

CITY OF AZUSA SCHEDULE OF FEES AND CHARGES

Proposed on January 21, 2020



**City of Azusa
Schedule of Fees and Charges
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**Proposed on
January 21,
2020**

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City of Azusa
Schedule of Fees and Charges (Development-Related)
BUILDING AND SAFETY

No.	Svc Area Item	#	Description	Adopted		Proposed	Notes
				1/22/2019	CPI	1/21/2020	
				Cost Per	Sept'19-'20	Cost Per	
				S.F. Avg.		S.F. Avg.	
	S-1		Building Valuation				
			Apartment Houses:				
1			Type I Or II F.R.	\$150.42	3.00%	\$154.94	
2			Good	\$185.19	3.00%	\$190.74	
3			Type V - Masonry (Or Type III)	\$122.78	3.00%	\$126.47	
4			Good	\$150.42	3.00%	\$154.94	
5			Type V - Wood Frame	\$108.19	3.00%	\$111.44	
6			Good	\$139.06	3.00%	\$143.24	
7			Type I - Basement Garage	\$63.43	3.00%	\$65.33	
			Auditoriums:				
8			Type I Or II F.R.	\$177.72	3.00%	\$183.05	
9			Type II - 1 Hour	\$128.72	3.00%	\$132.58	
10			Type II - N	\$121.76	3.00%	\$125.41	
11			Type III - 1 Hour	\$135.33	3.00%	\$139.39	
12			Type III - N	\$128.38	3.00%	\$132.23	
13			Type V - 1 Hour	\$129.40	3.00%	\$133.28	
14			Type V - N	\$120.74	3.00%	\$124.36	
			Banks:				
15			Type I Or II F.R.	\$251.16	3.00%	\$258.69	
16			Type II - 1 Hour	\$185.02	3.00%	\$190.57	
17			Type II - N	\$179.08	3.00%	\$184.46	
18			Type III - 1 Hour	\$204.18	3.00%	\$210.31	
19			Type III - N	\$196.89	3.00%	\$202.79	
20			Type V - 1 Hour	\$185.02	3.00%	\$190.57	
21			Type V - N	\$177.21	3.00%	\$182.53	
			Bowling Alleys:				
22			Type II - 1 Hour	\$86.48	3.00%	\$89.08	
23			Type II - N	\$80.72	3.00%	\$83.14	
24			Type III - 1 Hour	\$94.12	3.00%	\$96.94	
25			Type III - N	\$88.02	3.00%	\$90.66	
26			Type V - 1 Hour	\$63.43	3.00%	\$65.33	
			Churches:				
27			Type I Or II F.R.	\$168.23	3.00%	\$173.27	
28			Type II - 1 Hour	\$126.35	3.00%	\$130.14	
29			Type II - N	\$120.07	3.00%	\$123.67	
30			Type III - 1 Hour	\$137.36	3.00%	\$141.48	
31			Type III - N	\$131.26	3.00%	\$135.20	
32			Type V - 1 Hour	\$128.38	3.00%	\$132.23	
33			Type V - N	\$120.74	3.00%	\$124.36	
			Convalescent Hospitals:				
34			Type I Or II F.R.	\$236.07	3.00%	\$243.15	
35			Type II - 1 Hour	\$163.82	3.00%	\$168.74	
36			Type III - 1 Hour	\$167.89	3.00%	\$172.92	
37			Type V - 1 Hour	\$158.23	3.00%	\$162.98	
			Dwellings:				
38			Type V - Masonry	\$128.38	3.00%	\$132.23	
39			Good	\$164.33	3.00%	\$169.26	
40			Type V - Wood Frame	\$114.13	3.00%	\$117.56	
41			Good	\$156.71	3.00%	\$161.41	
			Basements -				
42			Semi-Finished	\$34.09	3.00%	\$35.11	

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			Cost Per S.F. Avg.	CPI Sept'19-'20	Cost Per S.F. Avg.		
43		Good	\$39.33	3.00%	\$40.51		
44		Unfinished	\$24.76	3.00%	\$25.50		
45		Good	\$30.01	3.00%	\$30.91		
Fire Station:							
46		Type I Or II F.R.	\$194.01	3.00%	\$199.83		
47		Type II - 1 Hour	\$127.70	3.00%	\$131.53		
48		Type II - N	\$120.41	3.00%	\$124.02		
49		Type III - 1 Hour	\$139.74	3.00%	\$143.93		
50		Type III - N	\$133.80	3.00%	\$137.82		
51		Type V - 1 Hour	\$131.09	3.00%	\$135.02		
52		Type V - N	\$124.31	3.00%	\$128.04		
Homes For The Elderly:							
53		Type I Or II F.R.	\$175.86	3.00%	\$181.14		
54		Type II - 1 Hour	\$142.79	3.00%	\$147.08		
55		Type II - N	\$136.69	3.00%	\$140.79		
56		Type III - 1 Hour	\$148.73	3.00%	\$153.19		
57		Type III - N	\$142.62	3.00%	\$146.90		
58		Type V - 1 Hour	\$143.64	3.00%	\$147.95		
59		Type V - N	\$138.72	3.00%	\$142.88		
Hospitals:							
60		Type I Or II F.R.	\$276.76	3.00%	\$285.07		
61		Type III - 1 Hour	\$229.11	3.00%	\$235.98		
62		Type V - 1 Hour	\$218.60	3.00%	\$225.15		
Hotels And Motels:							
63		Type I Or II F.R.	\$171.28	3.00%	\$176.42		
64		Type III - 1 Hour	\$148.39	3.00%	\$152.84		
65		Type III - N	\$141.43	3.00%	\$145.68		
66		Type V - 1 Hour	\$129.22	3.00%	\$133.10		
67		Type V - N	\$126.68	3.00%	\$130.48		
Industrial Plants:							
68		Type I Or II F.R.	\$96.49	3.00%	\$99.39		
69		Type II - 1 Hour	\$67.16	3.00%	\$69.17		
70		Type II - N	\$61.73	3.00%	\$63.58		
71		Type III - 1 Hour	\$73.94	3.00%	\$76.16		
72		Type III - N	\$69.70	3.00%	\$71.79		
73		Tilt-Up	\$50.88	3.00%	\$52.40		
74		Type V - 1 Hour	\$69.70	3.00%	\$71.79		
75		Type V - N	\$63.76	3.00%	\$65.68		
Jails:							
76		Duces Tecum Subpoena Processing	\$269.81	3.00%	\$277.91		
77		Type III - 1 Hour	\$246.75	3.00%	\$254.15		
78		Type V - 1 Hour	\$185.02	3.00%	\$190.57		
Libraries:							
79		Type I Or II F.R.	\$197.40	3.00%	\$203.32		
80		Type II - 1 Hour	\$144.49	3.00%	\$148.82		
81		Type II - N	\$137.36	3.00%	\$141.49		
82		Type III - 1 Hour	\$152.63	3.00%	\$157.21		
83		Type III - N	\$145.00	3.00%	\$149.35		
84		Type V - 1 Hour	\$143.30	3.00%	\$147.60		
85		Type V - N	\$137.36	3.00%	\$141.49		
Medical Offices:							

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			Cost Per S.F. Avg.	CPI Sept'19-'20	Cost Per S.F. Avg.		
86		Type I Or II F.R.	\$202.66	3.00%	\$208.73		
87		Type II - 1 Hour	\$156.36	3.00%	\$161.05		
88		Type II - N	\$148.56	3.00%	\$153.01		
89		Type III - 1 Hour	\$169.59	3.00%	\$174.67		
90		Type III - N	\$157.88	3.00%	\$162.62		
91		Type V - 1 Hour	\$152.97	3.00%	\$157.56		
92		Type V - N	\$147.54	3.00%	\$151.97		
Offices							
93		Type I Or II F.R.	\$181.12	3.00%	\$186.55		
94		Type II - 1 Hour	\$121.25	3.00%	\$124.89		
95		Type II - N	\$115.49	3.00%	\$118.95		
96		Type III - 1 Hour	\$130.92	3.00%	\$134.85		
97		Type III - N	\$125.15	3.00%	\$128.91		
98		Type V - 1 Hour	\$122.61	3.00%	\$126.29		
99		Type V - N	\$115.49	3.00%	\$118.95		
Private Garages:							
100		Picnic Shelter Application Rental (Alisal Park):	\$41.21	3.00%	\$42.45		
101		Masonry	\$46.47	3.00%	\$47.86		
102		Open Carports	\$28.15	3.00%	\$29.00		
Public Buildings:							
103		Type I Or II F.R.	\$209.27	3.00%	\$215.55		
104		Type II - 1 Hour	\$169.59	3.00%	\$174.67		
105		Type II - N	\$162.12	3.00%	\$166.99		
106		Type III - 1 Hour	\$176.03	3.00%	\$181.31		
107		Type III - N	\$169.93	3.00%	\$175.02		
108		Type V - 1 Hour	\$161.11	3.00%	\$165.94		
109		Type V - N	\$155.34	3.00%	\$160.00		
Public Garages:							
110		Type I Or II F.R.	\$82.93	3.00%	\$85.42		
111		Type I Or II Open Parking	\$62.24	3.00%	\$64.11		
112		Type II - N	\$47.48	3.00%	\$48.91		
113		Type III - 1 Hour	\$62.75	3.00%	\$64.63		
114		Type III - N	\$55.79	3.00%	\$57.47		
115		Type V - 1 Hour	\$57.15	3.00%	\$58.86		
Restaurants							
116		Type III - 1 Hour	\$165.18	3.00%	\$170.13		
117		Type III - N	\$159.58	3.00%	\$164.37		
118		Type V - 1 Hour	\$151.27	3.00%	\$155.81		
119		Type V - N	\$145.34	3.00%	\$149.70		
Schools:							
120		Type I Or II F.R.	\$188.58	3.00%	\$194.24		
121		Type II - 1 Hour	\$128.72	3.00%	\$132.58		
122		Type III - 1 Hour	\$137.70	3.00%	\$141.83		
123		Type III - N	\$132.45	3.00%	\$136.42		
124		Type V - 1 Hour	\$129.05	3.00%	\$132.93		
125		Type V - N	\$123.12	3.00%	\$126.81		
Service Stations:							
126		Type II - N	\$113.96	3.00%	\$117.38		
127		Type III - 1 Hour	\$118.88	3.00%	\$122.45		
128		Type V - 1 Hour	\$101.24	3.00%	\$104.28		
129		Canopies	\$47.48	3.00%	\$48.91		

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			1/22/2019	CPI	1/21/2020	
			Cost Per S.F. Avg.	Sept'19-'20	Cost Per S.F. Avg.	
Stores:						
130		Type I Or II F.R.	\$139.74	3.00%	\$143.93	
131		Type II - 1 Hour	\$85.47	3.00%	\$88.04	
132		Type II - N	\$83.61	3.00%	\$86.11	
133		Type III - 1 Hour	\$103.96	3.00%	\$107.07	
134		Type III - N	\$97.51	3.00%	\$100.44	
135		Type V - 1 Hour	\$87.51	3.00%	\$90.13	
136		Type V - N	\$80.89	3.00%	\$83.32	
Town Homes:						
137		Type V - Masonry	\$146.88	3.00%	\$151.29	
138		Type V - Wood Frame	\$140.07	3.00%	\$144.27	
139		Garage- Wood Frame	\$57.16	3.00%	\$58.87	
140		Garage- Masonry	\$63.43	3.00%	\$65.33	
Theaters:						
141		Type I Or II F.R.	\$186.21	3.00%	\$191.79	
142		Type III - 1 Hour	\$135.67	3.00%	\$139.74	
143		Type III - N	\$129.22	3.00%	\$133.10	
144		Type V - 1 Hour	\$127.70	3.00%	\$131.53	
145		Type V - N	\$120.75	3.00%	\$124.37	
Warehouses:						
146		Type I Or II F.R.	\$83.78	3.00%	\$86.29	
147		Type I Or V - 1 Hour	\$49.69	3.00%	\$51.18	
148		Type I Or V - N	\$46.64	3.00%	\$48.04	
149		Type III - 1 Hour	\$56.30	3.00%	\$57.99	
150		Type III - N	\$53.59	3.00%	\$55.20	
Equipment:						
Air Conditioning						
151		Commercial	\$7.12	3.00%	\$7.34	
152		Residential	\$5.94	3.00%	\$6.11	
153		Sprinkler Systems	\$4.41	3.00%	\$4.54	
Other Valuations						
Reroof						
154		Asphalt And Comp - per square foot of material	\$272.86	3.00%	\$281.05	
155		Built-up - per square foot of material	\$288.91	3.00%	\$297.58	
156		Light-weight tile - per square foot of material	\$746.35	3.00%	\$768.74	
157		Concrete Tile Or Slate Tile - per square foot of material	\$898.83	3.00%	\$925.80	
158		Metal Shingles - per square foot of material	\$568.19	3.00%	\$585.24	
159		Wood Shake - per square foot of material	\$345.09	3.00%	\$355.44	
160		Wood Shingle - per square foot of material	\$332.25	3.00%	\$342.21	
161		Rolled Roofing - minimum 300 Sq.Ft. allowed on patio covers only	\$1,605.06	3.00%	\$1,653.21	
162		Tear off and re-sheath - per square foot of material	\$160.51	3.00%	\$165.32	
Tenant Improvements						
163		General Commercial	\$41.73	3.00%	\$42.98	
164		Restaurants	\$48.15	3.00%	\$49.60	
165		Medical Offices	\$49.76	3.00%	\$51.25	
Retaining Walls- Concrete Block						
166		6"	\$12.45	3.00%	\$12.82	
167		8"	\$13.78	3.00%	\$14.19	
168		12"	\$16.89	3.00%	\$17.40	
169		Masonry Fireplace - Minimum Valuation	\$5,088.03	3.00%	\$5,240.67	
170		Foundation Permits - Based On 1/3 The Overall Valuation Of The Bldg Permit				



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			1/22/2019	CPI	1/21/2020	
			Cost Per S.F. Avg.	Sept'19-'20	Cost Per S.F. Avg.	
		<i>These Figures Shall Be Used When The Applicant Does Not Have A Valuation, Or If The Valuation Given Is Obviously Low.</i>				
171		Factory Built Fireplace- Minimum Valuation	\$1,696.55	3.00%	\$1,747.44	
		Signs				
		1 Side:				
172		a) Painted	\$65.80	3.00%	\$67.78	
173		b) Electrical	\$126.80	3.00%	\$130.60	
		2 Sides:				
174		a) Painted	\$77.04	3.00%	\$79.35	
175		b) Electrical	\$160.51	3.00%	\$165.32	
		Pole /Lineal Foot plus square foot of sign:				
176		a) 3" 0	\$54.57	3.00%	\$56.21	
177		b) 4" 0	\$77.04	3.00%	\$79.35	
178		c) 6" 0	\$99.51	3.00%	\$102.50	
179		d) 8" 0	\$123.59	3.00%	\$127.30	
180		e) 10" 0	\$146.06	3.00%	\$150.44	
181		f) 12" 0	\$166.93	3.00%	\$171.93	
		Photovoltaic Systems				
182		Permit And plan check fees for photovoltaic systems shall be assessed at 45% of the fee generated by the declared valuation and the per unit electrical item cost				
183		Residential 15 kW Or Less=\$500 or 45% of the fee generated by the declared valuation, whichever is less.				
184		Residential more than 15 kW=\$500 + 15 Per kW over 15 or 45% of the fee generated by the declared valuation, whichever is less.				
185		Commercial 50 kW or less = \$1,000 or 45% of the fee generated by the declared valuation, whichever is less.				
186		Commercial more than 50 kw - 250 kw = \$500 + \$7 per kW above 50 kW or 45% of the fee generated by the declared valuation, whichever is less.				
187		Commercial more than 250 kW = \$2,400 + 5 kW above 250 kW or 45% of the fee generated by the declared valuation, whichever is less.				
		Swimming Pools				
		Valuation based on actual construction cost. Permit fees same as building permits.				
188		Minimum Valuation:	\$21,186.76	3.00%	\$21,822.37	
		Spas				
189		Minimum Valuation				
190		Prefabricated	\$4,237.35	3.00%	\$4,364.47	
191		Gunite	\$8,506.81	3.00%	\$8,762.01	
		Surcharge Fees				
192		Optical Records System - Per Permit	\$15.77	n/a	\$15.77	
193	#	General Plan Maintenance - 10% Permit Surcharge To Recover 50% Of Costs	10%		10%	
194	#	Permit Automation Fee	\$0.00	n/a	\$0.00	
195	#	Technology Enhancement (5% of permit and plan check fee- \$30 minimum)	5%		5%	



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			1/22/2019	Sept'19-'20	1/21/2020	
			Cost Per		Cost Per	
			S.F. Avg.		S.F. Avg.	
	S-2	Building Permit Fees				
196		Permit Issuance	\$91.80	3.00%	\$94.55	
		Total Valuation				
197		\$1.00 to \$500.00	\$39.85	3.00%	\$41.05	
198		\$501.00 to \$2,000.00 For the 1st \$500.00 plus \$3.40 for ea. additional \$100.00, or fraction thereof, to and including \$2,000.00	\$39.85	3.00%	\$41.05	
199		\$2,001.00 to \$25,000.00 For the 1st \$2,000.00 plus \$15.59 for ea. additional \$1,000.00, or fraction thereof, to and including \$25,000.00	\$117.44	3.00%	\$120.96	
200		\$25,001.00 to \$50,000.00 For the 1st \$25,000.00 plus \$11.24 for ea. additional \$1,000.00, or fraction thereof, to and including \$50,000.00	\$663.50	3.00%	\$683.41	
201		\$50,001.00 to \$100,000.00 For the 1st \$50,000.00 plus \$7.79 for ea. additional \$1,000.00, or fraction thereof, to and including \$100,000.00	\$1,091.71	3.00%	\$1,124.46	
202		\$100,001.00 to \$ 500,000.00 For the 1st \$100,000.00 plus \$6.23 for ea. additional \$1,000.00, or fraction thereof, to and including \$500,000.00	\$1,685.26	3.00%	\$1,735.82	
203		\$500,001.00 to \$1,000,000.00 For the 1st \$500,000.00 plus \$5.28 for ea. additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00	\$5,483.98	3.00%	\$5,648.50	
204		\$1,000,001.00 and up For the 1st \$1,000,000.00 plus \$3.51 for ea. additional \$1,000.00, or fraction thereof	\$9,511.65	3.00%	\$9,797.00	
		Other Inspections And Fees:				
205		1. Inspections Outside Of Normal Business Hours (Per Hour) (Minimum Charge - Two Hours) [a]	\$79.71	3.00%	\$82.10	
206		2. Reinspection Fees Accessed Under Provisions Of Section 305.8 (Per Hour) [a]	\$79.71	3.00%	\$82.10	
207		3. Inspections For Which No Fee Is Specifically Indicated (Per Hour) (Minimum Charge - One-Half Hour) [a]	\$79.71	3.00%	\$82.10	
208		4. Additional Plan Review Required By Changes, Additions Or Revisions To Plans (Per Hour) (Minimum Charge - One-Half Hour) [a]	\$79.71	3.00%	\$82.10	
209		5. For Use Of Outside Consultants For Plan Checking And Inspections, Or Both [b]	Actual costs [b]	n/a	Actual costs [b]	
210		[a] Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employee involved. [b] Actual costs include administrative and overhead costs.				



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				Cost Per S.F. Avg.	Sept'19-'20	Cost Per S.F. Avg.	
	S-3		Electrical Permit Fees				
211			Area Fee Rate - Single Family Dwellings (Rate X Area/Sq Ft)	\$0.12	3.00%	\$0.13	
			Unit Fee Schedule (Note: Does Not Include Permit Issuance Fee)				
			Receptacle, Switch and Lighting, or other.				
			For receptacle, switch lighting, smoke detectors, or other outlets, at which current is used or controlled except services, feeders and meter:				
212			First 20, each	\$1.91	3.00%	\$1.97	
213			Additional outlets, each	\$1.27	3.00%	\$1.31	
			<i>(Note: For multi-outlet assemblies, each 5 ft. or fraction may be considered as 1 outlet.)</i>				
			Lighting Fixtures				
214			For lighting fixtures, sockets, or other lamp holding devices:				
215			First 20, each	\$1.91	3.00%	\$1.97	
216			Additional fixtures, each	\$1.27	3.00%	\$1.31	
217			For pole or platform mounted lighting fixtures, each	\$1.91	3.00%	\$1.97	
218			For theatrical-type lighting fixtures or assemblies, each	\$1.91	3.00%	\$1.97	
			Residential Appliances				
219			For fixed residential appliances or receptacle outlets for same, including wall-mounts, electric ovens, counter-mounted cooking tops, electric ranges, self-contained room, console, or through-wall air conditioners, space heaters, food waste grinders, dishwasher	\$8.91	3.00%	\$9.18	
			<i>(Note: For other types of air conditioners and other motor-driven appliances having larger electrical ratings, see Power Apparatus)</i>				
			Temporary Power Service				
220			For a temporary service power pole or pedestal, including all pole or pedestal mounted receptacle outlets and appurtenances, each	\$38.15	3.00%	\$39.30	
221			For a temporary distribution system and temporary lighting and receptacle outlets for construction sites, decorative lighting, Christmas tree sales lots, firework stands, sales booths, additional pole, etc., each	\$17.80	3.00%	\$18.33	
			Non-Residential Appliances				
222			For residential appliances and self-contained, factory-wired, non-residential appliances not exceeding one (1) horsepower (HP), kilowatt (KW), Or kilovolt-ampere (KVA) in rating, including medical and dental devices, food, beverage, and ice cream cabinets	\$10.18	3.00%	\$10.48	
			Power Apparatus				
			For motors, generators, transformers, rectifiers, synchronous converters, capacitors, industrial heating, air conditioners and heat pumps, cooking or baking equipment, and other apparatus, as follows:				
			Rating in horsepower (HP), kilowatts (KW), kilovolt-amperes (KVA), Or kilovolt-amperes-reactive (KVAR)				
223			Up to and including 1, each	\$10.18	3.00%	\$10.48	
224			Over 1 and not over 10, each	\$17.80	3.00%	\$18.33	
225			Over 10 and not over 50, each	\$45.79	3.00%	\$47.17	
226			Over 50 and not over 100, each	\$91.57	3.00%	\$94.32	
227			Over 100, each	\$152.62	3.00%	\$157.20	



City of Azusa
Schedule of Fees and Charges (Development-Related)
BUILDING AND SAFETY

No.	Svc Area Item #	Description	Adopted		Proposed	Notes
			1/22/2019	CPI	1/21/2020	
			Cost Per S.F. Avg.	Sept'19-'20	Cost Per S.F. Avg.	
		<i>Note: 1. For equipment or appliances having more than one motor, transformer, heater, etc., the sum of the combined rating may be used.</i>				
		<i>Note: 2. These fees include all switches, circuit breakers, contractors, thermostats, relays and other directly related control equipment.</i>				
		Busways				
228		For trolley and plug-in type busways, each 100 feet or fraction thereof <i>(Note: an additional fee will be required for lighting fixtures, motors and other appliances that are connected to trolley and plug-in type busways.)</i>	\$25.44	3.00%	\$26.20	
		Signs, Outline Lighting, And Marquees				
229		For signs, outline lighting systems, or marquees supplied from one branch circuit, each	\$38.15	3.00%	\$39.30	
230		For additional branch circuits within the same sign outline lighting system, or marquee, each	\$12.71	3.00%	\$13.09	
		Services, Switchboards, Switchboard Sections, Motor Control Centers And Panelboards				
231		For services, switchboards, switchboard sections, motor control centers and panelboards of 600 volts or less & not over 200 amperes in rating, each.	\$38.15	3.00%	\$39.30	
232		For services, switchboards, switchboard sections, motor control centers and panelboards of 600 volts or less and not over 200 amperes 1,000 amperes in rating, each	\$76.32	3.00%	\$78.61	
233		For services, switchboards, switchboard sections, motor control centers and panelboards over 600 volts or over 1,000 amperes in rating, each	\$178.07	3.00%	\$183.41	
		Miscellaneous Apparatus, Conduits And Conductors				
234		For electrical apparatus, conduits and conductors for which a permit is required but for which no fee is herein set forth <i>(Note: This fee is not applicable when a fee is paid for one or more services, outlets, fixtures, appliances, power apparatus, busways, signs or other equipment.)</i>	\$38.15	3.00%	\$39.30	
		Private Swimming Pools				
235		For new private, residential, inground swimming pools for single, or multi-family occupancies, including a complete system of necessary branch circuit wiring, bonding, grounding underwater lighting, water pumping and other similar electrical equipment	\$76.32	3.00%	\$78.61	
236		For other types of swimming pools, therapeutic whirlpools, spas, hot tubs and alterations to existing swimming pools, each	\$50.88	3.00%	\$52.41	
		Carnivals And Circuses				
		Carnivals, circuses and other traveling shows or exhibitions utilizing transportable-type rides, booths, displays and attractions.				
237		For electrical generators and electrical driven rides, each	\$38.15	3.00%	\$39.30	
238		For mechanically driven rides and walk-through attractions or displays having electric lighting, each	\$15.26	3.00%	\$15.72	
239		For a system of area and booth lighting, each	\$15.26	3.00%	\$15.72	
240		For permanently installed rides, booths, displays, and attractions	\$15.26	3.00%	\$15.72	
		Other Inspections				
		For Inspection Of Electrical Equipment For Which No Fee Is Herein Set Forth, The Fee Shall Be Determined By The Building Official				

City of Azusa
Schedule of Fees and Charges (Development-Related)
BUILDING AND SAFETY



No.	Svc Area Item	#	Description	Adopted		Proposed	Notes
				1/22/2019	CPI	1/21/2020	
				Cost Per S.F. Avg.	Sept'19-'20	Cost Per S.F. Avg.	
	S-4		Plumbing Fees				
241			Each plumbing fixture or trap or set of fixtures on one trap (including drainage, vent, water piping and backflow prevention devices therefore)	\$15.26	3.00%	\$15.72	
242			Each permanent type dishwasher whether individually trapped or not	\$15.26	3.00%	\$15.72	
243			Each industrial waste pretreatment interceptor including its trap & vent, except kitchen type grease interceptors functioning as fixtures traps	\$15.26	3.00%	\$15.72	
244			Each swimming pool drainage trap & receptor whether connected to a building drain or building sewer (water supply for pool not included)	\$15.26	3.00%	\$15.72	
245			Each gas piping system of 1 to 5 outlets or alteration or retest of existing gas piping system	\$15.26	3.00%	\$15.72	
246			Each additional outlet over five	\$3.82	3.00%	\$3.93	
247			Each gas pressure regulator other than appliance regulators	\$5.09	3.00%	\$5.24	
248			Each water heater and/or vent	\$15.26	3.00%	\$15.72	
249			Each solar potable water heating system, including water heater/vent	\$50.88	3.00%	\$52.41	
250			For repair or alteration of drainage and/or vent piping	\$15.26	3.00%	\$15.72	
251			Each piece of water-treating equipment and/or water piping installed without accompanying plumbing	\$15.26	3.00%	\$15.72	
252			Lawn sprinkler systems on 1 meter including backflow prevention devices	\$15.26	3.00%	\$15.72	
253			Backflow prevention devices on unprotected water supplied, pools, tanks, vats, etc. (including incidental water piping) 1 to 5	\$15.26	3.00%	\$15.72	
254			Any swimming pool piping associated with the construction, remodeling or repair of a swimming pool, spa and hot tub	\$42.39	3.00%	\$43.66	
255			Each additional device over five (5)	\$3.82	3.00%	\$3.93	
256			Each building drain installed without accompanying plumbing	\$15.26	3.00%	\$15.72	
257			For connection of a house sewer to a public sewer or the extension of a house lateral onto a lot for future use	\$43.24	3.00%	\$44.54	
258			For each house sewer manhole	\$43.24	3.00%	\$44.54	
259			Each installation of a section of house sewer for future use	\$27.98	3.00%	\$28.82	
260			For the connection of each additional bldg. or work to house sewer	\$27.98	3.00%	\$28.82	
261			For the connection of a house sewer to a private sewage disposal system	\$27.98	3.00%	\$28.82	
262			For each private sewage disposal system (septic tank & seepage pit or pits and/or drainfield)	\$89.03	3.00%	\$91.70	
263			For each cesspool, overflow seepage pit, percolation test pit, swimming pool drywell, or drainfield extension or replacement	\$43.24	3.00%	\$44.54	
264			For disconnection, abandonment, alteration or repair of any house sewer or private sewage disposal system or part thereof	\$27.98	3.00%	\$28.82	
265		#	Annual inspection of fat, oil and grease	\$160.00	n/a	\$160.00	



City of Azusa
Schedule of Fees and Charges (Development-Related)
BUILDING AND SAFETY

Svc Area			Adopted		Proposed	
No.	Item	# Description	1/22/2019	CPI	1/21/2020	Notes
			Cost Per	Sept'19-'20	Cost Per	
			S.F. Avg.		S.F. Avg.	
	S-5	Mechanical Permit Fees				
		Installation, alteration or relocation of each refrigeration compressor or absorption unit, & each fuel burning furnace, heater, boiler, and vented decorative appliance including vents attached thereto:				
266		Up to & including 100,000 BTU	\$25.44	3.00%	\$26.20	
267		More than 100,000 BTU to & including 1,000,000 BTU	\$50.88	3.00%	\$52.41	
268		More than 1,000,000 BTU	\$127.18	3.00%	\$131.00	
269		For each air inlet & air outlet served by any air conditioning system	\$4.46	3.00%	\$4.60	
270		For each 1,000 sq.ft. or fraction thereof of conditioned area	\$35.62	3.00%	\$36.68	
		<i>Note: when a permit is applied for and the total number of air inlets & air outlets is unknown, the fees shall be based on the sq.ft. of conditioned area.</i>				
271		For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit	\$12.71	3.00%	\$13.09	
		For the installation or alteration of each air handling unit for air conditioning including ducts attached thereto:				
272		Up to & including 2,000 CFM - each unit up to 10	\$12.71	3.00%	\$13.09	
273		Each unit over 10	\$3.82	3.00%	\$3.93	
274		More than 2,000 CFM to and including 10,000 CFM	\$38.18	3.00%	\$39.33	
275		More than 10,000 CFM	\$63.59	3.00%	\$65.50	
		<i>Note: this fee shall not apply to an air handling unit which is a portion of a factory assembled air conditioned appliance for which a permit is required elsewhere in this code.</i>				
276		For each evaporative cooler other than portable type	\$20.35	3.00%	\$20.96	
277		For required ventilation fans which serve a single register:				
278		Each fan up to 10	\$15.26	3.00%	\$15.72	
279		Each fan over 10	\$5.09	3.00%	\$5.24	
280		For each required ventilation system which is not a portion of any air conditioning system for which a permit is required elsewhere in this code	\$30.53	3.00%	\$31.44	
281		For the installation or each commercial kitchen hood or spray booth served by mechanical exhaust, including the fans and ducts attached thereto	\$63.59	3.00%	\$65.50	
282		For the installation of each fire damper	\$10.18	3.00%	\$10.48	
283		Alteration of existing duct system where a permit is not required elsewhere	\$25.44	3.00%	\$26.20	
		<i>Note: 1) for refrigeration system rating one horsepower, one ton, or 12,000 BTU per hour shall mean the same quantity</i>				
		<i>note: 2) for steam boilers rated in boiler horsepower, one horsepower shall equal 50,000 BTU per hour</i>				



City of Azusa
Schedule of Fees and Charges (Development-Related)
BUILDING AND SAFETY

No.	Svc Area Item	#	Description	Adopted	CPI	Proposed	Notes
				1/22/2019	Sept'19-'20	1/21/2020	
				Cost Per		Cost Per	
				S.F. Avg.		S.F. Avg.	
Plan Check Fees							
284		#	Building Plan Check Fee - 85% Of Permit Fee - \$15.00 Minimum:	Varies	n/a	Varies	
285		#	Electric Plan Check Fee - 80% Of Permit Fee - \$15.00 Minimum:	Varies	n/a	Varies	
286		#	Energy Plan Check Fee - 10% Of Building Permit Fee:	Varies	n/a	Varies	
287		#	Mechanical Plan Check Fee - 80% Of Permit Fee - \$15.00 Minimum:	Varies	n/a	Varies	
288		#	Plumbing Plan Check Fee - 80% Of Permit Fee - \$15.00 Minimum:	Varies	n/a	Varies	
289			Temporary Certificate of Occupancy (60 days)	\$450		\$450	
290			Parking Lot Resurface Inspection (\$68 up to 10,000 sqare feet, \$1 for each additional sq ft)	Varies		Varies	
291			Event Permit (1 hr minimum insection time \$93 plus plan check fee of \$60.50)	\$154		\$154	
292			General Plan Update Fee (10% of Permit)	Varies		Varies	

= Fees not automatically adjusted for CPI change.

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City of Azusa
Schedule of Fees and Charges (Development-Related)
BUILDING AND SAFETY

Svc Area			Adopted		Proposed	
No.	Item	# Description	1/22/2019	CPI	1/21/2020	Notes
			Fee/Unit	Sept'19-'20	Fee/Unit	
1	S-045	Grading Plan Check Fee	Variable	3.00%	Variable	
		<100 CY - \$899				
		100 - 1,000 CY - \$916.71 Plus \$14.84 Per 100 CY				
		1,000 - 10,000 CY - \$1050.24 Plus \$78.42 Per 1,000 CY				
		10,000 - 50,000 CY - \$1,756.06 Plus \$18.02 Per 1,000 CY				
		50,000+ CY - \$2,476.71 Plus \$244.81 Per 10,000 CY				
2	S-046	Grading Inspection	Variable	3.00%	Variable	
		<100 CY - \$358				
		100 -1,000 CY - \$365.62 Plus \$50.87 Per 100 CY				
		1,000 - 10,000 CY - \$823.45 Plus \$76.30 Per 1,000 CY				
		10,000 - 50,000 CY - \$1,510.19 Plus \$92.20 Per 1,000 CY				
		50,000+ CY - \$5,198.22 Plus \$604.07 Per 10,000 CY				
3		Grading Permit Fee - Based On Cubic Yards	\$186	3.00%	\$191	
4		Permit Fee For Changes To Original Permit:				
		< \$20,000	\$118	3.00%	\$122	
		\$20,001 to \$50,000	\$118	3.00%	\$122	
		\$50,001 to \$75,000	\$161	3.00%	\$166	
		\$75,001 to \$100,000	\$245	3.00%	\$252	
		\$100,001 to \$200,000	\$321	3.00%	\$331	
		\$200,000 to \$500,000	\$415	3.00%	\$427	
		\$500,001 and up	\$507	3.00%	\$522	
5		Special Site Inspection:	\$93	3.00%	\$96	
		Commercial (Minimum 2 Hours)	\$186	3.00%	\$191	
		Residential (Minimum 2 Hour)	\$186	3.00%	\$191	
		Residential (Non-Habitable Space) (Minimum 2 Hours)	\$177	3.00%	\$182	
6		Production Lot Plan Check - Per Lot	\$206	n/a	\$206	
7		Occupancy Inspection Fee:				
		0-1 To 15,000 Sq Ft (1/2 Hour Of Technical Staff Time)	\$49	3.00%	\$51	
		15,000 Sq.Ft. On (1 Hour Of Technical Staff Time)	\$93	3.00%	\$96	
8		Bonds For Sign(s) (Refundable)	\$280	3.00%	\$288	
9		Demolition Permit Fee (Minimum 1 Hour)	\$108	3.00%	\$111	
10		Deputy Inspection Registration Fee (Deputy)	\$49	3.00%	\$51	
11		Emergency Inspection Fee (Minimum 1 Hours)	\$152	3.00%	\$157	
12		Hearing Officer	Actual Cost		Actual Cost	
13		Pre-Plan Check Submittal (Minimum 2 Hours)	\$194	3.00%	\$199	
14		Reinspection Fee (Minimum 1 Hour)	\$102	3.00%	\$105	
15		Room Addition Plan Check Fee (Minimum 2 Hours)	\$194	3.00%	\$199	
16		Trailer Coach	\$186	3.00%	\$191	
17		Trash Enclosure - \$10 for additional enclosure	\$75	3.00%	\$78	
18		Relocation Of Buildings:				
		0 to 2,000 sq.ft.	\$438	3.00%	\$451	
		2,001 to 5,000 sq.ft.	\$822	3.00%	\$847	
		5,001 sq.ft. and up	\$1,184	3.00%	\$1,220	
19		Plan Checking Fee:				
		Staff rates assessed against deposit.				
		Executive Staff - per hour	\$168	3.00%	\$173	



City of Azusa
Schedule of Fees and Charges (Development-Related)
BUILDING AND SAFETY

Svc Area			Adopted 1/22/2019	CPI	Proposed 1/21/2020	
No.	Item	# Description	Fee/Unit	Sept'19-'20	Fee/Unit	Notes
		Professional Staff - per hour	\$121	3.00%	\$124	
		Technical Staff (Plan Checker/Inspector) - per hour	\$102	3.00%	\$105	
20		On-Site Improvement Inspections:				
		\$2,000 deposit required for parking lot paving and miscellaneous testing				
		Professional Staff - Per Hour	\$121	3.00%	\$124	
		Rates applied against deposit				
		Technical Staff - Per Hour	\$102	3.00%	\$105	
		Rates applied against deposit				
21		Standard Plan Check Fee:				
		Professional Staff - Per Hour	\$121	3.00%	\$124	
		Technical Staff - Per Hour	\$102	3.00%	\$105	
22	S-98	# Certified Access Specialist Program (CAsp)	\$4	n/a	\$4	[a]
23		Construction and Demolition Administrative Fee				[b], [c]
		All tenant improvements with a valuation of up to \$25,000: and all residential additions.	n/a	n/a	\$68	[b], [c]
		All tenant improvements with a valuation of \$25,001 to \$50,000, and all single family residential new constructions.	n/a	n/a	\$100	[b], [c]
		All tenant improvements with a valuation greater than \$50,000; all multifamily, commercial, and industrial projects, and all other projects.	n/a	n/a	\$135	[b], [c]

[a] Fee set by State-City has to collect \$4 for each business license applicant through 12/31/23 (fee will reduce to \$1 per business license applicant beginning 1/1/2024 per State Mandates) and pass it through to the State for construction related accessibility.

[b] Proposed New Fees

[c] Fee is associated with ordinance 2020-01 scheduled to go for Council approval on 1-21-20. The ordinance will amend chapter 14 of the City of Azusa Municipal Code, adding Article XVIII, Construction and Demolition Waste Recycling and Diversion.

= Fees not automatically adjusted for CPI change.



City of Azusa
Schedule of Fees and Charges (Development-Related)
PLANNING

No.	Svc Area	Item	#	Description	Adopted	CPI	Proposed	Fee	Type	Notes
					1/22/2019	Sept'19-'20	1/21/2020			
1		S-001		Zoning Clearance	\$85	3.00%	\$87		flat fee	
2		S-002		Design Review - Minor (over the counter)	\$2,021	3.00%	\$2,081		flat fee	
3		S-003		Staff Level Design Review:						
			#	a) Modifications to Existing Structures	\$350	n/a	\$350		flat fee	
				b) All Others	\$4,532	3.00%	\$4,668		flat fee	
4		S-004	#	Design Review - Major	\$10,000	n/a	\$10,000		deposit	[a]
5		S-005		Major Use Permit	\$5,916	3.00%	\$6,093		flat fee	
6		S-005A		Minor Use Permit	\$1,127	3.00%	\$1,160		flat fee	
7		S-006		Use Permit Modifications:					flat fee	
			a)	Modifications To Major UP	\$2,972	3.00%	\$3,061		flat fee	
			b)	Modifications To Minor UP	\$623	3.00%	\$641		flat fee	
8				Variance - Minor	\$1,524	3.00%	\$1,570		flat fee	
9		S-009		Variance						
			#	a) Involving Single-Family Structure	\$1,000	n/a	\$1,000		flat fee	
				b) All Others	\$5,302	n/a	\$5,302		flat fee	
10		S-010	#	Zone Change	\$5,000	n/a	\$5,000		deposit	[a]
11		S-011	#	Development Code Amendment	\$5,000	n/a	\$5,000		deposit	[a]
12		S-012		Development Agreement						[a]
			#	a) Development Agreement Deposit	\$10,000	n/a	\$10,000		deposit	[a]
			#	b) Annual Monitoring Deposit	\$5,000	n/a	\$5,000		deposit	[a]
13		S-013	#	General Plan Amendment	\$15,000	n/a	\$15,000		deposit	[a]
14		S-014	#	Specific Plan	\$10,000	n/a	\$10,000		deposit	[a]
15		S-015	#	Specific Plan Amendment	\$5,000	n/a	\$5,000		deposit	[a]
16		S-016		Tentative Parcel Map	\$8,313	3.00%	\$8,562		flat fee	
17		S-017		Tentative Tract Map:						
			a)	5-20 Lots	\$8,671	3.00%	\$8,931		flat fee	
			b)	20-50 Lots	\$10,107	3.00%	\$10,410		flat fee	
			c)	50-100 Lots	\$13,616	3.00%	\$14,025		flat fee	
			d)	100+ Lots	\$15,212	3.00%	\$15,668		flat fee	
18		S-018		Reversion To Acreage	\$2,816	3.00%	\$2,900		flat fee	
19		S-019		Lot Merger	\$1,757	3.00%	\$1,810		flat fee	
20		S-020		Environmental Categorical Exemption Rev.	\$339	3.00%	\$349		flat fee	
20		S-021		Environmental Initial Study	\$5,028	3.00%	\$5,179		flat fee	
21		S-023	#	Mitigated Negative Declaration	\$10,000	n/a	\$10,000		deposit	[a]
22		S-023	#	Environmental Impact Report Preparation	\$10,000	n/a	\$10,000		deposit	[a]
23		S-023	#	Environmental Impact Report Review	\$10,000	n/a	\$10,000		deposit	[a]
24		S-024	#	Mitigation Monitoring - CEQA Monitoring	\$5,000	n/a	\$5,000		deposit	[a]
25		S-025	#	Annexation	\$10,000	n/a	\$10,000		deposit	[a]
26		S-026		Condominium Conversion Map:						
			a)	Map Fee	\$6,614	3.00%	\$6,812		flat fee	
			b)	Plus Consultant Fee	Actual Cost	n/a	Actual Cost		flat fee	
27		S-027		Minor Sign Review	\$85	3.00%	\$88		flat fee	
28		S-028		Major Sign Review	\$932	3.00%	\$960		flat fee	
29		S-029		Zoning Letter:						
			a)	Single Family Residential	\$169	3.00%	\$174		flat fee	
			b)	Other	\$508	3.00%	\$523		flat fee	
30		S-030		Temporary Occupancy Review	\$589	3.00%	\$607		flat fee	
31		S-031		Temporary Use Permit						



City of Azusa
Schedule of Fees and Charges (Development-Related)
PLANNING

Svc Area			Adopted 1/22/2019	CPI	Proposed 1/21/2020	Fee	
No.	Item	# Description	Fee/Unit	Sept'19-'20	Fee/Unit	Type	Notes
		a) Temporary Use Permit Fee	\$546	3.00%	\$563	[b,d]	
		b) Azusa Based Non-Profit Organizations	\$410	3.00%	\$422	flat fee	[b]
32	S-032	Continuance Processing	\$677	3.00%	\$698	flat fee	
33	S-033	Time Extension Review - Staff	\$508	3.00%	\$523	flat fee	
34	S-034	Time Extension Review - Planning Commission	\$1,143	3.00%	\$1,177	flat fee	
35	S-035	# Appeal To Planning Commission	\$500	n/a	\$500	flat fee	
36	S-036	# Appeal To City Council	\$1,000	n/a	\$1,000	flat fee	
37	S-15	Preliminary Plan Review	\$1,830	3.00%	\$1,885	flat fee	[c]
38	S-15A	Nonconforming Use Time Extension	\$847	3.00%	\$872	flat fee	
39	S-037	Certificate Of Compliance	\$1,495	3.00%	\$1,540	flat fee	
40	S-038	Street Name Processing W/O Map	\$1,452	3.00%	\$1,496	flat fee	
41	S-039	Street Re-Name Processing	\$1,960	3.00%	\$2,019	flat fee	
42	S-040	Building Address Processing W/O Map	\$944	3.00%	\$972	flat fee	
43	S-041	Building Re-Address Processing	\$677	3.00%	\$698	flat fee	
44	S-041A	Com Dev Newspaper Publication	Actual Cost	n/a	Actual Cost	flat fee	
45	S-044	Special Building Inspection (2 Hour Minimum)	\$169	3.00%	\$174	flat fee	
46	S-045	Technology Enhancement (5% of permit and plan check fee- \$30 minimum)	5%	3.00%	5%	flat fee	
47	S-047	Massage Parlor Permit	\$968	3.00%	\$997	flat fee	[d]
48	S-048	Massage Parlor Permit Renewal	\$483	3.00%	\$498	flat fee	[d]
49	S-049	Residential Indoor Marijuana Permit	\$442	3.00%	\$455	flat fee	[e]
50	S-050	Residential Indoor Marijuana Permit Renewal	\$221	3.00%	\$228	flat fee	[e]
51	S-051	Accessory Dwelling Unit Permit	\$2,021	3.00%	\$2,081	flat fee	[f]
52	S-052	Designation of Historic Landmark, Historic District, Potential Historic Landmark, and Potential Historic District.	\$520	3.00%	\$535	flat fee	
53	S-053	Mills Act Contract	\$831	3.00%	\$856	flat fee	
54	S-054	Miss Act Contract Extension	\$249	3.00%	\$257	flat fee	
55	S-055	Major Certificate of Appropriateness	\$270	3.00%	\$278	flat fee	
56	S-056	Minor Certificate of Appropriateness	\$125	3.00%	\$128	flat fee	
57	S-057	Landscape Plan Review	\$183	3.00%	\$189	flat fee	
58	S-058	Covenant Review	\$237.93/Hr	3.00%	\$245.07/Hr	flat fee	
59	S-059	Covenant Conditions & Restrictions Review	\$237.93/Hr	3.00%	\$245.07/Hr	flat fee	
60	S-060	General Plan Update Fee (10% of permit and plan check fee)	10%	n/a	10%	flat fee	[g]

[a] Charges to be billed at fully-burdened hourly rates, including costs of outside service providers, if any for cost recovery.

[b] Azusa-based non-profit organizations receive a 25% discount from standard TUP fee.

[c] Fee is per meeting. 50% of the fee for the first meeting is applied against future Planning/Engineering fee for the project.

[d] Fees Approved by Council on June 5, 2017 per Resolution No. 2017-C37. Did not apply CIP since it has not been one full year.



City of Azusa
Schedule of Fees and Charges (Development-Related)
PLANNING

Svc Area			Adopted	CPI	Proposed	Fee	
No.	Item	#	1/22/2019	Sept'19-'20	1/21/2020	Type	Notes
Description			Fee/Unit		Fee/Unit		

[e] Fees Approved by Council on June 5, 2017 per Resolution No. 2017-C35. Did not apply CIP since it has not been one full year.

[f] Fees Approved by Council on December 4, 2017 per Resolution No. 2017-C37. Did not apply CIP since it has not been one full year.

[g] Fee Approved by Council 1-22-19.

= Fees not automatically adjusted for CPI change.

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City of Azusa
Schedule of Fees and Charges (Development-Related)
ENGINEERING

No.	Svc Area	Item #	Description	Adopted	CPI	Proposed	Fee	Notes
				1/22/2019	Sept'19-'20	1/21/2020		
1	S-047		Public/Private Improvement Plan Check:					
		#	a) \$0-\$100,000 Valuation (% of est construction cost)	3%	n/a	3%	flat fee	
		#	b) Next \$400,000 Valuation (% of est construction cost)	2.5%	n/a	2.5%	flat fee	
		#	c) > \$500,000 Valuation (% of est construction cost)	2%	n/a	2%	flat fee	
2	S-048		Public/Private Improvement Inspection:					
		#	a) \$0-\$100,000 Valuation (% of est construction cost)	5%	n/a	5%	flat fee	
		#	b) Next \$400,000 Valuation (% of est construction cost)	3.5%	n/a	3.5%	flat fee	
		#	c) > \$500,000 Valuation (% of est construction cost)	2%	n/a	2%	flat fee	
3	S-049		Final Parcel Map	\$1,146	3.00%	\$1,181	flat fee	
4	S-050		Final Tract Map					
			a) 5 - 10 Lots	\$2,592	3.00%	\$2,669	flat fee	
			b) 11 - 25 Lots	\$3,868	3.00%	\$3,984	flat fee	
			c) 26 - 50 Lots	\$5,463	3.00%	\$5,627	flat fee	
			d) 51 - 100 Lots	\$8,016	3.00%	\$8,256	flat fee	
			e) 101 - 150 Lots	\$8,973	3.00%	\$9,242	flat fee	
			f) > 150 Lots	\$10,887	3.00%	\$11,214	flat fee	
5	S-051		Easement Check	\$359	3.00%	\$370	flat fee	
6	S-052		Monument Inspection:					
			a) First Monument	\$319	3.00%	\$329	flat fee	
			b) Each Additional Monument	\$80	3.00%	\$82	flat fee	
7	S-053		Bond Processing	\$160	3.00%	\$164	flat fee	
8	S-055		Lot Line Adjustment	\$1,832	3.00%	\$1,886	flat fee	
9			Street Light Banner Installation/Removal	\$79	3.00%	\$81	flat fee	
10	S-056	#	Street/Right-of-Way Abandonment	\$2,000	n/a	\$2,000	deposit	[a]
11	S-056A		SUSMP/LID Plan Review	\$2,084	3.00%	\$2,146	flat fee	
12	S-056B		SWPPP Plan Review	\$1,914	3.00%	\$1,972	flat fee	
13	S-056B		BMP Review	\$319	3.00%	\$329	flat fee	
14	S-056C		Hydrology/Drainage Plan Review	\$1,914	3.00%	\$1,972	flat fee	
15	S-056C		Soils Review	\$319	3.00%	\$329	flat fee	
16	S-056C		Traffic Study Review	\$798	3.00%	\$822	flat fee	
17	S-057		Sidewalk/Curb/Gutter Encroachment					
			a) Up to 75 LF	\$479	3.00%	\$493	flat fee	
			b) Each Add'l 75 LF	\$160	3.00%	\$164	flat fee	
18	S-057A		Street Cut Encroachment					
			a) Up to 100 SF	\$479	3.00%	\$493	flat fee	
			b) Each Add'l 100 SF	\$160	3.00%	\$164	flat fee	
19	S-057B		Driveway Approach	\$399	3.00%	\$411	flat fee	
20	S-058		Obstruction Permit	\$160	3.00%	\$164	flat fee	
21	S-059		Transportation Permits (Oversized And/Or Overweight Trucks):					
		#	a) Single Trip/Rider	\$16	n/a	\$16	flat fee	[b]
		#	b) Annual Permit	\$90	n/a	\$90	flat fee	[b]
22	S-060	#	House Moving Permit	\$2,000	n/a	\$2,000	deposit	[a]
23	S-060A		Industrial Waste Permit					



**City of Azusa
Schedule of Fees and Charges (Development-Related)
ENGINEERING**

Svc Area			Adopted 1/22/2019	CPI	Proposed 1/21/2020	Fee	
No.	Item	# Description	Fee/Unit	Sept'19-'20	Fee/Unit	Type	Notes
		a) New/Modified	\$1,117	3.00%	\$1,150	flat fee	
		b) Renewal	\$319	3.00%	\$329	flat fee	
24	S-060B	Fats,Oils And Grease Program					
		a) New	\$558	3.00%	\$575	flat fee	
		b) Annual	\$239	3.00%	\$246	flat fee	
25	S-061	Sewer Saddle	\$479	3.00%	\$493	flat fee	
26		Sewer Dye Test	\$115	3.00%	\$118	flat fee	
27		Sewer Blockage Check	Actual Staff Time	n/a	Actual Staff Time	Actual Staff Time	
28	S-062	# Blueprint/Map Copy Service, Per Sheet (or actual outside costs)	\$20	n/a	\$20	flat fee	
29		# Project Plans/Specifications - Plus \$10 If Mailed	\$50	n/a	\$50	flat fee	
30		Verification of Conditions	\$176	3.00%	\$181	flat fee	
31		Agreement And/Or Improvement Security, Each	\$233	3.00%	\$240	flat fee	
32		Extension Time For Improvement Agreement, Each	\$318	3.00%	\$327	flat fee	
33		Submittals in Excess of Three					
		a) Fourth Submittal	\$439	3.00%	\$452	flat fee	
		b) Sixth Submittal	\$1,540	3.00%	\$1,586	flat fee	
		c) Eighth And Each Subsequent Submittal	\$1,836	3.00%	\$1,891	flat fee	
34		Minor Land Division - Lot Split	\$650	3.00%	\$670	flat fee	
35		Recording Fee:					
		# a) First Sheet	\$8	n/a	\$8	flat fee	
		# b) Additional Sheets, Each	\$2	n/a	\$2	flat fee	
36		LDMA Surcharge (County Maps Only):					
		# a) Tract Map	\$401	n/a	\$401	flat fee	
		# b) Parcel Map	\$135	n/a	\$135	flat fee	
37		# Expedited Plan Review	1.5x fee	n/a	1.5x fee	flat fee	
38		# Consultant (Invoice + 36% Overhead)	Invoice + 36% O'H	n/a	Invoice + 36% O'H	flat fee	
39	S-6.5	Code Compliance Fee	\$40	3.00%	\$42	flat fee	
40	S-7	# Landscape Design Standards (Over The Counter Sales)	\$6	n/a	\$6	flat fee	
41	S-18	City-Provided Tree Planting - One 15 Gallon Tree	\$119	3.00%	\$123	flat fee	
42		City-Provided Tree Planting - One 24" Box Tree	\$205	3.00%	\$212	flat fee	
43		Time Extension	\$80	3.00%	\$82	flat fee	
44	S-6.3	Engineering Hourly Rate for in-House Staff	\$160	3.00%	\$164	flat fee	
45		Technology Enhancement (5% of permit and plan check fee- \$30 minimum)	5%	n/a	5%	flat fee	
46	S-8.0	General Plan Update Fee (10% of permit and plan check fee)	10%	n/a	10%	flat fee	

* All amounts shown are base fees. Applicants are also be responsible for any consultant or other agency fees (e.g. LA County) incurred.

[a] Charges to be billed at fully-burdened hourly rates, including costs of outside service providers, if any. All costs recovered.

[b] Fee set to match CalTrans.

= Fees not automatically adjusted for CPI change.



City of Azusa
Schedule of Fees and Charges (Development-Related)
UTILITIES

No.	Svc Area	Item	#	Description	Adopted	CPI	Proposed	Fee	Type	Notes
					1/22/2019	Sept'19-'20	1/21/2020			
				Utility Services						
1	S-105			New Utility Account Setup:						
		#		a) Connect Fee	\$45	n/a	\$45		flat fee	
		#		b) Same Day Connection (7:00am-4:00pm)	\$35	n/a	\$35		flat fee	
		#		c) Same Day Connection (4:00pm-5:30pm)	\$85	n/a	\$85		flat fee	
		#		d) Fri 7am-8pm (Elec, Wtr, or Both)	\$105	n/a	\$105		flat fee	
		#		e) Sat, Sun Or Holiday 7am-8pm (Elec, Wtr, or Both)	\$205	n/a	\$205		flat fee	
		#		f) Positive Identification Check - \$1.25	\$1.25	n/a	\$1.25		flat fee	
2	S-106			Utility Delinquent Turn Off/On:						
		#		a) 7am-4pm	\$35	n/a	\$35		flat fee	
		#		b) 4pm-5:30pm	\$85	n/a	\$85		flat fee	
		#		c) Fri 7am-8pm (Elec, Water, or Both)	\$105	n/a	\$105		flat fee	
		#		d) Sat, Sun or Holiday 7am-8pm (Elec, Water, or Both)	\$205	n/a	\$205		flat fee	
				e) Late Payment Penalty, The Greater Amount Of Either:						
		#		i) Base Penalty Fee	\$7.50	n/a	\$7.50		flat fee	
		#		ii) Percent Of Total Outstanding Balance	5%	n/a	5%		flat fee	
				f) Miscellaneous Collection Fee	n/a	n/a	24%		Variable	[c]
				g) AMI Opt-Out Fees:						
		#		i) One-time Initial Set-up Charge	n/a	n/a	\$75		flat fee	[c]
		#		ii) Monthly Opt-Out Fee	n/a	n/a	\$10		flat fee	[c]
		#		iii) Monthly Opt-Out Fee (Low-Income)	n/a	n/a	\$5		flat fee	[c]
3	S-107			Theft Of Water/Light Investigation:						
		#		a) Investigation Fee	\$500	n/a	\$500		flat fee	
		#		b) Damages And Estimated Usage	Actual Cost	n/a	Actual Cost		flat fee	
4	S-108			Water Pressure Test:						
		#		a) 1st Test Free Per Calendar Year	\$0	n/a	\$0		flat fee	
		#		b) Additional Test	\$165	n/a	\$165		flat fee	[a]
		#		c) Main Line	\$400	n/a	\$400		flat fee	
5	S-109	#		Water Meter Test (Fully Allocated Hourly Rate)	Bill Hourly	n/a	Bill Hourly		per hour	
6	S-110			Water Quality Test:						
		#		a) Test Fee	\$125	n/a	\$125		flat fee	
		#		b) Plus Lab Costs	Actual Cost	n/a	Actual Cost		flat fee	
7	S-111	#		Flow Test	\$300	n/a	\$300		flat fee	
8	S-112			Temporary Meter Rental Services:						
		#		a) Meter Fee (Per Each Meter)	\$130	n/a	\$200		flat fee	
		#		b) Deposit	\$1,000	n/a	\$1,200		deposit	
9	S-113			New Water Meter Installation:						
		#		a) Installation Fee	\$250	n/a	\$250		flat fee	
				b) Plus Material Costs	Actual Cost	n/a	Actual Cost		deposit	
10	S-131D			Water Meter Fee:						
		#		a) 3/4"	\$150	n/a	\$150		flat fee	
		#		b) 1"	\$200	n/a	\$200		flat fee	
		#		c) 1.5"	\$925	n/a	\$925		flat fee	
		#		d) 2"	\$1,075	n/a	\$1,075		flat fee	



City of Azusa
Schedule of Fees and Charges (Development-Related)
UTILITIES

Svc Area			Adopted 1/22/2019	CPI	Proposed 1/21/2020	Fee	
No.	Item	# Description	Fee/Unit	Sept'19-'20	Fee/Unit	Type	Notes
		# e) > 2"	Dev/Owner Req'd to Procure	n/a	Dev/Owner Req'd to Procure	deposit	
11	S-131E	# Jumper Fee (per service)	\$100	n/a	\$100	flat fee	
12	S-114	New Water Service Installation:					
		# a) 3/4" - 1" Deposit	\$3,500	n/a	\$4,000	deposit	
		# b) 2" Deposit	\$4,000	n/a	\$4,500	deposit	
		# c) 4" Deposit	\$7,500	n/a	\$8,000	deposit	
		# d) 6" Deposit	\$9,500	n/a	\$10,000	deposit	
13	S-131H	Hot Tap Fee:					
		# a) 1"	\$300	n/a	\$300	flat fee	
		# b) 2"	\$300	n/a	\$300	[b]	
		# c) 4"	\$350	n/a	\$350	flat fee	
		# d) 6"	\$400	n/a	\$400	flat fee	
		# e) 8"	\$450	n/a	\$450	flat fee	
		# f) 10"	\$450	n/a	\$450	flat fee	
		# g) 12"	\$525	n/a	\$525	flat fee	
14	S-131C	Fire Service Installation:					
		# a) 4" Deposit	\$7,500	n/a	\$8,000	deposit	
		# b) 6" Deposit	\$9,500	n/a	\$10,000	deposit	
		# c) 8" Deposit	\$10,500	n/a	\$11,000	deposit	
		# d) 10" Deposit	\$11,500	n/a	\$12,000	deposit	
		# e) 12" Deposit	\$12,500	n/a	\$13,000	deposit	
15	S-131B	# Water Disconnection From The Mainline (Deposit)	\$3,200	n/a	\$3,500	deposit	
16	S-131F	# Fire Hydrant Relocation / Inspection Fee	\$1,500	n/a	\$1,500	flat fee	
17	S-131G	Traffic Incident Hit Hydrant Impact Fee:					
		# a) Impact Fee (Deposit)	\$1,500	n/a	\$1,500	flat fee	
		# b) Additional Cost Of Repair & Water Loss	Actual Cost	n/a	Actual Cost	flat fee	
		# c) Damage to Water Main Impact Fee	\$1,500	n/a	\$1,500	flat fee	
		# d) Cost of Repair & Water Loss	Actual Cost	n/a	Actual Cost	flat fee	
		# e) Damage to Water Facilities Impact Fee	\$1,500	n/a	\$1,500	flat fee	
		# f) Cost of Repair & Water Loss	Actual Cost	n/a	Actual Cost	flat fee	
18	S-115	# New Backflow Device Inspection Review	\$340	n/a	\$340	flat fee	
19	S-116	# Annual Backflow Device Inspection Review	\$80	n/a	\$80	flat fee	
20		Water Plan Check	\$214	3.00%	\$220	flat fee	
21		Water Improvement Inspection (per hour)	\$134	3.00%	\$140	per hour	
22		Will-Serve Letter	\$27	3.00%	\$30	flat fee	
23	S-117	# Water Service No change to various rates based on service size and usage	Various	n/a	Various	variable	[b]
24	S-118	Sewer Blockage Check:					
		# a) Minimum Charge	\$500	n/a	\$500	deposit	
		# b) Fully Allocated Hourly Rates	Bill Hourly	n/a	Bill Hourly	deposit	
		# c) Charge If City Causes Blockage	\$0	n/a	\$0	flat fee	
25	S-119	# Sewer Dye Test	\$115	n/a	\$115	flat fee	
26	S-120	Emergency Sewage Spill Response:					
		# a) Spill Response	Actual Cost	n/a	Actual Cost	deposit	



City of Azusa
Schedule of Fees and Charges (Development-Related)
UTILITIES

Svc Area			Adopted 1/22/2019	CPI	Proposed 1/21/2020	Fee	
No.	Item	# Description	Fee/Unit	Sept'19-'20	Fee/Unit	Type	Notes
		# b) Fully Allocated Hourly Rate For All Responding Personnel	Bill Hourly	n/a	Bill Hourly	deposit	
		# c) Charge If City Causes Spill	\$0	n/a	\$0	flat fee	
27	S-121	Wastewater Service:	Various	n/a	Various	variable	
28		Duces Tecum Subpoena Processing	\$214	n/a	\$220	flat fee	
29	S-122	Electric Meter Test:					
		# a) First Test Per Calendar Year	\$0	n/a	\$0	flat fee	
		# b) Residential	\$160	n/a	\$160	flat fee	
		# c) Commercial	\$370	n/a	\$370	flat fee	
		# d) Industrial	\$440	n/a	\$440	flat fee	
30	S-123	Total Electrical Service Re-Install:					
		# a) Re-Install Fee	\$769	3.00%	\$792	flat fee	
		# b) Additional Materials	Actual Cost	n/a	Actual Cost	flat fee	
31	S-124	Additional Electric Span Install:					
		# a) Install Fee	\$753	3.00%	\$776	flat fee	
		# b) Plus Materials	Actual Cost	n/a	Actual Cost	flat fee	
32	S-125	Temporary Electric Installation:					
		# a) Install	\$793	3.00%	\$816	flat fee	
		# b) Additional Material Costs	Actual Cost	n/a	Actual Cost	flat fee	
33	S-126	Temp Single Phase Transformer Installation:					
		# a) Installation Fee (Minimum)	\$3,219	3.00%	\$3,315	flat fee	
		# b) Additional Material Costs	Actual Cost	n/a	Actual Cost	flat fee	
34	S-127	Temp Three Phase Transformer Installation:					
		# a) Installation Fee (Minimum)	\$6,442	3.00%	\$6,635	flat fee	
		# b) Additional Material Costs	Actual Cost	n/a	Actual Cost	flat fee	
35	S-128	Electric Line Extension/Upgrade:					
		# a) Extension/Upgrade	Actual Cost	n/a	Actual Cost	deposit	
		# b) Fully Allocated Hourly Rates	Bill Hourly	n/a	Bill Hourly	deposit	
36	S-129	Electric Services	Various	n/a	Various	variable	[b]
37	S-130	# Banner Installation	\$580	n/a	\$580	flat fee	
38	S-131	# After Hours Standby/Call Out (2 Hour Minimum)	Bill Hourly	n/a	Bill Hourly	deposit	
39	S-131A	# Inspection Rate (Per Hour)	Bill Hourly	n/a	Bill Hourly	deposit	
40	S-131H	# Picnic Shelter Application Rental (Alisal Park):					
		a) Residential					
		# Per Dwelling Unit	\$2,045	n/a	\$2,050	flat fee	
		b) Commercial					
		# ii) Per SF	\$0.98	n/a	\$0.98	flat fee	
		c) Industrial					
		# ii) Per SF	\$0.40	n/a	\$0.40	flat fee	
		d) School					
		# Flat Fee	\$8,000	n/a	\$8,000	flat fee	
		e) Park					
		# Flat Fee	\$3,770	n/a	\$4,000	flat fee	
		# f) Accessory dwelling units 750 SF or more	n/a	n/a	\$700	flat fee	
41	S-131I	# Water System Annexation Fees:					
		a) Residential					[a]
		# Per Dwelling Unit	\$1,000	n/a	\$1,000		[b]
		b) Commercial					
		# Per SF	\$0.45	n/a	\$0.45	flat fee	



City of Azusa
Schedule of Fees and Charges (Development-Related)
UTILITIES

Svc Area			Adopted	CPI	Proposed	Fee	
No.	Item	# Description	1/22/2019	Sept'19-'20	1/21/2020	Type	Notes
			Fee/Unit		Fee/Unit		
		# c) Industrial					
		Per SF	\$0.25	n/a	\$0.25	flat fee	
		# d) School	\$3,600	n/a	\$4,000	flat fee	
		e) Park	\$1,650	n/a	\$2,000	flat fee	
42	S-131J	Water Capacity Fee:					
		# e) Accessory dwelling units less than 750 SF	n/a	n/a	\$300	flat fee	[c]

= Fees not automatically adjusted for CPI change.

[a] Test fee refunded if there is a system problem.

[b] Rate varies depending on type of services and usage, time of year, and time of day.

[c] Proposed New Fees

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City of Azusa
Schedule of Fees and Charges (Development-Related)
COMMUNITY IMPROVEMENT



No.	Svc Area	Item	#	Description	Adopted	CPI	Proposed	Notes
					1/22/2019	Sept'19-'20	1/21/2020	
					Fee/Unit		Fee/Unit	
1	S-063			Real Property Records Report				
				a) Condominium/Townhouses	\$107	3.00%	\$110	
				b) Vacant/Unimproved Land	\$215	3.00%	\$222	
				c) Single Family Dwellings	\$215	3.00%	\$222	
				d) Multi-Family Dwelling				
				i) Per Parcel, First Unit	\$215	3.00%	\$222	
				ii) Each Add'l Unit	\$12	3.00%	\$12	
				e) Commercial Properties	\$215	3.00%	\$222	
2	S-064			Residential Rental Housing Registration And Inspection:				
				a) Per Parcel - Includes First Unit	\$125	3.00%	\$128	
				i) Additional Unit	\$8	3.00%	\$8	
				b) Reinspection	\$93	3.00%	\$96	
3				Abandoned and Vacant Property Registration Fee	\$500	n/a	\$500	
4	S-032.5			Weed Abatement Inspection (Processing and Referring)	\$359	3.00%	\$370	
5	S-95.1	#		Recovery and Storage of Abandoned Shopping Carts	\$12	n/a	\$12	
6	S-066	#		Appeal/Hearing	\$110	n/a	\$110	
7	S-065			Lien Release				
		#		a) Substandard	\$100	n/a	\$100	
		#		b) Admin Fine	\$80	n/a	\$80	
8	S-066C			Code Enforcement Fines				
		#		a) First Offense	\$100	n/a	\$100	
		#		b) Second Offense	\$250	n/a	\$250	
		#		c) Third Offense	\$500	n/a	\$500	
9				Technology Enhancement (5% of permit and plan check fee- \$30 minimum)	5%	n/a	5%	
10				Impound and Storage Fee (Non-Automobile)	n/a	n/a	Actual Costs	[a], [b]

[a] Proposed New Fees

[b] Fee is associated with ordinance 2020-01 scheduled to go for Council approval on 1-21-20. The ordinance will amend chapter 14 of the City of Azusa Municipal Code, adding Article XVIII, Construction and Demolition Waste Recycling and Diversion.

= Fees not automatically adjusted for CPI change.

City of Azusa
Schedule of Fees and Charges (Development-Related)
FIRE SAFETY



Svc Area			Adopted 1/22/2019	CPI	Proposed 1/21/2020	
No.	Item	# Description	Fee/Unit	Sept'19-'20	Fee/Unit	Notes
	S-1.1		N/A		N/A	
		<p>The City of Azusa Contract Out Fire Prevention Services (including Ambulance Services) with the County of Los Angeles Fire Department. The City of Azusa does not have any control over Fire Services or ambulance fees/rates. For the County of Los Angeles Fire Department fire services fees, ambulance rates, and contact information, please refer to the link and contact information listed below:</p> <p>County of Los Angeles Fire Department Fire Prevention Fees - Contact: County of LA Fire Chief Jon O'Brian 626-255-9354.</p> <p>https://www.fire.lacounty.gov/fire-prevention-division/fire-prevention-fees/</p> <p>https://www.fire.lacounty.gov/wp-content/uploads/2017/04/FirePreventionServiceFees.pdf</p> <p>https://www.fire.lacounty.gov/hhmd-2/permits-and-fees-2/</p> <p>Ambulance Rates - County of Los Angeles Department of Health Services Emergency Medical Services Agency - Contact: Chief Prehospital Operations - John Telmos 562-378-1677</p> <p>https://library.municode.com/ca/los_angeles_county/codes/code_of_ordinances?nodeId=TIT7BULI_DIV2S_PBU_CH7.16AM#!</p>				

City of Azusa
 Schedule of Fees and Charges (Municipal Activities and Services)
 POLICE



No.	Svc Area Item	# Description	Adopted	CPI	Proposed	Notes
			1/22/2019 Fee/Unit	Sept'19-'20	1/21/2020 Fee/Unit	
1	S-067	# Noise Disturbance Response Full Cost Recovery After 2nd Response	Variable	n/a	Variable	
		Alarm Users				
		Alarm Fees				
2	S-068	Alarm Registration and Renewal				
		# a) Registration and Renewal	\$25	n/a	\$25	
		# b) Senior Residential 65+, Permanently Disabled, or Low Income	\$12	n/a	\$12	
3		# Appeal Fee, per request	\$25	n/a	\$25	
		Alarm Fines				
4		# Registration Late Charge	\$25	n/a	\$25	
5		# Alarm Fee Late Charge - All fees and fines late	\$25	n/a	\$25	
6		# Reinstatement Fee	\$100	n/a	\$100	
7		# Automatic Dialing Device	\$100	n/a	\$100	
8		# Audible Alarm Violation	\$100	n/a	\$100	
9		Burglar False Alarm Response - Registered Alarm:				
		# a) First Response (fee may be waived with online school attendance)	\$50	n/a	\$50	
		# b) Second Response	\$75	n/a	\$75	
		# c) Third Response	\$125	n/a	\$125	
		# d) Fourth Response	\$175	n/a	\$175	
		# e) Fifth Response	\$225	n/a	\$225	
		# f) Six or More	\$275	n/a	\$275	
10		Burglar False Alarm Response - Non-registered Alarm Site:				
		# a) First Response	\$150	n/a	\$150	
		# b) Second Response	\$175	n/a	\$175	
		# c) Third Response	\$225	n/a	\$225	
		# d) Fourth Response	\$275	n/a	\$275	
		# e) Fifth Response	\$325	n/a	\$325	
		# f) Six or More	\$375	n/a	\$375	
11		Robbery/Panic False Alarm Response (Resid/Comm) Permit Holder				
		# a) Per Response	\$100	n/a	\$100	
12		Robbery/Panic False Alarm Response (Resid/Comm) Non-Permit Holder				
		# a) First Response	\$150	n/a	\$150	
		# b) Second Response	\$175	n/a	\$175	
		# c) Third Response	\$225	n/a	\$225	
		# d) Fourth Response	\$275	n/a	\$275	
		# e) Fifth Response	\$325	n/a	\$325	
		# f) Six or More	\$375	n/a	\$375	
13		Operating Suspended Alarm System				
		# a) One	\$200	n/a	\$200	
		# b) Two or More	\$300	n/a	\$300	
		Alarm Company				
		Alarm Fines				
14		# Failure to Report New Install	\$50	n/a	\$50	
15		# Failure to Report Disconnect	\$50	n/a	\$50	
16		# False Alarm Caused by Alarm Company	\$100	n/a	\$100	
17		# Employee False Statement	\$200	n/a	\$200	
18		# Failure to Use Enhanced Call Verification Procedures	\$100	n/a	\$100	
19		# All Late Charges	\$25	n/a	\$25	

City of Azusa
Schedule of Fees and Charges (Municipal Activities and Services)
POLICE



No.	Svc Area	Item	#	Description	Adopted	CPI	Proposed	Notes
					1/22/2019	Sept'19-'20	1/21/2020	
					Fee/Unit		Fee/Unit	
20			#	Suspension Reinstatement Fee and Mailing Costs	\$200	n/a	\$200	
			a)	Additional Fee Per Customer, if Contacted	\$11	3.00%	\$11	
				Alarm Fee				
21			#	Appeal Fee, per request	\$25	n/a	\$25	
22	S-069		#	DUI Accident Response Investigation Charge At Fully Allocated Hourly Rates. Not to exceed \$12,000 per incident by State Law.	Variable	n/a	Variable	
23	S-070			Equipment Citation Verification				
			#	a) Sign Off Citations Issued by Azusa Police Department	\$15	n/a	\$15	
				b) Sign Off Citations Issued by External Agencies/Police Departments	\$20	n/a	\$20	
24	S-071			Vehicle VIN Verification	\$48	3.00%	\$49	
25	S-072			Public Safety At Special Events:				
			a)	Officer - Per Hour	\$148	3.00%	\$152	
			b)	Reserve Officer	\$42	3.00%	\$43	
26	S-072A		#	Booking Services	\$135	n/a	\$150	
27	S-073			Entertainment Permit:				
			a)	Temporary	\$329	3.00%	\$339	
			b)	Regular	\$1,315	3.00%	\$1,355	
			c)	Renewal	\$1,315	3.00%	\$1,355	
28	S-074			Dance Permit:				
			a)	One Time	\$52	3.00%	\$54	
			b)	Annual	\$52	3.00%	\$54	
29	S-074A			Pawn Shop Permit	\$1,633	3.00%	\$1,682	
30	S-074B			Massage Parlor Permit	\$604	3.00%	\$622	
31	S-074C			Carnival Worker Permit	\$167	3.00%	\$172	
32	S-075			Vehicle Impound Fees				
			#	a) Standard Release	\$150	n/a	\$150	
			#	b) DUI Release	\$400	n/a	\$400	
33	S-076		#	Repossessed Vehicle Release	\$15	n/a	\$15	[a]
34	S-077		#	Police Records Check/Clear Letter	\$25	n/a	\$25	
35	S-078		#	Immigration Letters	\$25	n/a	\$25	
36	S-079		#	Public Safety Application Background Check	n/a	n/a	n/a	
37	S-081		#	Photograph Service Fee (Cost of CD is included)	\$10	n/a	\$10	
38	S-082			Video/Audio Tape/Cd Reproduction:				
			#	a) Dispatch Tape (911 Tape)	\$110	n/a	\$110	
			#	b) Video/Audio Reproduction	\$85	n/a	\$85	
39	S-083			Police Incident/Crime Report Copy:				
			#	a) Document <4 Pages In Length	\$0.00	3.00%	\$0.00	
			#	b) First Sheet (>4 Page Document)	\$0.65	3.00%	\$0.65	
			#	c) Each Additional Sheet (>4 Page Document)	\$0.20	3.00%	\$0.20	
40	S-084			Special Computer Search - Per Hour	\$102	3.00%	\$105	
41	S-085			Civil Subpoena Processing				
			#	a) Subpoena Processing Fee (Per Request)	\$20	n/a	\$20	

City of Azusa
Schedule of Fees and Charges (Municipal Activities and Services)
POLICE



Svc Area			Adopted 1/22/2019	CPI	Proposed 1/21/2020	
No.	Item	# Description	Fee/Unit	Sept'19-'20	Fee/Unit	Notes
		# b) Additional Reproduction Cost	Actual Cost	n/a	Actual Cost	
		# c) Additional Deposit + Travel (Per Day, Regulated Fee)	\$275	n/a	\$275	
42	S-086	Duces Tecum Subpoena Processing				
		# a) Subpoena Processing Fee (Per Request)	\$15	n/a	\$15	
		# b) Additional Reproduction Cost	Actual Cost	n/a	Actual Cost	
43	S-087	Animal Regulation, As Per Ordinance:				
		# a) Dog License - Unaltered- 1 Year License	\$62	n/a	\$62	
		# b) Dog License - Altered - 1 Year License	\$21	n/a	\$21	
		# c) Senior Rate - 1 Pet Altered	\$8	n/a	\$8	
		# d) Duplicate	\$10	n/a	\$10	
		# e) Delinquency Charge	Equal to License Fee	n/a	Equal to License Fee	
		# f) Field Enforcement (licensing initiated in the the field)	\$41	n/a	\$41	
		Voluntary Cat Licenses				
		# a) One Year - Altered	\$5	n/a	\$5	
		# b) One Year - Unaltered	\$10	n/a	\$10	
		# c) Microchip - With Licensing Of Altered Pet	Free	n/a	Free	
	S-020	Vehicle Code Enforcement				
44		# Improper Display Of License Plates (CVC 5200(a))	\$58	n/a	\$58	
45		# Improper Display Of Tabs (CVC 5204(a))	\$80	n/a	\$80	
46		# Blkg. Driveway/Garage Entrance (CVC 22500(e))	\$58	n/a	\$58	
47		# No Parking On Sidewalk (CVC 22500(f))	\$58	n/a	\$58	
48		# No Parking Alongside Pkd. Veh./DbL.Pkg. (CVC 22500(h))	\$58	n/a	\$58	
49		# Blkg. Disabled Access Ramp (CVC 22500(l))	\$272	n/a	\$272	
50		# Fire Accessway/Fire Lane (CVC 22500.1)	\$170	n/a	\$170	
51		# Parking 18 Inches Form Curb/Wrong Way (CVC 22502(a), AMC 74-441)	\$56	n/a	\$56	
52		# Parking In Disabled Zone (CVC 22507.8(a))	\$382	n/a	\$382	
53		# Blk./Obstruct Disabled Zone (CVC 22507.8(b))	\$338	n/a	\$338	
54		# Parking On Disabled Crosshatch (CVC 22507.8(c)(2))	\$338	n/a	\$338	
55		# Fire Hydrant (CVC 22514)	\$56	n/a	\$56	
	S-021	Parking Enforcement				
56		# Picnic Shelter Application Rental (Alisal Park):	\$45	n/a	\$45	
57		# Parking For Purpose Of Sale (AMC 74-439(1))	\$68	n/a	\$68	
58		# Not Parked Within Painted Lines (AMC 74-443b)	\$44	n/a	\$44	
59		# Red Curb (AMC 74-449(a)(1))	\$51	n/a	\$51	
60		# No Parking In Alley (AMC 74-450)	\$52	n/a	\$52	
61		# 18" From Curb Or Facing Wrong Way (AMC 74-441, CVC 22502(a))	\$56	n/a	\$56	
62		# Prohibited By Signs / Markings (AMC 74-446)	\$51	n/a	\$51	
63		# Limited Or Prohibited Parking (AMC 74-453)	\$51	n/a	\$51	
64		# Parking on Private Property Without Consent (AMC 74-463 (b))	\$52	n/a	\$52	
65		# Commercial Veh. Over 6,000 Lbs. +/-Over 60 Minutes (AMC 74-466)	\$85	n/a	\$85	
66		# Detached Trailer On Street (AMC 74-466 (B))	\$68	n/a	\$68	
67		# Parking On Front Yard Prohibited (AMC 74-468)	\$49	n/a	\$49	
68	S-022	# General Code Enforcement	Actual Cost	n/a	Actual Cost	
69		# Impound & Collision Tow Service-Per Hr. (Minimum 1 Hr.)	Variable	n/a	Variable	
70		Storage Fees - Per Day				
		# a) Automobiles And Light Trucks	Variable	n/a	Variable	
		# b) Trucks Over 1 Ton	Variable	n/a	Variable	
		# c) Semi-Truck And Trailer	Variable	n/a	Variable	

City of Azusa
Schedule of Fees and Charges (Municipal Activities and Services)
POLICE



Svc Area			Adopted 1/22/2019	CPI Sept'19-'20	Proposed 1/21/2020	
No.	Item	# Description	Fee/Unit		Fee/Unit	Notes
		# d) Motorcycle	Variable	n/a	Variable	
71	S-025	# Accident Report Investigation.	\$20	n/a	\$0	[c]
72	S-027	# Alarm Monitoring Service	Actual Cost	n/a	Actual Cost	
73	S-028	# Jail	\$104	n/a	\$104	
74	S-032.1	# Court Order Custody Reimbursement Fee Per 24-Hour Period Or Fraction Thereof	\$104	n/a	\$104	
75	S-032.4	# Paramedic Service	Actual Cost	n/a	Actual Cost	
76	S-032.5	Traffic Collision Report				
		# a) Injury	\$20	n/a	\$20	
		b) Non-Injury	\$20	n/a	\$20	
77		Comm Srvc Officer Special Event Fees (Per Hour)	\$105	3.00%	\$108	
78		Police Aide Special Event Fees (Per Hour)	\$25	3.00%	\$26	
79		Fire arm storage Fee (Court order/Safekeeping) - Levy Upon released of firearm.		n/a	\$50	[b]

[a] Fee set by State.

= Fees not automatically adjusted for CPI change.

[b] Proposed New Fees

[c] Deleted

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City of Azusa
Schedule of Fees and Charges (Municipal Activities and Services)
ADULT BUSINESSES



Svc Area	Adopted 1/22/2019	CPI Sept'19-'20	Proposed 1/21/2020	Notes	
No.	Item	Description	Fee/Unit	Fee/Unit	
		<u>Business Licenses</u>			
1		Adult-oriented business license:			
	#	a) License Fee	See Business License	See Business License	
	#	b) Partial Payment of Fees - Additional Charge	\$17	\$17	
2		Adult Business License Application Fee:			
	#	a) Application Fee	\$196	\$196	
	#	b) Partial Payment of Fees - Additional Charge	\$17	\$17	
3		Initial Business License Fee:			
	#	a) Initial License Fee	See Business License	See Business License	
	#	b) Partial Payment of Fees - Additional Charge	\$17	\$17	
4		Annual Renewal Fee:			
	#	a) Renewal Fee	\$41	\$41	
	#	b) Partial Payment of Fees - Additional Charge	\$17	\$17	
5		Adult Business License Appeal Fee:			
	#	a) License Appeal Fee	\$2,616	\$2,616	
	#	b) Partial Payment of Fees - Additional Charge	\$17	\$17	
6	#	Live Entertainer License	Actual time spent at hourly rate of involved City staff, charged against \$2,500 initial deposit	n/a	Actual time spent at hourly rate of involved City staff, charged against \$2,500 initial deposit
7	#	Figure Model License	Actual time spent at hourly rate of involved City staff, charged against \$2,500 initial deposit	n/a	Actual time spent at hourly rate of involved City staff, charged against \$2,500 initial deposit
8	#	Live Entertainer/Figure Model License Renewal	Actual time spent at hourly rate of involved City staff, charged against \$2,500 initial deposit	n/a	Actual time spent at hourly rate of involved City staff, charged against \$2,500 initial deposit
		<u>Planning</u>			
1	#	Interim Adult Use Planning Permit	Actual time spent at hourly rate of involved City staff, charged against \$5,000 initial deposit	n/a	Actual time spent at hourly rate of involved City staff, charged against \$5,000 initial deposit
2	#	Final Adult Use Planning Permit	Actual time spent at hourly rate of involved City staff, charged against \$5,000 initial deposit	n/a	Actual time spent at hourly rate of involved City staff, charged against \$5,000 initial deposit
3	#	Extension Of Amortization	Actual time spent at hourly rate of involved City staff, charged against \$5,000 initial deposit	n/a	Actual time spent at hourly rate of involved City staff, charged against \$5,000 initial deposit

All Adult Business Fees were rounded to the nearest dollar for administrative efficiency.

City of Azusa
Schedule of Fees and Charges (Municipal Activities and Services)
BUSINESS LICENSES



No.	Svc Area	Item #	Description	Adopted	CPI	Proposed	Notes
				1/22/2019	Sept'19-'20	1/21/2020	
				Fee/Unit		Fee/Unit	
1	S-133		Application Fee - New Business				
			a) Outside Contractor	\$60	3.00%	\$62	
			b) Reinstate Outside Contractor	\$47	3.00%	\$48	
			c) Rental Business	\$60	3.00%	\$62	
			d) All Others	\$193	n/a	\$193	
2		#	First Offense Administrative Penalty For Business License Related Violations	\$250	n/a	\$250	
3	S-134		Home Occupation Permit	\$100	3.00%	\$103	
4	S-135		New Taxi/Tow Truck Permit	\$615	3.00%	\$634	
5	S-136		Massage Parlor Technician Permit	See notes on C	n/a	See notes on C	[c]
			Massage Business Operators Permit	See notes on C	n/a	See notes on C	[c]
			Massage Facility Inspection	\$285	3.00%	\$293	
6			Application Fee - Renewal	\$25	3.00%	\$26	
7			Field Collection Fee On Delinquent Accounts	\$30	3.00%	\$31	
8			Partial Payment Of Fees - Additional Charge	\$16	3.00%	\$17	
9	S-138		Business License Duplicates	\$15	3.00%	\$16	
10	S-139		Printouts Of Business License Lists	1 hr Staff Time	n/a	1 hr Staff Time	
11	S-140		Solicitor Permit-All				
			a) 1st Solicitation	\$66	3.00%	\$68	
			b) Each Additional Permit	\$44	3.00%	\$46	
12	S-141		Yard Sale Permit	Not Required	n/a	Not Required	[a]
13	S-142		Bingo Permit	\$54	3.00%	\$55	
14	S-143		Fireworks Stand Permit	\$380	3.00%	\$392	
15	S-96		Filming Or Other Use Of City Facilities - Per Day	\$1,438	3.00%	\$1,481	
			25% Discount for Azusa-based nonprofit organizations				
16			Filming On Private Property	\$321	3.00%	\$331	
17	S-97		Registration Fee For Non-Profit Businesses Within A Commercial Building (i.e. banks, schools, churches, etc.)	\$47	3.00%	\$49	
18	S-98		Certified Access Specialist Program (CASp)	\$4	n/a	\$4	[b]

[a] Ordinance No. 07-05, Approved By Council On 05/07/07

[b] Fee set by the State (Per AB 1379) - The \$4 fee will be effective until 12-31-23. Starting on 1-1-24, the CASp fee will be reduced to \$1.

[c] Please refer to the Planning Division's Fee Schedule for the Massage Permit fee amount under S-047 and S-048.

All Business License Fees were rounded to the nearest dollar for administrative efficiency.

= Fees not automatically adjusted for CPI change.



City of Azusa
Schedule of Fees and Charges (Municipal Activities and Services)
COMMUNITY RESOURCES

No.	Svc Area	Item	#	Description	Adopted	CPI	Proposed	Notes
					1/22/2019	Sept'19-'20	1/21/2020	
					Fee/Unit		Fee/Unit	
	S-33			Aquatics Program/Leisure Classes				
1				Swimming Lessons:				
			a)	Children/Group				
			i)	25 Minutes	\$34	n/a	\$35	[b]
			ii)	40 Minutes	\$45	n/a	\$45	[b]
			b)	Children/Private	\$34	n/a	\$35	[b]
			c)	Adult/Group				[b]
			i)	25 Minutes	\$34	n/a	\$35	[b]
			ii)	40 Minutes	\$45	n/a	\$45	[b]
			d)	Adult/Private	\$34	n/a	\$35	[b]
2				Swimming Team:				
			a)	1st Session (Includes Shirts And Swim Cap)				
			i)	First Child (Same Family)	\$71	n/a	\$75	[b]
			ii)	Additional Child (Same Family)	\$60	n/a	\$65	[b]
			b)	2nd Session				[b]
			i)	First Child (Same Family)	\$60	n/a	\$60	[b]
			ii)	Additional Child (Same Family)	\$49	n/a	\$50	[b]
3				Water Exercise - Adults (Leisure Class-Rates Varies)	Varies	n/a	Varies	[b]
4				Lifeguard Training Class (Leisure Class-Rates Varies)	Varies	n/a	Varies	[b]
5				Aqua Zumba (Leisure Class-Rates Varies)	Varies	n/a	Varies	[b]
6	S-34			Recreation Swimming - Day Swim:				
		#	a)	12 Years Old & Under Includes Slide	\$0.50	n/a	\$0.50	
		#	b)	Teens - Up To 17 Years Includes Slide	\$2	n/a	\$2	
		#	c)	Seniors - 50 years And Older	\$1	n/a	\$1	
		#	d)	Adults - 18 Years And Older Includes Slide	\$2	n/a	\$2	
		#	e)	Lap Swim - Adult 18 And Over	\$2	n/a	\$2	
		#	f)	Lap Swim - Seniors	\$0.50	n/a	\$0.50	
7				Recreation Swimming - Season Pass:				
			a)	Children - 12 Years Old & Under	\$34	n/a	\$35	[b]
			b)	Teens - Up To 17 Years	\$45	n/a	\$45	[b]
			c)	Seniors - 50 Years And Older	\$45	n/a	\$35	[b]
			d)	Adults - 18 Years And Older	\$56	n/a	\$60	[b]
8	S-35			Swimming Pool Rental (2 Hours):				
			a)	1-100 People	\$382	n/a	\$382	
			b)	101-250 People	\$492	n/a	\$492	
			c)	251-350 People	\$601	n/a	\$601	
			d)	Swimming Pool Rental Deposit (Refundable)	\$219	n/a	\$219	
			e)	Additional - Water Slide	\$109	n/a	\$109	
			f)	Water Slide Rental Deposit (Refundable)	\$55	n/a	\$55	
			g)	Non- Resident Fee (Additional)	\$164	n/a	\$164	
9	S-36	#		Leisure Classes	Varies	n/a	Varies	
	S-38			Adult Sports Programs				*, [b]
10				Adult Baseball:				
			a)	Weeknights	\$492	n/a	\$500	
			b)	Weekends	\$546	n/a	\$550	
11				Adult Softball	\$328	n/a	\$315	
12				Adult Basketball	\$382	n/a	\$375	
13				Adult Volleyball	\$202	n/a	\$200	

City of Azusa
Schedule of Fees and Charges (Municipal Activities and Services)
COMMUNITY RESOURCES



No.	Svc Area Item	#	Description	Adopted	CPI	Proposed	Notes
				1/22/2019 Fee/Unit	Sept'19-'20	1/21/2020 Fee/Unit	
14			Golf Tournament	Varies	n/a	Varies	
15			Adult Flag Football	\$328	n/a	\$300	
16			Adult Futsal (Indoor Soccer)	\$202	n/a	\$200	
17			Adult Kickball	\$202	n/a	\$200	
	S-41		Youth Sports Programs				*, [b]
18			Pony Baseball:				
			a) Regular Fee	\$82	n/a	\$82	
			b) Additional Child - Same Family	\$71	n/a	\$71	
19			Winter Pony Baseball:				
			a) Regular Fee	\$49	n/a	\$49	
			b) Additional Child - Same Family	\$44	n/a	\$44	
20			Mighty-Mite Baseball (T-Ball/Coach Pitch):				
			a) Regular Fee	\$49	n/a	\$49	
			b) Additional Child - Same Family	\$44	n/a	\$44	
21			Mighty-Mite Basketball:				
			a) Regular Fee	\$49	n/a	\$49	
			b) Additional Child - Same Family	\$44	n/a	\$44	
22			Mighty-Mite Flag Football:				
			a) Regular Fee	\$49	n/a	\$49	
			b) Additional Child - Same Family	\$44	n/a	\$44	
23			Mighty-Mite Soccer:				
			a) Regular Fee	\$49	n/a	\$49	
			b) Additional Child - Same Family	\$44	n/a	\$44	
24			Flag Football (T-Shirt Uniforms):				
			a) New	\$33	n/a	\$33	
			b) Returning	\$27	n/a	\$27	
			c) Additional Child - Same Family - New	\$27	n/a	\$27	
			d) Additional Child - Same Family - Returning	\$22	n/a	\$22	
25			Basketball (T-Shirt Uniforms):				
			a) New	\$33	n/a	\$33	
			b) Returning	\$27	n/a	\$27	
			c) Additional Child - Same Family - New	\$27	n/a	\$27	
			d) Additional Child - Same Family - Returning	\$22	n/a	\$22	
26			Summer Basketball (Include Uniform):				
			a) Regular Fee	\$55	n/a	\$55	
			b) Additional Child - Same Family	\$49	n/a	\$49	
27			Volleyball (T-Shirt Uniforms-Shirt Only; No Shorts):				
			a) New	\$32	n/a	\$32	[a]
			b) Returning	\$33	n/a	\$33	
			c) Additional Child - Same Family - New	\$33	n/a	\$33	
			d) Additional Child - Same Family - Returning	\$22	n/a	\$22	[a]
28			Soccer (T-Shirt Uniforms):				
			a) New	\$33	n/a	\$33	
			Duces Tecum Subpoena Processing	\$27	n/a	\$27	
			c) Additional Child - Same Family - New	\$27	n/a	\$27	
			d) Additional Child - Same Family - Returning	\$22	n/a	\$22	
			Athletic Field Rental (Including Ball Diamond)				*, [b]

City of Azusa
Schedule of Fees and Charges (Municipal Activities and Services)
COMMUNITY RESOURCES



No.	Svc Area	Item #	Description	Adopted	CPI	Proposed	Notes
				1/22/2019	Sept'19-'20	1/21/2020	
				Fee/Unit		Fee/Unit	
29	S-41.1		Ball Field/Diamond Rental:				[b]
		a)	Field/Diamond Rental-No Lights	\$32	n/a	\$32	
		b)	Field/Diamond Rental-With Lights	\$45	n/a	\$45	
		c)	Drag, Line And Water Field-Prepared	\$28	n/a	\$28	
		d)	Staff, Scorekeeping - Per Hour	\$17	n/a	\$17	
		e)	Use Of Scoreboards	\$17	n/a	\$17	
		f)	Use Of Bases	\$17	n/a	\$17	
		g)	Deposit For Use Of Bases	\$219	n/a	\$219	
		h)	Use Of Strike Zone Mat	\$17	n/a	\$17	
		i)	Non-Resident Fee (Except Memorial Park) (Additional)	\$55	n/a	\$55	
30			Athletic Field Only Charge (Green Space):				
		a)	Memorial Park - Per Hour (Lights Not Included)	\$68	n/a	\$68	
		b)	Northside South Field Area - (Lights Not Included)	\$68	n/a	\$68	
		c)	Zacatecas Park (Currently Not Available For Rental)	\$65	n/a	\$65	
		d)	Gladstone Park (Lights Not Included)	\$36	n/a	\$36	
		e)	Lights Included When Applicable	\$66	n/a	\$66	
		f)	Non-Resident Fee (Except Memorial Park) (Additional)	\$57	n/a	\$57	
	S-43		Golden Days Special Events				[b]
31			2K/5K Run/Walk:				
		a)	Youth				
		i)	Pre-Registration	\$5	3.00%	\$5	
		ii)	Day Of The Event	\$10	3.00%	\$15	
		b)	Adult				
		i)	Pre-Registration	\$16	3.00%	\$15	
			Picnic Shelter Application Rental (Alisal Park):	\$20	3.00%	\$25	
32	S-44		Children's Day Camp (This program is not available):				
		a)	Registration Fee (One-Time)	\$0	3.00%	\$0	
		b)	New	\$0	3.00%	\$0	
		c)	New - 2nd Child In Same Family	\$0	3.00%	\$0	
		d)	Returning	\$0	3.00%	\$0	
		e)	Returning - 2nd Child In Same Family	\$0	3.00%	\$0	
33	S-44		Summer Day Camp:				[b]
		a)	Registration Fee (One-Time)	\$22	n/a	\$25	
		b)	New (Per Day)	\$22	n/a	\$25	
		c)	Returning - 2nd Child Same Family	\$20	n/a	\$20	
	S-47		Recreation Special Events				[b]
34			Fall Festival Booth Rental	Varies	n/a	Varies	
35			Tournament Of Champions Finals At APU Events Center:				
		a)	Adults	\$3	n/a	\$3	
		b)	Student	\$2	n/a	\$2	
		c)	Child (3-11)	\$1	n/a	\$1	
36			Volleyball Clinic	\$0	n/a	\$0	[a]
37			Junior Olympic Track (Per School)	\$109	n/a	\$110	
38			Spring Thing Food Vendor	Varies	n/a	Varies	
39			Winter Fiesta Food Vendor	Varies	n/a	Varies	
41			Spring Thing (Novelty And Craft Vendor Fees)	Varies	n/a	Varies	
42			Holiday Crafts (Vendors Fees)	Varies	n/a	Varies	

City of Azusa
Schedule of Fees and Charges (Municipal Activities and Services)
COMMUNITY RESOURCES



Svc Area				Adopted	CPI	Proposed	
No.	Item	#	Description	1/22/2019	Sept'19-'20	1/21/2020	Notes
				Fee/Unit		Fee/Unit	

* Additional fees may apply for use of game officials. Amounts vary.
 # = Fees not automatically adjusted for CPI change.
 [a] Volleyball Clinic Handle By External Agencies
 [b] Rates will be determined by market rate.

All Recreation Fees were rounded to the nearest dollar for administrative efficiency.

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City of Azusa
Schedule of Fees and Charges (Municipal Activities and Services)
RECREATION FACILITIES RENTAL-INCLUDING WOMAN'S CLUB, SENIOR CENTER AND NORTH RECREATION CENTER (NRC), ETC.

No.	Svc Area	Item #	Description	Adopted	CPI	Proposed	Notes
				1/22/2019	Sept'19-'20	1/21/2020	
				Fee/Unit		Fee/Unit	
1	S-48		Woman's Club Rental To Public :				[a]
			a) Weekdays Meetings - 8 A.M. - 5 P.M. (Add'l Hours \$75 Each)	\$250	n/a	\$250	
			b) Friday Evening Event	\$300	n/a	\$300	
			c) Saturday Afternoon Event (Until 5P.M.) - Replaced with d below	\$0	n/a	\$0	
			d) Saturday Event (Anytime)	\$800	n/a	\$800	
			e) Sunday Event (Anytime)	\$400	n/a	\$400	
			f) Event Liability Insurance	Varies	n/a	Varies	
			g) Damage Deposit (Refundable).	\$500	n/a	\$500	
			h) Deposit to hold date (Non-refundable)	\$350	n/a	\$350	
			i) Additional Time > 5 Hours (Per Hour, Split Between City And Contractor)	\$250	n/a	\$250	
			j) Teen Party (Anytime except Saturday - Saturday Rate is \$800):	\$700	n/a	\$700	
			k) Cleaning Fee	\$100	n/a	\$100	
			l) Decorating Fee Outside Normal Hours Of Operation (Per Hour)	\$15	n/a	\$15	
2			Woman's Club-For Azusa Based Non-Profit Organizations:				
			a) Building Rental (Per Hour Including Setup And Clean Up Time)	\$50	n/a	\$50	
			b) Kitchen (Flat Fee)	\$75	n/a	\$75	
			c) Damage Deposit (Refundable)	\$500	n/a	\$500	
			d) Staffing (Per Hour)	\$15	n/a	\$15	
			e) Cleaning Fee	\$100	n/a	\$100	
			f) Event Liability Insurance	Varies	n/a	Varies	
			g) Alcohol Liability Insurance	\$0	n/a	\$0	
3			Gazebo At City Hall	\$500	n/a	\$500	
4	S-48.2		Senior Lunch Program (Suggested) Donation	\$2	n/a	\$2	#
5			Rental Of Memorial Park North Recreation Center:				[a]
			a) Small Class Rooms: (Per Hour)				
			i) Non-Profit	\$30	n/a	\$30	
			ii) For Profit	\$50	n/a	\$50	
			b) Large Room: (Per Hour)				
			i) Non-Profit	\$60	n/a	\$60	
			ii) For Profit	\$75	n/a	\$75	
			c) Kitchen: (Per Hour)				
			i) Non-Profit	\$50	n/a	\$50	
			ii) For Profit	\$75	n/a	\$75	
			d) Staffing: (Per Hour)				
			i) Non-Profit	\$30	n/a	\$30	
			ii) For Profit	\$30	n/a	\$30	
			e) Cleaning Fee (Maximum Fee)	\$225	n/a	\$225	
			f) Security Deposit: (Refundable Deposit)	\$300	n/a	\$300	
			g) Non-Resident Fee (Flat Rate) (Additional)	\$100	n/a	\$100	
			h) Event Liability Insurance	Varies	n/a	Varies	
			i) Decorating Fee Outside Normal Hours Of Operation (Per Hour)	\$15	n/a	\$15	
6	S-48.3		Rental Of Senior Center:				[a]
			a) Small Class Rooms: (Per Hour)				
			i) Non-Profit	\$30	n/a	\$30	
			ii) For Profit	\$50	n/a	\$50	
			b) Large Room: (Per Hour)				



City of Azusa
Schedule of Fees and Charges (Municipal Activities and Services)
RECREATION FACILITIES RENTAL-INCLUDING WOMAN'S CLUB, SENIOR CENTER AND NORTH RECREATION CENTER (NRC), ETC.

Svc Area		Adopted	CPI	Proposed	
No.	Item # Description	1/22/2019	Sept'19-'20	1/21/2020	Notes
		Fee/Unit		Fee/Unit	
	i) Non-Profit	\$50	n/a	\$50	
	ii) For Profit	\$90	n/a	\$90	
	c) Kitchen: (Flat Fee)				
	i) Non-Profit	\$50	n/a	\$50	
	ii) For Profit	\$75	n/a	\$75	
	d) Staffing: (After Hours Only, Minimal Per Hour)				
	i) Non-Profit	\$30	n/a	\$30	
	ii) For Profit	\$30	n/a	\$30	
	e) Cleaning Fee (Maximum)	\$225	n/a	\$225	
	f) Security Deposit: (Refundable Deposit)	\$300	n/a	\$300	
	g) Non-Resident Fee (Flat Fee) (Additional)	\$100	n/a	\$100	
	h) Decorating Fee Outside Normal Hours Of Operation (Per Hour)	\$15	n/a	\$15	
	i) Event Liability Insurance	Varies	n/a	Varies	
	j) Deposit to hold date (Non-refundable)	\$200	n/a	\$200	
	Memorial Park Facilities Rental				[a]
40	Memorial Park Facilities:				
	a) Meeting Room				
	i) Normal Hours	\$33	n/a	\$35	
	ii) Outside Normal Hours	\$44	n/a	\$45	
	iii) Non-Resident Fee (Additional)	\$109	n/a	\$110	
	b) Gym or Main Room				
	i) Normal Hours	\$44	n/a	\$45	
	ii) Outside Normal Hours	\$66	n/a	\$70	
	iii) Non-Resident Fee (Additional)	\$191	n/a	\$200	
	c) Kitchen				
	i) Resident	\$55	n/a	\$55	
	ii) Non-Resident	\$55	n/a	\$55	
	d) Cleaning	\$55	n/a	\$55	
43	Bounce House Application Usage	\$22	n/a	\$25	
44	Non-Resident Fee (Additional)	\$44	n/a	\$60	
	Picnic Shelter Rental				[a]
45	Picnic Shelter Application Rental (Gladstone Park):				
	a) Section # 1	\$28	n/a	\$30	
	b) Section # 2	\$28	n/a	\$30	
	c) Section # 3	\$28	n/a	\$30	
	d) Non-Resident Fee (Additional)	\$55	n/a	\$60	
46	Picnic Shelter Application Rental (Memorial Park):	\$0	n/a	\$0	
	a) Single Shelter (Section # 2,3,4 & 5)	\$28	n/a	\$35	
	b) Double Shelter (Section # 1& 6)	\$39	n/a	\$45	
	c) Non-Resident Fee (Additional)	\$55	n/a	\$60	
47	Picnic Shelter Application Rental (Northside Park):				
	a) S-Leg Section # 1	\$28	n/a	\$30	
	b) S-Leg Section # 2	\$28	n/a	\$30	
	c) S-Leg Section # 3	\$28	n/a	\$30	
	d) S-Leg Section # 4	\$28	n/a	\$30	
	Duces Tecum Subpoena Processing	\$39	n/a	\$45	



City of Azusa
Schedule of Fees and Charges (Municipal Activities and Services)
RECREATION FACILITIES RENTAL-INCLUDING WOMAN'S CLUB, SENIOR CENTER AND NORTH RECREATION CENTER (NRC), ETC.

Svc Area			Adopted 1/22/2019	CPI	Proposed 1/21/2020	
No.	Item	# Description	Fee/Unit	Sept'19-'20	Fee/Unit	Notes
		f) Non-Resident Fee (Additional)	\$55	n/a	\$60	
48		Picnic Shelter Application Rental (Pioneer Park):				
		a) NE Section # 1 (Double Shelter)	\$39	n/a	\$45	
		b) NE Section # 2	\$28	n/a	\$30	
		c) NE Section # 3	\$28	n/a	\$30	
		d) Gazebo Shelter #4	\$50	n/a	\$60	
		e) Non-Resident Fee (Additional)	\$55	n/a	\$60	
49		Picnic Shelter Application Rental (Zacatecas Park):				
		a) NE Section # 1 Double Shelter	\$39	n/a	\$45	
		b) NW Section # 2	\$28	n/a	\$30	
		c) SE Section # 3 Double Shelter	\$39	n/a	\$45	
		d) SW Section # 4	\$28	n/a	\$30	
		e) NE Section # 5 Double Shelter	\$39	n/a	\$45	
		f) Non-Resident Fee (Additional)	\$55	n/a	\$60	
50		Picnic Shelter Application Rental (Slauson Park):				
		a) Section #1	\$28	n/a	\$30	
		b) Section #2	\$28	n/a	\$30	
		c) Section #3	\$28	n/a	\$30	
		d) Section #4	\$28	n/a	\$30	
		e) Non-Resident Fee (Additional)	\$55	n/a	\$60	
51		Picnic Shelter Application Rental (Veteran's Freedom Park):				
		a) Gazebo #1	\$28	n/a	\$30	
		b) Gazebo #2	\$28	n/a	\$30	
		c) Non-Resident Fee (Additional)	\$55	n/a	\$60	
52		Picnic Shelter Application Rental (Rancho Park):				
		a) Section #1	\$28	n/a	\$30	
		b) Non-Resident Fee (Additional)	\$55	n/a	\$60	
53		Picnic Shelter Application Rental (Alisal Park):				
		a) Section #1	\$39	n/a	\$45	
		b) Section #2	\$39	n/a	\$45	
		c) Non-Resident Fee (Additional)	\$55	n/a	\$60	

= Fees not automatically adjusted for CPI change.

[a] Rates will be determined by market rate.

All Woman's Club/Senior Center/N. Recreation Center Fees were rounded to the nearest dollar for administrative efficiency

City of Azusa
Schedule of Fees and Charges (Municipal Activities and Services)
TRANSPORTATION



Svc Area			Adopted	CPI	Proposed	
No.	Item	# Description	1/22/2019 Fee/Unit	Sept'19-'20	1/21/2020 Fee/Unit	Notes
		Monthly Foothill Transit Passes				*
1		Senior/Disabled:				
	#	a) Regular Rate	\$25	n/a	\$30	[b]
	#	b) Discounted Rate	\$19	n/a	\$19	[b]
2		Student K-12:				
	#	a) Regular Rate	\$36	n/a	\$40	[b]
	#	b) Discounted Rate	\$27.75	n/a	\$27.75	[b]
3		Local Lines:				
	#	a) Regular Rate	\$50	n/a	\$60	[b]
	#	b) Discounted Rate	\$56	n/a	\$56	[b]
4		Silver Streak:				
	#	a) Regular Rate	\$105	n/a	\$110	[b]
	#	b) Discounted Rate	\$85	n/a	\$85	[b]
5		Commuter Express:				
	#	a) Regular Rate	\$170	n/a	\$180	[b]
	#	b) Discounted Rate	\$150	n/a	\$150	[b]
		Dial-A-Ride Transit (one-way)				
6		Medical and Social Services:				
	#	a) Azusa, Covina, Duarte, Glendora	\$0.50	n/a	\$0.50	
	#	b) Baldwin Park, Monrovia, San Dimas, West Covina	\$1.50	n/a	\$1.50	
7		# Non-Medical Appointments Limited to City Limits	\$0.50	n/a	\$0.50	
8		# Senior Lunch Program	\$0.25	n/a	\$0.25	
		Metrolink Monthly Passes				*
9		# City residents save \$25 on monthly pass	Variable	n/a	Variable	[a], [c]
10		# Employees of Azusa Businesses receive \$15 or a match of the amount offered by employer up to a limit of \$25	Variable	n/a	Variable	[a], [c]
		Access				*
11		# Base Books (10 Coupons Per Book)	\$27.50	n/a	\$27.50	[d]
12		# Plus Books (10 Coupons Per Book)	\$7.50	n/a	\$7.50	[d]

* Discounted Passes Are Available To Eligible Users And On A First Come-First Serve Basis.

[a] Varies Depending On Point Of Origin And Destination.

[b] Rates set by Foothill Transit

[c] Rates set by Metrolink

[d] Rates set by Access Services

City of Azusa
Schedule of Fees and Charges (Municipal Activities and Services)
LIBRARY



Svc Area			Adopted 1/22/2019	CPI	Proposed 1/21/2020	
No.	Item	# Description	Fee/Unit	Sept'19-'20	Fee/Unit	Notes
1	S-097	Inter-Library Loan Processing:				
		# a) Processing Fee	\$2	n/a	\$2	
		# b) Plus Postage	Actual Cost	n/a	Actual Cost	
2	S-099	# Lost Library Card Processing	\$3	n/a	\$3	
3	S-100	Processing Overdue Material:				
		# a) Per Item Per Day - Adult	\$0.30	n/a	\$0.30	
		# b) Per Item Per Day - Child	\$0.15	n/a	\$0.15	
4	S-101	Lost/Damage Library Material Processing:				
		# a) Processing Fee (plus the cost of the item)	\$15	n/a	\$15	
		# b) Missing AV Case (Audio Book, DVD, & CD)	\$1	n/a	\$1	
		# c) Missing Bar Code	\$1	n/a	\$1	
		# d) Missing Pamphlet- AV Materials & Books	\$1	n/a	\$1	
5	S-102	# Passport Application (Rate Set by Fed. Govt.)	\$25	n/a	\$25	
6	S-103	# DVD Rental Per Item (For Two Days)	\$0	n/a	\$0	
7	S-104	Rental Of Library Auditorium:				
		a) For Profit				
		# i) During Business Hours - Per Hour (Min. 3 Hours)	\$25	n/a	\$25	
		# ii) Outside Business Hours - Per Hour (Min. 3 Hours-Based on Actual-Lib Assist III)	\$100/Hr	n/a	\$100/Hr	
		b) Non-Profit Organizations - Outside Azusa				
		# i) During Business Hours - Per Hour (Min. 3 Hours)	\$15	n/a	\$15	
		# ii) Outside Business Hours Per Hour (Min. 3 Hours)	\$100/Hr	n/a	\$100/Hr	
		# c) Resident Non-Profit & Government (Minimum 3 Hours)	No Charge	n/a	No Charge	
8	S-104B	Library Fax Service:				
		# a) Domestic - First Page (Each Additional Page \$1)	\$2	n/a	\$2	
		# b) International - First Page	\$6	n/a	\$6	
		# c) International - Additional Page	\$2	n/a	\$2	
9		# Library Cards	No Charge	n/a	No Charge	
10		Personal Computer Usage:				
		# a) First 2 Hours	No Charge	n/a	No Charge	
		# b) Excess Of 2 Hours	\$2	n/a	\$2	
		# c) Guest Pass (Non Library Cardholders)	\$2	n/a	\$2	
11	S-53	Photocopy Charges Per Page:				
		# a) Black & White Copies	\$0.15	n/a	\$0.15	
		# b) Color Copies	\$0.25	n/a	\$0.25	
12	S-54	Merchandise Sales:				
		# a) USB Drives	Variable	n/a	Variable	
		# b) Canvas Bags	Variable	n/a	Variable	
		# c) Ear Buds	Variable	n/a	Variable	

= Fees not automatically adjusted for CPI change.

City of Azusa
Schedule of Fees and Charges (Municipal Activities and Services)
GIS MAPS



Svc Area			Adopted 1/22/2019	CPI	Proposed 1/21/2020	
No.	Item	# Description	Fee/Unit	Sept'19-'20	Fee/Unit	Notes
	S-16.1	Paper Map Products				
1		City Map Books	\$14	3.00%	\$15	
2		A Size Plot; 8.5 X 11	\$14	3.00%	\$15	
3		A Size Plot: 8.5 X 11 With Photo	\$22	3.00%	\$23	
4		B Size Plot: 11 X 17	\$14	3.00%	\$15	
5		B Size Plot: 11 X 17 With Photo	\$22	3.00%	\$23	
6		C Size Plot: 17 X 22	\$35	3.00%	\$37	
7		C Size Plot: 17 X 22 With Photo	\$48	3.00%	\$50	
8		D Size Plot: 34 X 22	\$69	3.00%	\$71	
9		D Size Plot: 34 X 22 With Photo	\$91	3.00%	\$94	
10		E Size Plot: 34 X 46	\$110	3.00%	\$114	
11		E Size Plot: 34 X 46 With Photo	\$181	3.00%	\$186	
12		Zoning Citywide Book (11 X 17 Sheets)	\$69	3.00%	\$71	
13		City General Plan Land Use Or Zoning Map (3 X 5 Ft.)	\$35	3.00%	\$37	
14		City General Plan Land Use Or Zoning Map (6 X 6 Ft.)	\$69	3.00%	\$71	
15		Hourly Charge For Custom Mapping Work	\$102	3.00%	\$105	
16		# Public Notice Radius Maps And Labels	\$240	n/a	\$240	

= Fees not automatically adjusted for CPI change.

City of Azusa
Schedule of Fees and Charges (Municipal Activities and Services)
ADMINISTRATIVE PROCESSING COSTS



Svc Area			Adopted 1/22/2019	CPI	Proposed 1/21/2020	
No.	Item	# Description	Fee/Unit	Sept'19-'20	Fee/Unit	Notes
1		Credit Card Processing Fee	2%	n/a	2%	[a]
2	S-144	Returned Check Processing - 1st and 2nd Check				
		# a) First Check	\$35	n/a	\$35	[b]
		# b) Each Additional Check	\$25	n/a	\$25	[b]
3	S-145	# Re-Issuance Of Lost Checks	\$65	n/a	\$65	
4	S-146	Document Reproduction:				
		# a) Document <4 Pages In Length	\$0	n/a	\$0	
		# b) First Sheet (>4 Page Document)	\$0.65	n/a	\$0.65	
		# c) Each Additional Sheet (>4 Page Document)	\$0.20	n/a	\$0.20	
		# d) Per Sheet Charge for Certain Documents Specified in Gov't Code	\$0.10	n/a	\$0.10	[b]
5	S-146.1	# Documents Reproduced on staff time and costs of CD/DVD/USB Flash Drive	\$10	n/a	\$10	
6		# Document Certification	\$15	n/a	\$15	
7	S-149	# Candidate Processing	\$25	n/a	\$25	[b]
8	S-149A	# Initiative Processing	\$200	n/a	\$200	[b]
9	S-150	# Notary Service For Each Signature Taken	\$15	n/a	\$15	[b]
10	S-150A	Project Specifications And Plans:				
		# a) Base Fee	\$50	n/a	\$50	
		# b) Additional Mailing Fee (If Mailed)	\$10	n/a	\$10	
11	S-88.1	# Processing Of Payroll Garnishments Per Transactions	\$0	n/a	\$0	[c]
12	S-93	Records Research Service:				
		# a) Document And Supplies	Actual Cost	n/a	Actual Cost	[d]
		# b) Per Hour Fee (1/4 Hour Increments)	\$0	3.00%	\$0	
13	S-94	Bond Issuance And Administration - (Includes Extra \$50 Per Hour)	\$423	3.00%	\$436	
14	S-48.1	Rental Of Civic Center Auditorium:				
		# a) During City's Normal Business Hours Until 4:00pm (Per Hour)	\$50/Hour	n/a	\$50/Hour	
		# b) After 4:00pm, Weekends Or Holidays (Per Hour)	\$100/Hour	n/a	\$100/Hour	
		# c) Non-Resident Groups - Additional Fee Per Event	\$100/Hour	n/a	\$100/Hour	
		# d) Discount For Azusa-Based Non-Profit Organizations	25%	n/a	25%	
		# e) A/V Technician Services (\$60 Per Hour or Current Cost-After 4pm, Weekends)	\$60/Hour or Current Costs	n/a	\$60/Hour or Current Costs	
		# f) Custodial Services	n/a	n/a	\$40/Hour or Current Costs	[f]
15	S-48.2	Deposition Subpoena				
		# Personal Appearance	\$275	n/a	\$275	[e]
		# Production of Documents/Records	\$15	n/a	\$15	[d]

[a] Fee applies to all payments made directly to the City, via credit card. (Example scenario - For \$100 fee, paid via credit card, the total amount charged will be \$102 (2% of \$100).

[b] Fees Set By State.

[c] Fees set by court order.

[d] Government Code Section 6253.9 (b)

[e] Government Code Section 68096.1

[f] Proposed New Fees

= Fees not automatically adjusted for CPI change.