

PUBLIC WORKS

Roadway Maintenance

Sewer Maintenance

Engineering

Graffiti Abatement

Facilities Maintenance

Proposition A

Proposition C

Air Quality Management District (AQMD)

Grant

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PUBLIC WORKS ROADWAY MAINTENANCE DIVISION PROGRAM COMMENTARY

PROGRAM DESCRIPTION:

The Roadway Maintenance Division is responsible for the maintenance of 170 lineal miles of sidewalk, curb, and gutter and 15 million square feet of asphalt street network within the City of Azusa. In addition, the Division manages weed abatement efforts completed by LA Works.

STRATEGIC GOALS:

- Repaint the City's stop limit bars, crosswalks and other similar street painting.
- Fill potholes throughout the City.
- Maintain street signage throughout the City.
- Identify and schedule repair of uplifted sections of sidewalk
- Identify and schedule modification of non-compliant Americans with Disabilities Act (ADA) areas in the public right of way.

FY 2013-14 PROGRAM HIGHLIGHTS:

- Coordinate street, curb and gutter improvements and the removal of tree roots from the roadways.
- Implemented the annual Pavement Maintenance Program of city streets.

Budget Division: **PUBLIC WORKS - ROADWAY MAINTENANCE**

Full Time Positions

Part Time Positions

	FY 12-13 Revised Allocation	FY 13-14 Adopted Allocation	FY 12-13 Revised Salary	FY 13-14 Adopted Salary		FY 12-13 Revised Allocation	FY 13-14 Adopted Allocation	FY 12-13 Revised Salary	FY 13-14 Adopted Salary
Position Title					Position Title				
Public Works Director/Assistant City Manager ^(a)	0.25	0.25	\$36,490	\$36,490	Asst St Maint Wrk I	1,040	1,040	\$18,150	\$18,150
Administrative Secretary ^(b)	0.85	0.85	50,740	50,740					
Senior Management Analyst ^(c)	0.60	0.60	45,655	45,655					
Street Maintenance Crew Supervisor ^(d)	0.89	0.93	61,230	63,640					
Street Maintenance Worker III ^(e)	2.13	2.24	128,190	136,685					
Street Maintenance Worker II ^(f)	1.78	1.85	95,900	99,680					
Street Maintenance Worker I ^(g)	2.13	2.24	92,565	101,390					
Senior Accountant ^(h)	0.05	0.05	4,185	4,235					
^(a) .125 FTE Prop A, .125 FTE Prop C, .50 FTE Sewer Maintenance									
^(b) .15 FTE Sewer Maintenance									
^(c) .10 FTE CDBG, .30 FTE Sewer Maintenance									
^(d) .075 FTE Facilities									
^(e) 1.455 FTE Sewer Maintenance; .308 FTE Facilities									
^(f) .15 FTE Facilities									
^(g) .53 FTE Sewer Maintenance; .233 FTE Facilities									
^(h) .25 FTE Prop A, .25 FTE Prop C, .10 FTE Sewer Maintenance, .05 FTE Engineering, .30 FTE Finance									
TOTAL	8.68	9.00	\$514,955	\$538,515	TOTAL	1,040	1,040	\$18,150	\$18,150

BUDGET UNIT:**1255661000 PUBLIC WORKS - ROADWAY MAINTENANCE**

Acct. #	DESCRIPTION	ACTUAL 10-11	ACTUAL 11-12	REVISED 12-13	ADOPTED 13-14	VARIANCE
	PERSONNEL					
6003	Salaries/Regular	490,565	475,075	514,155	538,515	24,360
6006	Salaries/Temp & Part-Time	22,415	23,015	18,150	18,150	-
6012	Salaries/Comp-Time	5,635	13,665	-	-	-
6015	Salaries/Vacation	31,270	29,580	-	-	-
6024	Salaries/Sick Leave	15,805	21,215	-	-	-
6030	Overtime Pay/Regular	105	575	1,000	1,000	-
6033	Overtime Pay/Premium	3,670	4,590	10,000	10,000	-
6039	Standby Pay/Premium	17,455	17,625	14,000	14,000	-
6048	Salaries/Language Pay	7,965	7,115	4,765	5,355	590
6063	Salaries/Jury Duty	-	315	-	-	-
6069	Car Allowance	1,355	1,350	1,350	1,140	(210)
6072	Salaries/Injury	1,085	95	-	-	-
6075	Vacation Pay-Off	9,965	11,985	-	10,000	10,000
6078	Sick Leave Pay-Off	590	1,610	-	2,200	2,200
6101	PERS/Employee Contribution	40,380	39,470	36,485	39,750	3,265
6105	PERS/Employer Contribution	66,990	72,250	61,475	69,260	7,785
6109	PARS/Employer	10,920	8,910	12,670	13,155	485
6125	FICA/Employer Contrib/Med	9,780	9,680	9,565	10,440	875
6133	Retiree Health Premium Reimb	6,540	6,855	6,995	7,005	10
6140	Life Insurance Allocation	1,455	1,435	1,370	1,455	85
6155	Workers' Comp Allocation	23,455	23,245	21,415	23,525	2,110
6160	LTD Insurance Allocation	4,275	4,225	3,975	4,190	215
6165	Unemployment Allocation	625	615	660	720	60
6175	Benefits/Flex Plan	136,720	136,665	124,195	131,675	7,480
6179	Affordable Care Act Penalty	-	-	-	3,640	3,640
6180	Deferred Comp/Employer Paid	6,080	5,980	4,305	5,480	1,175
	PERSONNEL SUBTOTAL	915,100	917,140	846,530	910,655	64,125

**PUBLIC WORKS - ROADWAY MAINTENANCE
ACTIVITY DETAIL**

Account Number	Description	Cost
1255661000	6201 <u>Uniforms & Laundry</u> - Uniform/boot allowances, uniform laundry	\$5,300
	6230 <u>Dues & Subscriptions</u> - Dues for Maintenance Supervisors Association (MSA), Traffic Control Supervisors Association (TCSA), American Public Works Association (APWA)	\$700
	6235 <u>Meetings & Conferences</u> - League of California Cities Conference, San Gabriel Valley Council of Government (SGVCOG) meetings	\$1,500
	6315 <u>Accounting/Auditing Services</u> - State Controller's Annual Street Report	\$2,500
	6493 <u>Outside Services & Repairs</u> - Contract traffic engineering, Republic traffic signal maintenance, Caltrans, Los Angeles County, and Glendora signal maintenance contracts, LA Works contract	\$215,000
	6530 <u>Office Supplies</u> - Paper, ink, toner, etc.	\$1,000
	6551 <u>Fuel & Oil</u> - Gasoline, CNG and oil for Street's vehicles	\$35,000
	6560 <u>Repair Parts</u> - Repair of hand tools	\$1,500
	6563 <u>Supplies/Special</u> - Concrete, asphalt, sand, street paint, etc.	\$75,000
	6566 <u>Small Tools</u> - Tools to complete concrete, asphalt, such as rakes, floats, trowels, etc.	\$1,500
	6569 <u>Small Equipment</u> - Hand rollers, tampers, etc.	\$1,000
	6823 <u>Lease/Vehicles</u> - Lease of fleet vehicles	\$15,000
	6825 <u>Maintenance & Repair/Vehicle</u> - Routine maintenance i.e. smog inspections, tune-ups, repairs, etc.	\$20,000
	6830 <u>Rent/Equipment</u> - Rental of additional arrow/message boards for holiday events/weekends, Police Department notifications i.e. alarm (siren) soundings, etc.	\$500
	6835 <u>Maintenance & Repair/Equipment</u> - Maintenance on various vehicles	\$1,000
	6904 <u>Utilities/Other</u> - Water, gas, electricity, sewer	\$12,000
	6915 <u>Utilities/Telephone</u> - Office phones and cell phones	\$4,750

BUDGET UNIT:**1255661000 PUBLIC WORKS - ROADWAY MAINTENANCE**

Acct. #	DESCRIPTION	ACTUAL 10-11	ACTUAL 11-12	REVISED 12-13	ADOPTED 13-14	VARIANCE
	OPERATIONS					
6201	Uniforms & Laundry	5,920	5,510	5,300	5,300	-
6220	Training Schools	415	10,630	-	-	-
6230	Dues & Subscriptions	-	180	700	700	-
6235	Meetings & Conferences	1,065	1,490	1,500	1,500	-
6315	Accounting/Auditing Services	2,500	2,500	2,500	2,500	-
6493	Outside Services & Repairs	176,955	209,460	215,000	215,000	-
6530	Office Supplies	800	400	1,000	1,000	-
6551	Fuel and Oil	40,570	42,290	35,000	35,000	-
6560	Repair Parts	1,130	305	1,500	1,500	-
6563	Supplies/Special	77,360	68,705	75,000	75,000	-
6566	Small Tools	1,885	575	1,500	1,500	-
6569	Small Equipment	50	565	1,000	1,000	-
6823	Lease/Vehicles	-	-	6,000	15,000	9,000
6825	Maint & Repair / Vehicle	20	95	35,000	20,000	(15,000)
6827	Garage Allocaiton	18,120	31,955	-	-	-
6830	Rent/Equipment	-	-	500	500	-
6835	Maint & Repair/Equipment	300	80	1,000	1,000	-
6904	Utilities/Other	12,715	15,510	12,000	12,000	-
6915	Utilities/Telephone	4,140	2,670	4,750	4,750	-
	OPERATIONS SUBTOTAL	343,945	392,920	399,250	393,250	(6,000)
	GAS TAX (ROADWAY MAINT) TOTAL:	1,259,045	1,310,060	1,245,780	1,303,905	58,125

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PUBLIC WORKS SEWER MAINTENANCE DIVISION PROGRAM COMMENTARY

PROGRAM DESCRIPTION:

The Sewer Maintenance Division is responsible for the maintenance of 60 miles of sewer main line as well as numerous lateral connections. In addition, the Division maintains the City's Municipal Separate Storm Sewer System (MS4) and implements the requirements of the National Pollutant Discharge Elimination System (NPDES).

STRATEGIC GOALS:

- Incorporate changes recommended by the completed Sewer Master Plan
- Create comprehensive capital improvement program for the City's sewer system
- Continue to camera and flush city's sewer main lines
- Create a comprehensive capital improvement program for the City's MS4 incorporating the requirements of the new NPDES permit.

FY 2013-14 PROGRAM HIGHLIGHTS:

- Our proactive program includes monthly flushing of problematic areas, annual flushing of the remainder of main line pipe, sewer repairs, and response to sewer back ups.

Budget Division: PUBLIC WORKS - SEWER MAINTENANCE

Full Time Positions

Part Time Positions

Position Title	FY 12-13 Revised Allocation	FY 13-14 Adopted Allocation	FY 12-13 Revised Salary	FY 13-14 Adopted Salary	Position Title	FY 12-13 Revised Allocation	FY 13-14 Adopted Allocation	FY 12-13 Revised Salary	FY 13-14 Adopted Salary
Public Works Director/Asst City Manager ^(a)	0.50	0.50	\$68,775	\$68,575	Engineering Aide	1,040	1,040	\$19,665	\$21,705
Assistant Dir of PW/City Engineer	1.00	1.00	119,090	119,090					
Principal Engineer	1.00	1.00	100,920	100,920					
Senior Management Analyst ^(b)	0.32	0.30	24,350	22,830					
Public Works Supervisor	1.00	1.00	80,510	80,510					
Street Maintenance Worker III ^(c)	1.42	1.46	87,605	89,800					
Street Maintenance Worker I ^(d)	0.53	0.53	22,005	23,040					
Administrative Secretary ^(e)	0.15	0.15	8,955	8,955					
Senior Engineering Assistant	1.00	1.00	70,780	70,780					
Senior Accountant ^(f)	0.10	0.10	8,365	8,465					
Senior Info Tech Analyst	0.30	0.00	25,675	0					
^(a) .25 FTE Roadway Maintenance, .125 FTE Prop A, .125 FTE Prop C									
^(b) .60 FTE Roadway Maintenance, .10 FTE CDBG									
^(c) .308 FTE Facilities; 2.237 FTE Roadway Maintenance									
^(d) .233 FTE Facilities; 2.237 FTE Roadway Maintenance									
^(e) .85 FTE Roadway Maintenance									
^(f) .05 FTE Roadway Maintenance, .25 FTE Prop A, .25 FTE Prop C, .05 FTE Engineering, .30 FTE Finance									
TOTAL	7.32	7.04	\$617,030	\$592,965	TOTAL	1,040	1,040	\$19,665	\$21,705

BUDGET UNIT:**3455665000 PUBLIC WORKS - SEWER MAINTENANCE**

Acct. #	DESCRIPTION	ACTUAL 10-11	ACTUAL 11-12	REVISED 12-13	ADOPTED 13-14	VARIANCE
	PERSONNEL					
6003	Salaries/Regular	591,035	545,580	617,030	592,965	(24,065)
6006	Salaries/Temp & Part-Time	19,670	21,780	19,665	21,705	2,040
6012	Salaries/Comp-Time	7,670	8,130	-	-	-
6015	Salaries/Vacation	22,920	13,090	-	-	-
6024	Salaries/Sick Leave	13,355	17,675	-	-	-
6027	Salaries/Bereavement	930	1,945	-	-	-
6030	Overtime Pay/Regular	160	-	500	500	-
6033	Overtime Pay/Premium	915	210	10,000	10,000	-
6039	Standby Pay/Premium	16,760	15,370	17,000	17,000	-
6045	Salaries/Education Incentive	2,920	2,905	2,905	2,900	(5)
6048	Salaries/Language Pay	5,915	6,035	6,530	6,395	(135)
6069	Allowances/Vehicle	2,715	2,700	2,700	2,280	(420)
6072	Salaries/Injury	1,655	1,200	-	-	-
6075	Vacation Pay-Off	32,905	33,160	-	11,000	11,000
6078	Sick Leave Pay-Off	4,605	5,540	-	2,000	2,000
6101	PERS/Employee Contribution	46,960	43,350	44,430	44,085	(345)
6105	PERS/Employer Contribution	77,870	80,095	62,650	64,060	1,410
6109	PARS/Employer Contribution	26,940	22,440	26,230	26,570	340
6125	FICA/Employer Contrib/Med	11,725	10,880	11,055	11,015	(40)
6140	Life Insurance Allocation	1,705	1,570	1,685	1,615	(70)
6155	Workers' Comp Allocation	27,150	25,190	27,170	26,150	(1,020)
6160	LTD Insurance Allocation	5,050	4,705	4,825	4,615	(210)
6165	Unemployment Allocation	750	705	760	760	-
6175	Benefits/Flex Plan	112,945	103,715	110,790	105,920	(4,870)
6180	Deferred Comp/Employer Paid	7,560	7,170	3,105	6,425	3,320
	PERSONNEL SUBTOTAL	1,042,785	975,140	969,030	957,960	(11,070)

**PUBLIC WORKS - SEWER MAINTENANCE
ACTIVITY DETAIL**

Account Number	Description	Cost
3455665000	6201 <u>Uniforms & Laundry</u> - Uniform/boot allowances, uniform laundry (Mission Uniforms) Allowance \$185.00 per employee; Laundry additional (average \$44.80/month per employee)	\$3,300
	6220 <u>Training Schools</u> - For Maintenance workers	\$7,000
	6235 <u>Meetings & Conferences</u> - Maintenance Supervisors Association (MSA) conferences (Street's Supervisor), Emergency Services Conference (annual with Olga Bruno), luncheon meetings for MSA and Traffic Control Supervisors Association (TCSA)	\$3,000
	6493 <u>Outside Services</u> - Athen's Services for weekly street sweeping are \$250,000/annually; Golden Bell eliminates rats/pests in sewer lines-approximately \$10,000/annually; membership in Los Angeles Stormwater Quality Partnership \$30,000	\$290,000
	6530 <u>Office Supplies</u> - Paper, pens	\$500
	6560 <u>Repair Parts</u> - Repairs to the sewer vac & camera trucks	\$2,500
	6563 <u>Supplies/Special</u> - Filing cabinets for plans and specifications, hoses, DVDs for recording sewer lines, camera's, vehicle parts	\$11,000
	6823 <u>Lease/Vehicles</u> - Lease of fleet vehicles	\$15,000
	6825 <u>Maint & Repair/Vehicle</u> - Maintenance and repairs performed on sewer vehicles	\$20,000
	6915 <u>Utilities/Telephone</u> - Office phones and cell phones	\$1,000

BUDGET UNIT:

3455665000 PUBLIC WORKS - SEWER MAINTENANCE

Acct. #	DESCRIPTION	ACTUAL 10-11	ACTUAL 11-12	REVISED 12-13	ADOPTED 13-14	VARIANCE
<u>OPERATIONS</u>						
6201	Uniforms & Laundry	1,550	1,405	3,300	3,300	-
6220	Training Schools	8,005	405	7,000	7,000	-
6235	Meetings & Conferences	3,945	1,810	3,000	3,000	-
6423	Administrative Allocation	80,000	61,925	127,720	105,395	(22,325)
6460	Maintenance/Street Lights	55	-	-	-	-
6493	Outside Services & Repairs	294,250	357,745	290,000	290,000	-
6530	Office Supplies	-	-	500	500	-
6539	Printing, Binding & Duplicating	645	-	500	500	-
6560	Repair Parts	2,585	1,265	2,500	2,500	-
6563	Supplies/Special	960	2,870	11,000	11,000	-
6566	Small Tools	305	165	500	500	-
6569	Small Equipment	-	-	500	500	-
6610	Bond Administration	-	-	2,000	2,000	-
6611	Bond Issuance Expense	-	79,775	-	-	-
6760	Insurance Allocatoin	50,000	59,020	67,150	67,150	-
6823	Lease/Vehicle	-	-	6,000	15,000	9,000
6825	Maint & Repair/Vehicle	-	-	30,000	20,000	(10,000)
6827	Garage Allocation	5,865	6,905	-	-	-
6835	Maint & Repair/Equipment	15	480	1,000	1,000	-
6915	Utilities/Telephone	1,305	585	1,000	1,000	-
7001	Interest Expense	116,845	155,180	461,065	540,670	79,605
7005	Principal Payment	-	-	700,000	325,000	(375,000)
7010	Franchise Fee (2%)	33,015	44,895	44,000	49,250	5,250
7055	Uncollectible Accounts	14,500	10,640	12,000	12,000	-
OPERATIONS SUBTOTAL		613,845	785,070	1,770,735	1,457,265	(313,470)
<u>TRANSFERS OUT</u>						
5950	Transfer Out	143,550	151,500	151,500	229,280	77,780
TRANSFERS OUT SUBTOTAL		143,550	151,500	151,500	229,280	77,780
SEWER FUND TOTAL:		1,800,180	1,911,710	2,891,265	2,644,505	(246,760)

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PUBLIC WORKS ENGINEERING DIVISION PROGRAM COMMENTARY

PROGRAM DESCRIPTION:

The Engineering Division is responsible for providing survey, engineering, and construction management services. Reviews and approves street improvement and grading/drainage for compliance with the local and City code of laws and policies. Inspects construction of roadways to be publicly dedicated. Reviews and approves final subdivision parcel/tract maps for recordation into the Official Records at Los Angeles County. Administers construction improvements and inspection of utilities such as sewer construction, also, underground utilities within the public right-of-way. Permit issuance and inspection of commercial and residential standards. Administers permitting and inspection of driveway connections to the City's roadway system.

STRATEGIC GOALS:

- Complete design & project management of Public Works Capital Improvement Program.
- Implement the National Pollution Discharge Elimination System (NPDES) permit requirements in support of County, State and Federal Clean Water Act laws.
- Implement Capital Improvement Program recommended by the Sewer Master Plan.

FY 2013-14 PROGRAM HIGHLIGHTS:

- Provide engineering support to other departments.
- Analyze Azusa's streets and signals to ensure safe and efficient traffic flows.

Budget Division: PUBLIC WORKS - ENGINEERING

Full Time Positions

Part Time Positions

Position Title	FY 12-13 Revised Allocation	FY 13-14 Adopted Allocation	FY 12-13 Revised Salary	FY 13-14 Adopted Salary	Position Title	FY 12-13 Revised Allocation	FY 13-14 Adopted Allocation	FY 12-13 Revised Salary	FY 13-14 Adopted Salary
Public Works Inspector	1.00	1.00	\$71,820	\$71,820					
Engineering Assistant	1.00	1.00	65,795	65,795					
Senior Accountant ^(a)	0.05	0.05	4,185	4,235					
Finance Director ^(b)	0.05	0.00	6,970	0					
^(a) .30 FTE-Finance; .25 FTE-Prop A; .25 FTE-Prop C; .05 FTE-Streets & Sidewalks; .10 FTE-Sewer Maint.									
TOTAL	2.10	2.05	\$148,770	\$141,850	TOTAL	0	0	\$0	\$0

BUDGET UNIT:**0355651000 PUBLIC WORKS - ENGINEERING**

Acct. #	DESCRIPTION	ACTUAL 10-11	ACTUAL 11-12	REVISED 12-13	ADOPTED 13-14	VARIANCE
	PERSONNEL					
6003	Salaries/Regular	-	45,835	148,770	141,850	(6,920)
6006	Salaries/Temp & Part Time	-	965	-	-	-
6012	Salaries/Comp-Time	-	225	-	-	-
6015	Salaries/Vacation	-	1,615	-	-	-
6024	Salaries/Sick Leave	-	1,235	-	-	-
6027	Salaries/Bereavement	-	-	-	-	-
6033	Overtime Pay/Premium	-	-	2,500	2,500	-
6045	Salaries/Education Incentive	-	10	-	-	-
6048	Salaries/Language Pay	-	845	2,520	2,520	-
6075	Vacation Pay-Off	4,145	2,760	-	-	-
6078	Sick Leave Pay-Off	920	-	-	-	-
6101	PERS/Employee Contribution	-	3,480	10,710	10,195	(515)
6105	PERS/Employer Contribution	-	6,425	12,970	12,570	(400)
6109	PARS/Employer Contribution	-	145	280	-	(280)
6125	FICA/Employer Contrib/Med	-	785	2,670	2,590	(80)
6140	Life Insurance Allocation	-	135	400	380	(20)
6155	Workers' Comp Allocation	-	2,030	6,055	5,880	(175)
6160	LTD Insurance Allocation	-	390	1,165	1,105	(60)
6165	Unemployment Allocation	-	50	185	180	(5)
6175	Benefits/Flex Plan	-	7,920	32,470	31,660	(810)
6180	Deferred Comp/Employer Paid	-	305	145	1,105	960
	PERSONNEL SUBTOTAL	5,065	75,155	224,020	212,535	(11,485)

**PUBLIC WORKS - ENGINEERING
ACTIVITY DETAIL**

Account Number		Description	Cost
1055651000	6201	<u>Uniforms & Laundry</u> - Engineering Assistant and Public Works Inspector uniforms/boots	\$420
	6230	<u>Dues & Subscriptions</u> - Books, American Public Works Association (APWA) dues	\$500
	6235	<u>Meetings & Conferences</u> - San Gabriel Valley Council of Government (SGVCOG) Public Works meetings, APWA meetings/seminars	\$600
	6405	<u>Commission Meeting Expense</u> - ABC monthly meetings	\$1,000
	6530	<u>Office Supplies</u> - Paper, pens, folders, toner, etc.	\$2,500
	6539	<u>Printing, Binding & Duplicating</u> - Reproductions of numerous plans (Monrovia Reproductions)	\$800
	6551	<u>Fuel & Oil</u> - Gasoline, CNG and oil for Engineering's vehicles	\$3,000
	6563	<u>Supplies/Specials</u> - Filing cabinets for plans and specifications	\$10,000
	6904	<u>Utilities/Other</u> - Electricity, water, sewer, and trash	\$25,000
	6905	<u>Utilities/Electricity</u> - Electricity for traffic signals	\$6,000
6915	<u>Utilities/Telephone</u> - Office phones and cell phones	\$1,000	

BUDGET UNIT:**0355651000 PUBLIC WORKS - ENGINEERING**

Acct. #	DESCRIPTION	ACTUAL 10-11	ACTUAL 11-12	REVISED 12-13	ADOPTED 13-14	VARIANCE
OPERATIONS						
6201	Uniforms & Laundry	570	500	420	420	-
6230	Dues & Subscriptions	545	615	500	500	-
6235	Meetings & Conferences	740	390	600	600	-
6405	Commission Meetings Expense	760	705	1,000	1,000	-
6493	Outside Services & Repairs	525	4,715	5,000	5,000	-
6518	Postage	90	-	-	-	-
6530	Office Supplies	2,275	2,605	2,500	2,500	-
6539	Printing, Binding & Duplicating	775	460	800	800	-
6551	Fuel and Oil	2,560	3,015	3,000	3,000	-
6563	Supplies/Special	70	410	10,000	10,000	-
6904	Utilities/Other	23,100	25,320	25,000	25,000	-
6905	Utilities/Electricity	6,280	7,960	6,000	6,000	-
6915	Utilities/Telephone	2,505	1,375	1,000	1,000	-
7080	Refund	-	1,575	-	-	-
	SUBTOTAL	40,795	49,645	55,820	55,820	-
	OPERATIONS SUBTOTAL	40,795	49,645	55,820	55,820	-
	ENGINEERING TOTAL:	45,860	124,800	279,840	268,355	(11,485)

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PUBLIC WORKS GRAFFITI ABATEMENT DIVISION PROGRAM COMMENTARY

PROGRAM DESCRIPTION:

The Graffiti Abatement Division responds to graffiti removal requests throughout the entire city. The scope of duty includes both public right of way as well as some private property, specifically private property that is visible and accessible from the public right of way.

STRATEGIC GOALS:

- The Graffiti Abatement Crew works seven days a week to eliminate graffiti within 48 hours of receiving notification.
- Eliminate vulgar or racial graffiti within 24 hours of notification.
- Continue working with the Police Department and Azusa Unified School District using the new GPS tracking system to help prosecute known graffiti violators.

FY 2013-14 PROGRAM HIGHLIGHTS:

- Through an encroachment permit with Caltrans, City forces will abate graffiti on Caltrans right-of-way that is visible from city streets providing there is safe access to staff.
- Continue working with the Police Department to implement the Graffiti Reward Program.

Budget Division: PUBLIC WORKS - GRAFFITI ABATEMENT

Full Time Positions

Part Time Positions

Position Title	FY 12-13 Revised Allocation	FY 13-14 Adopted Allocation	FY 12-13 Revised Salary	FY 13-14 Adopted Salary	Position Title	FY 12-13 Revised Allocation	FY 13-14 Adopted Allocation	FY 12-13 Revised Salary	FY 13-14 Adopted Salary
					Asst Street Maint Wrk	6,656	6,656	\$103,120	\$105,475
TOTAL	0.00	0.00	\$0	\$0	TOTAL	6,656	6,656	\$103,120	\$105,475

BUDGET UNIT:**VARIOUS PUBLIC WORKS - GRAFFITI ABATEMENT**

Acct. #	DESCRIPTION	ACTUAL 10-11	ACTUAL 11-12	REVISED 12-13	ADOPTED 13-14	VARIANCE
	PERSONNEL					
6006	Salaries/Temp & Part-Time	75,220	89,765	103,120	105,475	2,355
6101	PERS/Employee Contribution	6,190	6,355	5,705	5,710	5
6105	PERS/Employer Contribution	10,200	11,515	7,240	7,020	(220)
6109	PARS/Employer Contribution	(430)	-	985	985	-
6125	FICA/Employer Contrib/Med	1,090	1,300	1,545	1,530	(15)
6155	Workers' Comp Allocation	3,010	3,590	4,265	4,220	(45)
6165	Unemployment Allocation	75	90	100	105	5
	PERSONNEL SUBTOTAL	95,355	112,615	122,960	125,045	2,085

**PUBLIC WORKS - GRAFFITI ABATEMENT
ACTIVITY DETAIL**

Account Number		Description	Cost
1055664000	6201	<u>Uniforms & Laundry</u> - Uniform/Boot allowances, uniform laundry	\$1,700
	6551	<u>Fuel and Oil</u> - Used for vehicles and equipment	\$1,000
	6563	<u>Supplies/Special</u> - Paint, brushes & solvents for graffiti abatement	\$8,000
	6566	<u>Small Tools</u> - Tools used for abatement	\$500
	6569	<u>Small Equipment</u> - Security cameras	\$3,000
	6632	<u>Graffiti Rewards</u> - Rewards to citizens for reporting of graffiti leading to arrest of suspect.	\$3,000

BUDGET UNIT:**VARIOUS PUBLIC WORKS - GRAFFITI ABATEMENT**

Acct. #	DESCRIPTION	ACTUAL 10-11	ACTUAL 11-12	REVISED 12-13	ADOPTED 13-14	VARIANCE
	OPERATIONS					
6201	Uniforms & Laundry	1,600	1,135	1,700	1,700	-
6240	Mileage Reimbursement	-	10	-	-	-
6493	Outside Services & Repairs	-	190	-	-	-
6530	Office Supplies	115	55	-	-	-
6551	Fuel and Oil	-	-	1,000	1,000	-
6563	Supplies/Special	7,505	8,390	8,000	8,000	-
6566	Small Tools	160	-	500	500	-
6569	Small Equipment	-	730	3,000	3,000	-
6632	Graffiti Rewards	-	-	3,000	3,000	-
6915	Utilities/Telephone	1,015	440	-	-	-
	OPERATIONS SUBTOTAL	10,395	10,950	17,200	17,200	-
	GRAFFITI TOTAL:	105,750	123,565	140,160	142,245	2,085

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**PUBLIC WORKS
FACILITIES MAINTENANCE DIVISION
PROGRAM COMMENTARY**

PROGRAM DESCRIPTION:

The Facilities Maintenance Division is responsible for the maintenance of 236,727 square feet of building space owned and operated by the City. This includes Police Headquarters, City Hall, the Auditorium and other City facilities.

STRATEGIC GOALS:

- Continue to implement the Facilities Maintenance Plan to improve the usability of City facilities.
- Identify and schedule modification of non-compliant American's with Disabilities Act (ADA) compliant areas within City facilities.

FY 2013-14 PROGRAM HIGHLIGHTS:

- Maintain City owned buildings and administer the major facilities related capital improvement projects.

Budget Division: PUBLIC WORKS - FACILITIES MAINTENANCE

Full Time Positions

Part Time Positions

Position Title	FY 12-13 Revised Allocation	FY 13-14 Adopted Allocation	FY 12-13 Revised Salary	FY 13-14 Adopted Salary	Position Title	FY 12-13 Revised Allocation	FY 13-14 Adopted Allocation	FY 12-13 Revised Salary	FY 13-14 Adopted Salary
Street Maintenance Crew Supervisor ^(a)	0.110	0.075	\$7,470	\$5,160					
Street Maintenance Worker III ^(b)	0.452	0.308	27,475	18,880					
Street Maintenance Worker II ^(c)	0.220	0.150	11,850	8,080					
Street Maintenance Worker I ^(d)	0.341	0.233	14,660	10,485					
^(a) .925 FTE Roadway Maintenance									
^(b) 2.237 FTE Roadway Maintenance; 1.455 FTE Sewer Maintenance									
^(c) 1.85 FTE Roadway Maintenance									
^(d) 2.237 FTE Roadway Maintenance; .53 FTE Sewer Maintenance									
TOTAL	1.123	0.766	\$61,455	\$42,605	TOTAL	0	0	\$0	\$0

BUDGET UNIT:**1055666000 PUBLIC WORKS - FACILITIES MAINTENANCE**

Acct. #	DESCRIPTION	ACTUAL 10-11	ACTUAL 11-12	REVISED 12-13	ADOPTED 13-14	VARIANCE
	<u>PERSONNEL</u>					
6003	Salaries/Regular	124,055	118,990	61,455	42,605	(18,850)
6012	Salaries/Comp-Time	-	2,170	-	-	-
6015	Salaries/Vacation	1,165	290	-	-	-
6024	Salaries/Sick Leave	2,450	3,360	-	-	-
6033	Overtime Pay/Premium	840	1,110	-	-	-
6048	Salaries/Language	310	105	265	370	105
6063	Salaries/Jury Duty	-	275	-	-	-
6075	Vacation Pay-Off	4,210	20,730	20,310	-	(20,310)
6078	Sick Leave Pay-Off	905	1,515	-	-	-
6101	PERS/Employee Contribution	9,025	8,685	4,620	3,320	(1,300)
6105	PERS/Employer Contribution	14,960	15,720	8,330	6,170	(2,160)
6109	PARS/Employer	1,880	1,355	1,215	860	(355)
6125	FICA/Employer Contrib/Med	1,015	1,085	1,120	785	(335)
6133	Retiree Health Premium Reimb	1,305	1,345	1,370	1,395	25
6140	Life Insurance Allocation	340	330	170	120	(50)
6155	Workers' Comp Allocation	5,135	4,950	2,445	1,720	(725)
6160	LTD Insurance Allocation	970	935	475	330	(145)
6165	Unemployment Allocation	145	160	75	55	(20)
6175	Benefits/Flex Plan	31,950	31,575	16,170	11,040	(5,130)
6180	Deferred Comp/Employer Paid	1,330	1,155	605	415	(190)
	PERSONNEL SUBTOTAL	201,990	215,840	118,625	69,185	(49,440)

**PUBLIC WORKS - FACILITIES MAINTENANCE
ACTIVITY DETAIL**

Account Number		Description	Cost
1055666000	6430	<u>Custodial Services</u> - Contracted cleaning services for all City buildings, including the Auditorium, Boy Scout House, Barnes House, City Hall, West Wing, Durrell House, Police Department, Senior Center, Library, City Yard, Woman's Club, Memorial Park, and Transportation.	\$80,000
	6493	<u>Outside Services & Repairs</u> - HVAC repairs and maintenance, monthly elevator maintenance, fire suppression maintenance, monthly mat cleanings; miscellaneous repair projects for gateway monuments, access systems, electrical systems, windows, etc.	\$93,000
	6530	<u>Office Supplies</u> - Miscellaneous office stationeries	\$1,000
	6554	<u>Supplies/Custodial & Cleaning</u> - Cleaning supplies for janitorial services	\$12,000
	6563	<u>Supplies/Special</u> - Carpentry, electrical & plumbing supplies for City-wide repairs.	\$50,000
	6566	<u>Small Tools</u> - Paint brushes, rollers, hoses, hammers, screwdrivers, etc.	\$750
	6569	<u>Small Equipment</u> - Compressors, etc.	\$500
	6615	<u>Safety & Security Services</u> - Library, Police Department, Senior Center, City Yard, Woman's Club, Transportation, Memorial Park, etc.	\$1,000
	6830	<u>Rent/Equipment</u> - Rental of miscellaneous equipment such as scissor lifts, pumping systems, etc.	\$1,000
	6904	<u>Utilities/Other</u> - Water, sewer, trash, electricity	\$119,000
	6910	<u>Utilities/Natural Gas</u> - Gas for City Yard and City Hall/West Wing.	\$2,000
	6915	<u>Utilities / Telephone</u> - Office phones and cell phones	\$1,200

BUDGET UNIT:**105566600 PUBLIC WORKS - FACILITIES MAINTENANCE**

Acct. #	DESCRIPTION	ACTUAL 10-11	ACTUAL 11-12	REVISED 12-13	ADOPTED 13-14	VARIANCE
	OPERATIONS					
6201	Uniforms & Laundry	745	745	-	-	-
6430	Custodial Services	85,900	75,525	80,000	80,000	-
6493	Outside Services & Repairs	98,595	113,275	93,000	93,000	-
6496	Outside Processing	-	-	-	-	-
6530	Office Supplies	1,240	665	1,000	1,000	-
6540	Digitized Records	-	-	-	-	-
6551	Fuel and Oil	2,510	1,080	-	-	-
6554	Supplies/Custodial & Cleaning	16,585	14,800	12,000	12,000	-
6560	Repair Parts	80	-	-	-	-
6563	Supplies/Special	65,710	46,425	50,000	50,000	-
6566	Small Tools	410	495	750	750	-
6569	Small Equipment	480	-	500	500	-
6572	Office Furniture	360	-	-	-	-
6615	Safety & Security Services Exp	1,180	-	1,000	1,000	-
6830	Rent/Equipment	-	-	1,000	1,000	-
6904	Utilities/Other	120,885	127,725	119,000	119,000	-
6910	Utilities/Natural Gas	3,145	1,615	2,000	2,000	-
6915	Utilities/Telephone	680	425	1,200	1,200	-
	OPERATIONS SUBTOTAL	398,505	382,775	361,450	361,450	-
	GENERAL FUND TOTAL:	600,495	598,615	480,075	430,635	(49,440)

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PUBLIC WORKS TRANSPORTATION DIVISION PROGRAM COMMENTARY

PROGRAM DESCRIPTION

The Transportation Division currently handles three major programs: Dial-A-Ride, Metrolink Shuttle and Ride Share. The Metrolink Shuttle Program provides trips to and from the Covina Metrolink Station. The Dial-A-Ride program transports seniors and disabled passengers to medical and social service appointments. Azusa has one of the largest service areas in the San Gabriel Valley. Additionally, the Division supports other forms of alternative transportation with a bus fare subsidy program (for both Azusa residents and persons employed in Azusa) and a Ride Share Incentive Program for City of Azusa employees.

STRATEGIC GOALS

- Provide rides to residents and employees within our service area in the most efficient way possible.
- Promote and encourage the use of public transportation and ride sharing through the use of subsidies and incentives, and to achieve less traffic congestion and better air quality.

FY 2013-14 PROGRAM HIGHLIGHTS:

- Continue to offer quality transportation programs to the residents and workers in the City of Azusa.

Budget Division: PUBLIC WORKS - PROPOSITION A

Full Time Positions

Part Time Positions

Position Title	FY 12-13 Revised Allocation	FY 13-14 Adopted Allocation	FY 12-13 Revised Salary	FY 13-14 Adopted Salary	Position Title	FY 12-13 Revised Allocation	FY 13-14 Adopted Allocation	FY 12-13 Revised Salary	FY 13-14 Adopted Salary
Public Works Director/Asst City Manager ^(a)	0.125	0.125	\$18,245	\$18,245	Bus Driver	10,442	10,442	\$238,130	\$240,850
Transportation Dispatcher ^(b)	0.750	0.750	41,215	41,890					
Senior Accountant ^(c)	0.250	0.250	21,170	21,170					
Bus Driver ^(d)	1.500	1.500	78,635	79,445					
^(a) .25 FTE Roadway Maint., .125 FTE Prop C, .50 FTE Sewer Maint.									
^(b) .25 FTE Prop C									
^(d) .05 FTE Roadway Maintenance, .10 FTE Sewer, .25 FTE Prop C, .05 FTE Engineering, .30 FTE Finance									
^(e) .50 FTE Prop C									
TOTAL	2.625	2.625	\$159,265	\$160,750	TOTAL	10,442	10,442	\$238,130	\$240,850

BUDGET UNIT:**1555521130/1555521480 PUBLIC WORKS - PROPOSITION A**

Acct. #	DESCRIPTION	ACTUAL 10-11	ACTUAL 11-12	REVISED 12-13	ADOPTED 13-14	VARIANCE
<u>PERSONNEL</u>						
TRANSIT - DEMAND RESPONSE						
6003	Salaries/Regular	243,825	222,585	124,505	121,335	(3,170)
6006	Salaries/Temp & Part-Time	131,450	132,940	238,130	240,850	2,720
6015	Salaries/Vacation	5,105	9,575	-	-	-
6024	Salaries/Sick Leave	1,985	3,070	-	-	-
6027	Salaries/Bereavement	1,190	-	-	-	-
6033	Overtime Pay/Premium	-	705	-	-	-
6048	Salaries/Language Pay	845	900	900	4,605	3,705
6063	Salaries/Jury Duty	1,355	-	-	-	-
6069	Allowance/Vehicle	680	-	-	-	-
6075	Vacation Pay-Off	20,010	27,050	-	-	-
6078	Sick Leave Pay-Off	3,325	3,125	-	-	-
6101	PERS/Employee Contribution	25,850	25,880	25,795	26,050	255
6105	PERS/Employer Contribution	42,880	46,890	32,210	32,100	(110)
6109	PARS/Employer	1,730	-	-	-	-
6125	FICA/Employer Contrib/Med	6,470	6,180	5,790	5,820	30
6133	Retiree Health Premium Reimb	1,305	1,465	2,730	5,565	2,835
6140	Life Insurance Allocation	600	550	330	320	(10)
6155	Workers' Comp Allocation	15,430	14,815	14,540	14,670	130
6160	LTD Insurance Allocation	1,760	1,535	970	945	(25)
6165	Unemployment Allocation	395	375	435	400	(35)
6175	Benefits/Flex Plan	63,830	64,130	35,705	34,750	(955)
6180	Deferred Comp/Employer Paid	2,480	2,920	105	1,215	1,110
	SUBTOTAL	572,500	564,690	482,145	488,625	6,480

BUDGET UNIT:**1555521130/1555521480 PUBLIC WORKS - PROPOSITION A**

Acct. #	DESCRIPTION	ACTUAL 10-11	ACTUAL 11-12	REVISED 12-13	ADOPTED 13-14	VARIANCE
DIRECT ADMINISTRATION						
6003	Salaries/Regular	20,495	49,740	39,415	39,415	-
6012	Salaries/Comp-Time	400	60	-	-	-
6015	Salaries/Vacation	300	1,650	-	-	-
6024	Salaries/Sick Leave	-	770	-	-	-
6048	Salaries/Language Pay	605	890	600	600	-
6069	Allowance/Vehicle	-	770	675	570	-
6075	Vacation Pay-Off	1,680	2,490	-	-	-
6078	Sick Leave Pay-Off	420	420	-	-	-
6101	PERS/Employee Contribution	1,530	3,325	2,860	2,860	-
6105	PERS/Employer Contribution	2,540	6,725	3,460	3,515	55
6109	PARS/Employer	-	835	730	1,055	325
6125	FICA/Employer Contrib/Med	395	930	675	675	-
6140	Life Insurance Allocation	60	135	110	110	-
6155	Workers' Comp Allocation	870	2,125	1,630	1,625	(5)
6160	LTD Insurance Allocation	165	460	305	305	-
6165	Unemployment Allocation	25	60	45	45	-
6175	Benefits/Flex Plan	3,790	8,115	5,880	5,880	-
6179	Affordable Care Act Penalty	-	-	-	2,730	2,730
6180	Deferred Comp/Employer Paid	135	375	280	135	(145)
	SUBTOTAL	33,410	79,875	56,665	59,520	2,960
	PERSONNEL SUBTOTAL	605,910	644,565	538,810	548,145	9,440

BUDGET UNIT:

1555521130/1555521480 PUBLIC WORKS - PROPOSITION A

Acct. #	DESCRIPTION	ACTUAL 10-11	ACTUAL 11-12	REVISED 12-13	ADOPTED 13-14	VARIANCE
<u>OPERATIONS</u>						
TRANSIT-DEMAND RESPONSE						
6220	Training Schools	-	495	-	-	-
6551	Fuel and Oil	51,150	61,670	70,000	70,000	-
6760	Insurance Allocation	50,000	46,850	67,150	75,860	8,710
6815	Maint & Repairs/Bldgs	850	25	-	-	-
6825	Maint & Repair / Vehicle	30,130	31,785	32,000	32,000	-
6827	Garage Allocation	460	3,650	2,000	2,000	-
	SUBTOTAL	132,590	144,475	171,150	179,860	8,710
TRANSIT-BUILDING REPAIRS AND MAINTENANCE						
6815	Maintenance and Repairs-Buildings	19,555	17,925	25,000	25,000	-
	SUBTOTAL	19,555	17,925	25,000	25,000	-
DIRECT ADMINISTRATION						
6220	Training Schools	-	55	-	-	-
6423	Administrative Allocation	105,985	124,700	70,760	57,375	(13,385)
6530	Office Supplies	705	650	600	600	-
6554	Supplies/Custodial	20	65	-	-	-
6755	Claims Expense/Unemployment	-	-	11,700	11,700	-
6815	Maint & Repairs/Bldgs	-	-	2,000	2,000	-
6840	Rent/Office Furniture & Equip	715	355	500	500	-
6905	Utilities / Electricity	1,010	1,335	1,000	1,000	-
6915	Utilities/Telephone	4,745	4,275	6,000	6,000	-
	SUBTOTAL	113,180	131,435	92,560	79,175	(13,385)
	OPERATIONS SUBTOTAL	265,325	293,835	288,710	284,035	(4,675)
	PROP A FUND TOTAL	871,235	938,400	827,520	832,180	4,660

Budget Division: PUBLIC WORKS - PROPOSITION C

Full Time Positions

Part Time Positions

Position Title	FY 12-13 Revised Allocation	FY 13-14 Adopted Allocation	FY 12-13 Revised Salary	FY 13-14 Adopted Salary	Position Title	FY 12-13 Revised Allocation	FY 13-14 Adopted Allocation	FY 12-13 Revised Salary	FY 13-14 Adopted Salary
Public Works Director/Asst City Manager ^(a)	0.125	0.125	\$18,245	\$18,245	Bus Driver	3,621	3,621	\$82,480	\$82,910
Transportation Dispatcher ^(b)	0.250	0.250	13,740	13,965	Asst. Office Spec.	624	624	8,915	8,915
Senior Accountant ^(c)	0.250	0.250	21,170	21,170					
Bus Driver ^(d)	0.500	0.500	26,215	26,485					
Executive Assistant ^(e)	0.350	0.350	21,895	21,895					
Senior Office Specialist ^(f)	0.500	0.500	25,205	25,205					
^(a) .25 FTE Roadway Maint., .125 FTE Prop A, .50 FTE Sewer Maint.									
^(b) .75 FTE Prop A									
^(c) .05 FTE Roadway Maintenance, .10 FTE Sewer, .25 FTE Prop A, .05 FTE Engineering, .30 FTE Finance									
^(d) .50 FTE Prop A									
^(e) .65 FTE Finance									
^(f) .43 FTE Senior Nutrition, .02 FTE Woman's Club, .05 FTE Senior Programs									
TOTAL	1.975	1.975	\$126,470	\$126,965	TOTAL	4,245	4,245	\$91,395	\$91,825

BUDGET UNIT:**VARIOUS****PUBLIC WORKS - PROPOSITION C**

Acct. #	DESCRIPTION	ACTUAL 10-11	ACTUAL 11-12	REVISED 12-13	ADOPTED 13-14	VARIANCE
<u>PERSONNEL</u>						
TRANSIT-METROLINK SHUTTLE						
6003	Salaries/Regular	119,755	85,420	87,310	40,450	(46,860)
6006	Salaries/Temp & Part-Time	27,955	44,070	91,395	82,910	(8,485)
6015	Salaries/Vacation	3,965	4,000	-	-	-
6024	Salaries/Sick Leave	1,155	1,910	-	-	-
6033	Overtime Pay/Premium	-	235	-	-	-
6048	Salaries/Language Pay	360	300	1,165	1,820	655
6063	Salaries/Jury Duty	580	-	-	-	-
6069	Allowances/Vehicle	680	-	-	-	-
6075	Vacation Pay-Off	7,720	9,145	10,430	-	(10,430)
6095	Salary Savings	1,110	1,040	-	-	-
6101	PERS/Employee Contribution	10,710	9,285	11,585	9,150	(2,435)
6105	PERS/Employer Contribution	17,765	16,800	14,260	11,215	(3,045)
6109	PARS/Employer Contribution	1,730	-	780	-	(780)
6125	FICA/Employer Contrib/Med	2,635	2,300	2,960	1,985	(975)
6133	Retiree Health Premium Reimb	1,305	-	1,190	1,225	35
6140	Life Insurance Allocation	260	185	230	105	(125)
6155	Workers' Comp Allocation	6,155	5,445	7,190	5,005	(2,185)
6160	LTD Insurance Allocation	800	510	680	315	(365)
6165	Unemployment Allocation	140	125	210	135	(75)
6175	Benefits/Flex Plan	30,750	25,095	24,710	11,585	(13,125)
6179	Affordable Care Act Penalty	-	-	-	910	910
6180	Deferred Comp/Employer Paid	1,300	415	75	405	330
	SUBTOTAL	236,830	206,280	254,170	167,215	(86,955)
TRANSIT-BUS PASS SUBSIDY						
6003	Salaries/Regular	-	-	-	47,100	47,100
6006	Salaries/Temp & Part-Time	-	-	-	8,915	8,915
6048	Salaries/Language Pay	-	-	-	865	865
6101	PERS/Employee Contribution	-	-	-	4,070	4,070
6105	PERS/Employer Contribution	-	-	-	5,010	5,010
6125	FICA/Employer Contrib/Med	-	-	-	1,010	1,010
6140	Life Insurance Allocation	-	-	-	125	125

BUDGET UNIT:**VARIOUS****PUBLIC WORKS - PROPOSITION C**

Acct. #	DESCRIPTION	ACTUAL 10-11	ACTUAL 11-12	REVISED 12-13	ADOPTED 13-14	VARIANCE
6155	Workers' Comp Allocation	-	-	-	2,280	2,280
6160	LTD Insurance Allocation	-	-	-	365	365
6165	Unemployment Allocation	-	-	-	75	75
6175	Benefits/Flex Plan	-	-	-	13,125	13,125
6180	Deferred Comp/Employer Paid	-	-	-	460	460
	SUBTOTAL	-	-	-	83,400	83,400
DIRECT ADMINISTRATION						
6003	Salaries/Regular	20,495	25,535	39,160	39,415	255
6012	Salaries/Comp-Time	400	-	-	-	-
6015	Salaries/Vacation	300	1,125	-	-	-
6024	Salaries/Sick Leave	-	295	-	-	-
6048	Salaries/Language Pay	605	310	600	600	-
6069	Salaries/Vehicle	-	590	675	570	(105)
6075	Vacation Pay-Off	1,680	1,100	-	-	-
6078	Sick Leave Pay-Off	420	420	-	-	-
6101	PERS/Employee Contribution	1,530	1,860	2,840	2,860	20
6105	PERS/Employer Contribution	2,540	3,470	5,255	3,515	(1,740)
6109	PARS/Employer Contribution	-	640	730	1,055	325
6125	FICA/Employer Contrib/Med	395	480	670	670	-
6140	Life Insurance Allocation	60	70	105	110	5
6155	Workers' Comp Allocation	870	1,090	1,615	1,625	10
6160	LTD Insurance Allocation	165	255	305	305	-
6165	Unemployment Allocation	25	30	45	45	-
6175	Benefits/Flex Plan	3,790	4,055	5,880	5,880	-
6180	Deferred Comp/Employer Paid	135	205	405	135	(270)
	SUBTOTAL	33,410	41,530	58,285	56,785	(1,500)
PERSONNEL SUBTOTAL		270,240	247,810	312,455	307,400	(5,055)

BUDGET UNIT:

VARIOUS

PUBLIC WORKS - PROPOSITION C

Acct. #	DESCRIPTION	ACTUAL 10-11	ACTUAL 11-12	REVISED 12-13	ADOPTED 13-14	VARIANCE
<u>OPERATIONS</u>						
TRANSIT-METROLINK SHUTTLE						
6551	Fuel and Oil	4,450	5,360	4,000	4,000	-
6755	Claims Expense/Unemployment	-	-	11,700	11,700	-
6760	Insurance Allocation	70,000	66,850	94,015	106,210	12,195
6825	Maint & Repair / Vehicle	2,715	2,965	6,000	6,000	-
6827	Garage Allocation	460	3,650	500	500	-
	SUBTOTAL	77,625	78,825	116,215	128,410	12,195
TRANSIT-RECREATION/SPCL EVENT						
6625	Program Expense	23,660	32,240	35,400	35,400	-
	SUBTOTAL	23,660	32,240	35,400	35,400	-
TRANSIT-BUS PASS SUBSIDY						
6626	Bus Pass Cost	16,690	20,420	25,000	25,000	-
6654	Metrolink Pass Cost	69,690	79,670	90,000	90,000	-
	SUBTOTAL	86,380	100,090	115,000	115,000	-
TRANSIT-TRANSPORTATION PLANNING						
6345	Program Consultants	21,015	29,240	50,000	50,000	-
6601	Advertising Expense	-	-	1,000	1,000	-
	SUBTOTAL	21,015	29,240	51,000	51,000	-
DIRECT ADMINISTRATION						
6230	Dues & Subscriptions	-	-	500	500	-
6423	Administrative Allocation	62,980	43,480	29,615	56,400	26,785
6530	Office Supplies	375	90	600	600	-
6840	Rent/Office Furniture & Equip	120	-	300	300	-
6915	Utilities/Telephone	360	335	1,500	1,500	-
	SUBTOTAL	63,835	43,905	32,515	59,300	26,785
	OPERATIONS SUBTOTAL	272,515	284,300	350,130	389,110	38,980
	PROP C FUND TOTAL:	542,755	532,110	662,585	696,510	33,925

BUDGET UNIT:**27XXXXXXXXX PUBLIC WORKS - AQMD**

Acct. #	DESCRIPTION	ACTUAL 10-11	ACTUAL 11-12	REVISED 12-13	ADOPTED 13-14	VARIANCE
<u>PERSONNEL</u>						
AQMD/RIDESHARE						
6068	Allowances/Management	16,980	18,400	18,500	18,500	-
6125	FICA/Employer Contrib/Med	235	255	255	255	-
	SUBTOTAL	17,215	18,655	18,755	18,755	-
	PERSONNEL SUBTOTAL	17,215	18,655	18,755	18,755	-

BUDGET UNIT:

27XXXXXXXXX PUBLIC WORKS - AQMD

Acct. #	DESCRIPTION	ACTUAL 10-11	ACTUAL 11-12	REVISED 12-13	ADOPTED 13-14	VARIANCE
<u>OPERATIONS</u>						
AQMD COMPLIANCE						
6539	Printing, Binding & Duplicating	150	-	100	100	-
	SUBTOTAL	150	-	100	100	-
TRANSIT-BUS PASS SUBSIDY						
6626	Bus Pass Cost	-	4,770	2,500	2,500	-
6654	Metrolink Pass	23,550	14,770	25,000	25,000	-
	SUBTOTAL	23,550	19,540	27,500	27,500	-
AQMD/RIDESHARE						
6423	Administrative Allocation	2,350	2,350	2,350	2,350	-
	SUBTOTAL	2,350	2,350	2,350	2,350	-
OPERATIONS SUBTOTAL		26,050	21,890	29,950	29,950	-
AQMD FUND TOTAL:		43,265	40,545	48,705	48,705	-

BUDGET UNIT:**2855661000 PUBLIC WORKS - GRANTS**

Acct. #	DESCRIPTION	ACTUAL 10-11	ACTUAL 11-12	REVISED 12-13	ADOPTED 13-14	VARIANCE
	<u>OPERATIONS</u>					
	Safe Routes to School					
6625	Program Expenses	-	-	500,000	462,500	(37,500)
	SUBTOTAL	-	-	500,000	462,500	-
	OPERATIONS SUBTOTAL	-	-	500,000	462,500	(37,500)
	PUBLIC WORKS GRANT FUND TOTAL:	-	-	500,000	462,500	(37,500)