



AGENDA

**REGULAR MEETING OF THE CITY COUNCIL,
THE SUCCESSOR AGENCY TO
THE FORMER REDEVELOPMENT AGENCY,
AND THE PUBLIC FINANCING AUTHORITY
OF THE CITY OF AZUSA**

CORONAVIRUS (COVID-19) ADVISORY

This City Council Meeting will be in-person and open to the public, observing appropriate COVID-19 safety precautions. All those attending in-person are required to follow posted guidelines. Those wishing to participate during Public Comment may do so in-person at the Azusa Auditorium, or may submit written public comments by emailing PublicComment@azusaca.gov. Emailed public comments are due by **5:30 p.m.** and shall be limited to no more than 250 words. Written public comments will be provided to the City Council and will be part of the record but will not be read aloud.

View the City Council meeting live on the City's website <https://www.ci.azusa.ca.us/1389/Watch-Meetings-Online>, or on Channel 3 (Spectrum). Archived video of recorded meetings is also available on the City website.

**AZUSA AUDITORIUM – OPEN TO THE PUBLIC
213 EAST FOOTHILL BOULEVARD
AZUSA, CA 91702**

**MONDAY, AUGUST 15, 2022
6:30 P.M Closed Session
7:30 P.M. Meeting**

AZUSA CITY COUNCIL

**ROBERT GONZALES
MAYOR**

**ANDREW N. MENDEZ
MAYOR PRO-TEM**

**EDWARD J. ALVAREZ
COUNCILMEMBER**

**JESSE AVILA, JR.
COUNCILMEMBER**

**DENNIS BECKWITH
COUNCILMEMBER**

6:30 P.M.

1. Call to Order
2. Roll Call

CLOSED SESSION

NOTICE TO THE PUBLIC FOR CLOSED SESSION

Prior to going into closed session, the City Council will convene in the Auditorium serving as Council Chambers to take public comment on the closed session items only. General public comment will be provided for during the regular portion of the meeting beginning at 7:30 P.M.

1. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION Pursuant to California Government Code, Section 54957.**
Title: City Manager
2. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION Pursuant to California Government Code, Section 54957.**
Title: City Attorney

7:30 P.M. - REGULAR MEETING OF THE CITY COUNCIL, THE SUCCESSOR AGENCY, AND THE PUBLIC FINANCING AUTHORITY.

NOTICE TO THE PUBLIC FOR REGULAR MEETING.

In compliance with Government Code Section 54957.5, copies of staff reports or other written documentation relating to each item of business referred to on the Agenda are on file in the Office of the City Clerk - 213 E. Foothill Blvd.; copies for public view are at the Azusa City Library - 729 N. Dalton Ave., Azusa Police Department Lobby - 725 N. Alameda Ave., and the City of Azusa Web Page www.azusaca.gov. Persons who wish to speak during the Public Participation portion of the Agenda or on a Public Hearing item, shall fill out a card requesting to speak and shall submit it to the City Clerk prior to 7:30 P.M.; cards submitted after this time will not be accepted.

A. PRELIMINARY BUSINESS

1. Call to Order
2. Roll Call
3. Flag Salute
4. Invocation – Pastor Rick McDonald, Azusa House of Prayer.
5. Closed Session Report by the City Attorney

B. PUBLIC PARTICIPATION

*This time has been set aside for persons in the audience to make public comments on items **listed or not listed on this Agenda**. Members of the audience will have the opportunity to address the City Council/Agency Board about public hearing items at the time the public hearing is held. Under the provisions of the Brown Act, the Council/Agency Board is prohibited from taking action on oral requests, but may refer the matter to staff or to a subsequent meeting. Each person or representative of a group shall be allowed to speak without interruption for up to five (5) continuous minutes, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments may be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes.*

C. REPORTS, UPDATES, AND ANNOUNCEMENTS FROM STAFF/COUNCIL

1. City Manager Communications.
2. City Clerk: Request to set a time and date to hold interviews of Board and Commission Applicants.
3. Azusa Chamber of Commerce Year End Report and Presentation.

D. SCHEDULED ITEMS

1. **CONSIDERATION OF APPROVAL OF A SPECIAL EVENT PERMIT APPLICATION BY THE AZUSA CHAMBER OF COMMERCE TO HOST TASTE OF THE TOWN ON ALAMEDA AVENUE BETWEEN FOOTHILL BOULEVARD AND SANTA FE AVENUE.**

RECOMMENDED ACTION:

- 1) Authorize the closure and use of the public right-of-way on Alameda Avenue between Foothill Boulevard and Santa Fe Avenue;
- 2) Authorize the use of public parking lots located north of City Hall, the public parking located on the northwest corner of Alameda Avenue and Foothill Boulevard and the parking located at the Senior Center;
- 3) Authorize the City Manager to execute the Special Event Permit Agreement with the Azusa Chamber of Commerce for Taste of the Town in a form acceptable to the City Attorney, on behalf of the City; and
- 4) Make a finding that the community at large will receive a public benefit from the expenditure of funds for the recommended items and waive associated costs.

Total Cost: \$7,750 (Total Staff Costs and Waived Fees) Is the cost of this item budgeted? No
Fund/Account No: 10-25-420-000-6033 (Overtime Pay/Premium)

CEQA: The proposed project is exempt from environmental review under the California Environmental Quality Act (Pub. Resources Code, §§ 21000 et seq.) (“CEQA”) and the State CEQA Guidelines (Cal. Code Regs, tit. 14, §§ 15000 et seq.). Specifically, the project is categorically exempt from CEQA under Guidelines Section 15304 (Class 4 – Minor Alteration of Land) and Section 15305 (Class 5 - Minor Alterations in Land Use Limitations) because for the purposes of CEQA, the proposed project will be a minor temporary use of land having negligible or no permanent effects on the environments, including Special Event Permit for the temporary street closure for a community event

2. **DESIGNATION OF VOTING DELEGATE & ALTERNATE FOR THE LEAGUE OF CALIFORNIA CITIES 2022 ANNUAL CONFERENCE AND CONSIDERATION OF PROPOSED BYLAWS AMENDMENTS.**

RECOMMENDED ACTION:

- 1) Designate a Voting Delegate and an alternate for the League of California Cities Annual Business Meeting, scheduled for Friday, September 9, 2022; and
- 2) Authorize the City Council’s Voting Delegate to support the League of California Cities Board of Directors’ Proposed Bylaws Amendments.

Total Cost: N/A Is the cost of this item budgeted? N/A
Fund/Account No: N/A

3. **FIRST READING OF ORDINANCE AMENDING VARIOUS PROVISIONS OF ARTICLE XI, DIVISION 2, CHAPTER 18 OF THE AZUSA MUNICIPAL CODE: RELATING TO THE CITY OF AZUSA MOBILEHOME RENT STABILIZATION REGULATIONS.**

RECOMMENDED ACTION:

1) Waive further reading, read by title only and introduce the following Ordinance No. 2022-03:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AZUSA, CALIFORNIA, AMENDING VARIOUS PROVISIONS OF ARTICLE XI, DIVISION 2, CHAPTER 18 OF THE AZUSA MUNICIPAL CODE RELATING TO THE CITY OF AZUSA MOBILEHOME RENT STABILIZATION REGULATIONS

Total Cost: N/A Is the cost of this item budgeted? N/A
Fund/Account No: N/A

E. CONSENT CALENDAR – CITY COUNCIL

The *Consent Calendar* adopting the printed recommended actions will be enacted with one vote. If Councilmembers or Staff wish to address any item on the *Consent Calendar* individually, it will be considered under *SPECIAL CALL ITEMS*.

1. **MINUTES OF THE SPECIAL MEETING APRIL 25, 2022 AND REGULAR MEETINGS MAY 2, 2022 AND MAY 16, 2022.**

RECOMMENDED ACTION:

Approve minutes as written.

Total Cost: N/A Is the cost of this item budgeted? N/A
Fund/Account No: N/A

2. **RESOLUTION AUTHORIZING PAYMENTS OF WARRANTS BY THE CITY DATED JULY 14, 2022 THROUGH AUGUST 10, 2022.**

RECOMMENDED ACTION:

Adopt Resolution No. 2022-C53 allowing certain claims and demands and specifying the funds out of which the same are to be paid.

Total Cost: N/A Is the cost of this item budgeted? N/A
Fund/Account No: N/A

3. **HUMAN RESOURCES ACTION ITEMS.**

RECOMMENDED ACTION:

Approve the following Personnel Action Requests in accordance with the City of Azusa Civil Service Rules and applicable Memorandum of Understanding(s).

Total Cost: N/A Is the cost of this item budgeted? N/A
Fund/Account No: N/A

4. **AUTHORIZATION TO RELEASE REQUEST FOR PROPOSALS FOR CALIFORNIA DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY (CALRECYCLE) PAYMENT PROGRAMS.**

RECOMMENDED ACTION:

Authorize Staff to release the proposed Request for Proposals (RFP) for CalRecycle Payment Programs.

Total Cost: \$18,700 Is the cost of this item budgeted? Yes

Fund/Account No: Fund 28/ 28-40-750-062-6625 (OPP)/28-40-750-064-6625 (BCR)

5. **CONSIDERATION OF A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AZUSA, CALIFORNIA, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR NEWSOM (MARCH 4, 2020), AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE CITY OF AZUSA PURSUANT TO ASSEMBLY BILL 361.**

RECOMMENDED ACTION:

Adopt Resolution No. 2022-C54, ratifying the proclamation of a State of Emergency by Governor Newsom (March 4, 2020), and authorizing remote teleconference meetings of the Legislative Bodies of the City of Azusa pursuant to Assembly Bill 361.

Total Cost: N/A Is the cost of this item budgeted? N/A

Fund/Account No: N/A

6. **DECLARATION OF SURPLUS PROPERTY PURSUANT TO AB 1486 – A PORTION OF APN: 8684-013-923 AND THE ENTIRETY OF APN: 8684-013-904, IN THE CITY OF AZUSA, CALIFORNIA, COUNTY OF LOS ANGELES.**

RECOMMENDED ACTION:

Find that the declaration of surplus property is exempt from environmental review pursuant to the California Environmental Quality Act; Adopt Resolution No. 2022-C55 declaring that the property identified as APN: 8684-013-904 and APN: 8684-013-923 is surplus land and is no longer necessary for the City's use; and Approving the form of the Notice of Availability attached to the resolution, and directing the City Manager to follow the procedures set forth in the Surplus Land Act, California Government Code Section 54220, et seq., as amended by AB 1486, for the lease of surplus land.

Total Cost: N/A Is the cost of this item budgeted? N/A

Fund/Account No: N/A

7. **ACCEPTANCE OF PROJECT COMPLETION AND AUTHORIZATION TO FILE A CERTIFICATE OF COMPLETION FOR THE ORCHARD 626 N. AZUSA AVENUE.**

RECOMMENDED ACTION:

Accept 'The Orchard' project located at (626 N. Azusa Ave) as outlined in 2017 Disposition and Development Agreement between the City and Azusa Block 36 LLC; Authorize the City Manager to execute the Certificate of Completion, in a form acceptable to the City Attorney on behalf of the City; and

Authorize Staff to submit the Certificate of Completion for recordation to the Office of the County Recorder of Los Angeles County.

Total Cost: N/A Is the cost of this item budgeted? N/A
Fund/Account No: N/A

8. **ADOPT RESOLUTION APPROVING THE AZUSA-RMC JOINT POWERS AUTHORITY BUDGET FOR FISCAL YEAR 2022-23.**

RECOMMENDED ACTION:

Adopt Resolution No. 2022-C56 approving the Azusa-RMC Joint Powers Authority Budget for Fiscal Year 2022-23.

Total Cost: \$15,000 Is the cost of this item budgeted? No
Fund/Account No: General Fund/10-90-000-000-5950

9. **ACCEPTANCE OF SB 1383 LOCAL ASSISTANCE GRANT AND APPROVAL OF SECOND AMENDMENT TO MEMORANDUM OF AGREEMENT WITH SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS FOR CITY'S PARTICIPATION IN THE REGIONAL EDIBLE FOOD RECOVERY PROGRAM.**

RECOMMENDED ACTION:

Accept the grant award from the California Resources Recycling and Recovery's (CalRecycle) SB 1383 Local Assistance Grant Program in amount of \$70,912; Approve the Second Amendment to the Memorandum of Agreement between the City of Azusa and San Gabriel Valley Council of Governments (SGVCOG) for the implementation of a Regional Edible Food Recovery Program in a form acceptable to City Attorney; and Approve necessary budget amendments and adjust the appropriate fiscal year budget accordingly.

Total Cost: No cost to City but account will be amended to adjust appropriate FY budget (\$70,912)
Is the cost of this item budgeted? No
Fund/Account No: 39-40-750-065-6625

10. *[ITEM PULLED FOLLOWING THE PREPARATION OF THE AGENDA PACKET. NUMBERING KEPT FOR ORGANIZATIONAL PURPOSES]*

11. **CITY TREASURER'S STATEMENT OF CASH AND INVESTMENT BALANCES FOR THE MONTH OF JUNE 2022.**

RECOMMENDED ACTION:

Receive, review, and file the City Treasurer's Report for the month of June 2022.

Total Cost: N/A Is the cost of this item budgeted? N/A
Fund/Account No: N/A

12. **APPROVAL OF MONTH TO MONTH AGREEMENT WITH CALIFORNIA METRO PATROL FOR SECURITY SERVICES.**

RECOMMENDED ACTION:

Approve on a “month to month” basis an agreement based on the current contract while City Staff completes a new request for proposal for security services; and authorize the City Manager to execute the agreement, in a form acceptable to the City Attorney, on behalf of the City.

Total Cost: \$8,500 Is the cost of this item budgeted? Yes

Fund/Account No: 10-90-000-000-6493

13. **AUTHORIZE RELEASE OF REQUEST FOR PROPOSAL (RFP) FOR DOG PARK CONSULTING DESIGN SERVICES.**

RECOMMENDED ACTION:

Authorize release of Request for Proposal for Dog Park Consulting Design Services.

Total Cost: N/A Is the cost of this item budgeted? N/A

Fund/Account No: N/A

14. **APPROVE PROFESSIONAL SERVICES AGREEMENT WITH GUADAGNO & SONS AMUSEMENTS FOR OPERATIONS AND SUPPORT SERVICES FOR AZUSA GOLDEN DAYS CARNIVAL.**

RECOMMENDED ACTION:

Approve Professional Services Agreement with Guadagno & Sons to operate a three-day carnival for weekend of October 7-9, 2022; and Authorize the City Manager to execute the Professional Services Agreement, in a form acceptable to the City Attorney, on behalf of the City, subject to non-substantive changes made by the City Manager and City Attorney.

Total Cost: N/A Is the cost of this item budgeted? N/A

Fund/Account No: N/A

15. **APPROVE LICENSE AGREEMENT WITH COLGATE BRIGHT SMILES, BRIGHT FUTURES FOR ORAL HEALTH OUTREACH AND SCREENING FOR CHILDREN.**

RECOMMENDED ACTION:

Approve License Agreement with COLGATE Bright Smiles, Bright Futures to provide oral health outreach and screening visits, up to monthly, at City of Azusa Facilities; and Authorize the City Manager to execute the License Agreement, in a form acceptable to the City Attorney, on behalf of the City, subject to non-substantive changes made by the City Manager and City Attorney.

Total Cost: N/A Is the cost of this item budgeted? N/A

Fund/Account No: N/A

16. APPROVAL OF LICENSE AGREEMENT WITH AZUSA PACIFIC UNIVERSITY (APU) FOR THE USE OF SLAUSON PARK COMMUNITY POOL/AZUSA AQUATICS CENTER.

RECOMMENDED ACTION:

Approve the License Agreement with APU for Slauson Park Community Pool/ Azusa Aquatics Center; and Authorize the City Manager to execute the use License Agreement in a form acceptable to the City Attorney, on behalf of the City, subject to non-substantive changes made by City Manager and City Attorney.

Total Cost: N/A Is the cost of this item budgeted? N/A
Fund/Account No: N/A

17. AWARD OF CONTRACT TO AMERICAN HEAVY MOVING AND RIGGING, INC TO MOVE THE OLD SCHOOLHOUSE BUILDING LOCATED AT 403 N. ANGELENO AVE. TO VETERANS FREEDOM PARK LOCATED AT 213 E. FOOTHILL AVE.

RECOMMENDED ACTION:

That the City Council waive purchasing procedures finding it in the city's best interest to approve a sole source contract award to American Heavy Moving and Rigging, Inc; and Approve the amount of \$88,475 which includes a ten percent contingency amount; and Authorize the use of up to \$500,000 from the undesignated excess reserves.

***CEQA:** Prior Environmental Impact Report (EIR) certified by the Azusa Unified School District for the Project. Notice of Determination filed with the Los Angeles County Clerk's Office on May 5, 2022. This action merely implements prior actions related to the Project and the certified EIR.*

Total Cost: Received \$3 Million Grant Is the cost of this item budgeted? No
Fund/Account No: TBD

F. ADJOURNMENT

The meeting will be adjourned in memory of Peter G. Barrios, Life-Long Azusa Resident. We adjourn in solemn honor of those Azusans who we've lost to Covid-19.

UPCOMING MEETINGS:

September 6, 2022, 6:30 p.m. Closed Session, 7:30 p.m. Regular Meeting - **Cancelled**
September 19, 2022, 6:30 p.m. Closed Session, 7:30 p.m. Regular Meeting

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. If possible, notification should be submitted at least three (3) working days prior to the meeting when special services are needed in order to assist staff in assuring that reasonable arrangements can be made in time.

CERTIFICATION

I, Adrian Garcia, MMC, Chief Deputy City Clerk of the City of Azusa, or my designee, hereby certify under penalty of perjury that a true, accurate copy of the foregoing agenda was posted on August 11, 2022, seventy-two (72) hours prior to the meeting per Government Code 54954.2 at the City Clerk's Office, 213 E. Foothill Blvd.; the lobby of the Police Department, 725 N. Alameda Ave.; the Civic Auditorium, 213 E. Foothill Blvd.; the City Library, 729 N. Dalton Ave.; and on the City's Web Page at www.azusaca.gov.



Adrian Garcia, MMC
Chief Deputy City Clerk
Azusa City Clerk's Office