RECOMMENDED ACTION:**

Approval of amended and restated Memorandum of Understanding between the City of Azusa and the Azusa City Employees Association.

21. **APPROVAL OF AMENDED AND RESTATED MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF AZUSA AND THE AZUSA POLICE OFFICERS ASSOCIATION.**

**RECOMMENDED ACTION:**

Approval of amended and restated Memorandum of Understanding between the City of Azusa and the Azusa Police Officers Association.

22. **APPROVAL OF AMENDED AND RESTATED MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF AZUSA AND THE SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL 721.**

**RECOMMENDED ACTION:**

Approval of amended and restated Memorandum of Understanding between the City of Azusa and the Service Employee International Union, Local 721.



23. **REQUEST TO APPROVE AN EXCLUSIVE SALES LISTING AGREEMENT FOR 975 W. FOOTHILL BOULEVARD. WITH CBRE, INC.**

**RECOMMENDED ACTION:**

Approve a listing agreement with CBRE Inc., to list and market the City's properties and negotiate agreements for the sale of the properties; and Authorize the City Manager to execute, in a form acceptable to the City Attorney, on behalf of the City.

F. **SUCCESSOR AGENCY RELATED BUSINESS.**

1. **RESOLUTION AUTHORIZING PAYMENT OF WARRANTS BY THE SUCCESSOR AGENCY DATED JUNE 11, 2020 THROUGH JULY 14, 2020.**

**RECOMMENDED ACTION:**

Adopt Resolution No. 2020-R10 allowing certain claims and demands to be paid out of Successor Agency Funds.

G. **ADJOURNMENT – CITY COUNCIL**

**RECONVENE AZUSA UTILITY BOARD**

H. **SCHEDULED ITEMS – UTILITY BOARD**

None

I. **CONSENT CALENDAR – UTILITY BOARD**

The *Consent Calendar* adopting the printed recommended actions will be enacted with one vote. If Councilmembers or Staff wish to address any item on the *Consent Calendar* individually, it will be considered under *SPECIAL CALL ITEMS*.

1. **APPROVE THE MINUTES OF THE SPECIAL UTILITY BOARD OF JUNE 15, 2020.**

**RECOMMENDED ACTION:**

Approve minutes as written.

2. **APPROVE THE ED2020-VINCENT CIRCUIT LINE EXTENSION PLAN AND SPECIFICATIONS AND AUTHORIZE THE SOLICITATION OF BIDS FOR THE CONSTRUCTION OF UNDERGROUND SUBSTRUCTURES ALONG GLADSTONE STREET AND MOTOR AVENUE.**

**RECOMMENDED ACTION:**

Approve the ED2020-Vincent Circuit Line Extension plan and specifications for the Vincent Circuit Line Extension Project; and Authorize the advertisement and solicitation of bids for the construction of the underground substructures required for the LD2020-Vincent Circuit Line Extension Project.

3. **APPROVAL OF A ONE (1) YEAR EXTENSION OF THE ON-CALL WATER MAINTENANCE AND REPAIR SERVICES AGREEMENT WITH STEPHEN DORECK EQUIPMENT RENTALS.**

**RECOMMENDED ACTION:**

Approve a one (1) year extension of the February 25, 2019 agreement with Stephen Doreck Equipment Rentals for on-call water maintenance and repair services effective August 1, 2020 and extending through July 31, 2021.

4. **RESULTS OF THE CALIFORNIA AIR RESOURCES BOARD'S MAY 20, 2020 AUCTION OF GREENHOUSE GAS ALLOWANCES.**

**RECOMMENDED ACTION:**

Receive and file Staff's report on results of the May 20, 2020 GHG Allowance auction.

5. **APPROVE A PURCHASE ORDER WITH LA ROCQUE BETTER ROOFS INC. FOR AN ENERGY EFFICIENT (COOL) ROOF ON THE AZUSA LIBRARY IN THE AMOUNT OF \$105,990.**

**RECOMMENDED ACTION:**

Approve a Purchase Order to La Rocque Better Roofs Inc. for the repair of the Library building roof and the application of an energy efficient (cool) overlay in an amount not-to-exceed \$105,990.

6. **MOLSON COORS USA LLC WATER RATE ADJUSTMENT, EFFECTIVE AUGUST 1, 2020, AND CONSENT FOR ASSIGNMENT TO IRWINDALE BREW YARD LLC.**

**RECOMMENDED ACTION:**

Adopt Resolution No. 2020-UB-03 adjusting water rates for Molson Coors USA, LLC, effective August 1, 2020; and Authorize the assignment of the Molson Coors USA LLC Amended and Restated Water Supply Agreement dated February 23, 2009 to Irwindale Brew Yard LLC, in a form acceptable to the City Attorney; and Authorize the City Manager to execute the assignment agreement.

7. **AUTHORIZE THE LEASE OF TWO WATER SYSTEM OWNED HOUSES LOCATED AT 720 GLADSTONE STREET AND 1700 BARRANCA AVENUE.**

**RECOMMENDED ACTION:**

Authorize the leasing of water system owned houses located at 1700 Barranca Avenue and 720 Gladstone Street at market rates to responsible and credit worthy lessees for terms not to exceed one (1) year at a time; and Authorize the Mayor to execute lease agreements, in a form acceptable to the City Attorney, for the lease of said houses.

8. **APPROVE GRANT AGREEMENT WITH SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT FOR WATER RELATED PROJECTS.**

**RECOMMENDED ACTION:**

Approve the Grant Agreement with the San Gabriel Valley Municipal Water District in the amount of \$50,000 for use in water-related projects; and Authorize the Director of Utilities to execute the Grant Agreement, in a form acceptable to the City Attorney.

9. **APPROVAL OF PURCHASE OF 2021 FORD F550 EQUIPPED WITH ARTICULATING TELESCOPIC AERIAL DEVICE FOR ELECTRIC OPERATIONS.**

**RECOMMENDED ACTION:**

Waive the competitive purchase requirements pursuant to Section 2-521(a), Article VII, Chapter 2 of the Azusa Municipal Code (Cooperative and Piggyback Purchasing); and Approve the issuance of a Purchase Order to Altec Industries Inc. in an amount not-to-exceed \$164,971.48 including sales tax and delivery charges, for a 2019 Ford F-550 service truck equipped with Altec telescopic articulating aerial device with ISO-Boom

10. **APPROVAL OF MASTER AGREEMENT FOR TELECOMMUNICATIONS SERVICE AGREEMENT WITH AT&T CORPORATION.**

**RECOMMENDED ACTION:**

Approve new AT&T Master Agreement for T1 circuit access required to connect to the California Independent System Operator (CAISO) network; and Authorize Director of Utilities to execute the agreement, in a form acceptable to the City Attorney, and any such documentation as may be required to administer the agreement.

11. **RENEWABLE PORTFOLIO STANDARD COMPLIANCE REPORT FOR CALENDAR YEAR 2019.**

**RECOMMENDED ACTION:**

Receive and file the 2019 RPS annual compliance report and attachment.

12. **APPROVE A UTILITIES CUSTOMER SERVICE INFORMATION SYSTEM SOFTWARE UPGRADE.**

**RECOMMENDED ACTION:**

Approve a sole source purchase order with Systems & Software, Inc., as provided under Municipal Code Sec. 2-520(b)(2), in an amount not-to-exceed i) \$571,235 for the software upgrade and implementation services and ii) \$32,213 per year in increased maintenance costs to support the upgraded version of the software.

13. **AWARD OF CONTRACT FOR CAPITAL IMPROVEMENT PROJECT W-277 FOR CONSTRUCTION OF CYPRESS TRANSMISSION WATER MAIN REPLACEMENT.**

**RECOMMENDED ACTION:**

Approve the Award of Contract to Stephen Doreck Equipment Rentals, Inc. for the construction of Water Project W-277 Cypress Transmission Water Main Replacement in an amount not-to-exceed \$2,913,889; and Authorize the Mayor to execute the Contract in a form acceptable to the City Attorney.

14. **AWARD A PROFESSIONAL SERVICE AGREEMENT FOR INSPECTION SERVICES TO MWH CONSTRUCTORS FOR WATER CAPITAL IMPROVEMENT PROJECT W-277.**

**RECOMMENDED ACTION:**

Approve the Professional Services Agreement for Construction Management and Inspection Services to MWH Constructors for Water Project W-277; and Authorize the Mayor to execute the Agreement, in a form acceptable to the City Attorney.

15. **AWARD CONSTRUCTION CONTRACT FOR CAPITAL IMPROVEMENT PROJECT LD2020-CB-CONSTRUCTION FOR THE CONSTRUCTION OF A CIRCUIT BREAKER EXPANSION AT THE AZUSA SUBSTATION.**

**RECOMMENDED ACTION:**

Approve the Award of Contract for Electric Project LD2020-CB-Construction to Miron Electric Construction Inc. in an amount not-to-exceed amount of \$282,700; and Authorize the Mayor to execute the Contract in a form acceptable to the City Attorney.

**J. REPORTS – UTILITY BOARD**

**H. ADJOURNMENT – AZUSA UTILITY BOARD**

The meeting will be adjourned in memory of Charlie Lopez and Trini Lopez, Lifelong Azusa Residents and Raul Romero, Lifelong Azusa Resident.

**UPCOMING MEETINGS:**

September 8, 2020, 6:30 p.m. Closed Session, 7:30 p.m. Regular Meeting – Cancelled  
September 21, 2020, 6:30 p.m. Closed Session, 7:30 p.m. Regular Meeting

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. Notification three (3) working days prior to the meeting when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting.*

**CERTIFICATION**

I, Adrian Garcia, MMC, Chief Deputy City Clerk of the City of Azusa, or my designee, hereby certify under penalty of perjury that a true, accurate copy of the foregoing agenda was posted on July 16, 2020, seventy-two (72) hours prior to the meeting per Government Code 54954.2 at the City Clerk’s Office, 213 E. Foothill Blvd.; the lobby of the Police Department, 725 N. Alameda Ave.; the Civic Auditorium, 213 E. Foothill Blvd.; the City Library, 729 N. Dalton Ave.; and on the City’s Web Page at [www.ci.azusa.ca.us](http://www.ci.azusa.ca.us).



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Adrian Garcia, MMC  
Chief Deputy City Clerk  
Azusa City Clerk’s Office